

## HOUSE SUPPLY REQUEST FORM- Shrine HS & A Mothers Club

Listed below are supplies on hand in our Mothers Club storage room. Please email me a list of items needed **NO LATER THAN 2 WEEKS** before scheduled event. Any requests after 2 weeks are not promised. Send your request to **Katie Piekutowski [katiemae2317@gmail.com](mailto:katiemae2317@gmail.com)** or call me with any questions **(248) 212-8610**

### Indicate the amount of each item you need for your event:

Rectangular Tablecloth (plastic): blue \_\_\_\_\_ white \_\_\_\_\_

Round Tablecloth (plastic): blue \_\_\_\_\_ white \_\_\_\_\_

Rectangular Tablecloth (linen) - navy blue only; limited # available \_\_\_\_\_

White Table Skirts \_\_\_\_\_

Small 6" Paper Plates \_\_\_\_\_ Large 8-10" Paper Plates \_\_\_\_\_

Paper Bowls \_\_\_\_\_

Paper Napkins: Blue \_\_\_\_\_ Yellow/Gold \_\_\_\_\_

Plastic Silverware \_\_\_\_\_

9oz Plastic Glasses \_\_\_\_\_ 8oz Paperboard Coffee Cups \_\_\_\_\_

Serving Utensils: Thongs \_\_\_\_\_ Ladles \_\_\_\_\_ Serving Spoons \_\_\_\_\_

Baskets \_\_\_\_\_

Platters \_\_\_\_\_

Bowls \_\_\_\_\_

Beverage Bin: White \_\_\_\_\_ Navy \_\_\_\_\_

Coffee Pot \_\_\_\_\_

Punch Bowl \_\_\_\_\_

Ice Bucket \_\_\_\_\_

Clear Beverage Dispenser/ Urn \_\_\_\_\_

Votives \_\_\_\_\_ Clear Vases \_\_\_\_\_

Balloon Weights \_\_\_\_\_

Disposable Gloves \_\_\_\_\_ \*\*required if serving/handling food

Foil Wrap \_\_\_\_\_ Plastic Wrap \_\_\_\_\_

**Please be courteous and have all items borrowed washed and returned to the storage room as soon as possible especially when we have multiple events in the same month.**