

Board Chairman, Gerald Paczkowski, called the regular meeting of the Roncalli Board of Trustees to order at 6:00 pm on Wednesday, September 23, 2020 virtually.

The meeting opened with prayer led by Jerry Paczkowski.

Present:

Father Dave Beaudry  
Bill Fricke  
Sister Kay Kleckner  
Fr. Doug Le Captain  
Jerry Paczkowski  
John Stelzer

Matt Culligan  
Deacon Paul Gleichner  
Susan Koeberl  
Linda Meyer  
Joe Pozorski  
Mandy Zeman

Candice Giesen was present at the meeting.

Absent and Excused: None

The minutes from the August 26, 2020 virtual meeting were approved as sent.

STAFF REPORTS:

Development Report: Presented by Candice Geisen

The original auction date of April 25th was moved to May 30th. That date was moved to September 26th. As the date got closer we knew we could not have an in-person auction, so it was announced that we would have an online auction. Postings were made on our website and Facebook, special videos were made as well as mailing postcards to the attendees from the last three years. The auction will be hosted by a company called GivesSmart.com. Participants will register and do bidding online.

The Cash Raffle and the Jersey Raffle will be included. There will not be a Lawnmower Raffle this year. We still have raffle tickets available for the Cash Raffle and the Jersey Raffle. Each booth chairperson picked out 20-25 items to be featured online as well as the oral auction items. Pictures of the items are posted for bidders to see.

There will be a virtual event on line from 9:00 - 10:00 p.m. where Candice and John Jagemann will feature the auction and conduct the raffle drawings. All bidding will close at 10:00 p.m. Items will be available for pick up the week after the auction.

COMMITTEE REPORTS:

Admissions Report: written Report reviewed by John Stelzer

Due to social distancing during COVID, we had to put 26 students on a waiting list between the Elementary and Middle school. We hope to keep in touch with these families and can bring them into our school at some time.

Shannon and John are discussing and looking into how we are going to do Open House this year.

We will be producing some videos to feature the elementary, middle, and high schools to give parents information about our schools.

Finance:

The Finance Committee has not had a meeting yet, they will be meeting in October. The September meeting was delayed as we await audit results.

The annual GAP (Good Agricultural Practices) and the DPI audit have been completed. We are expecting results by October 1.

We are currently in a good position with our checking account and cash flow. We received our first quarterly Choice Program payment.

President's Report: Written Report presented by John Stelzer

John shared that he is very grateful for Candice Geisen, Shannon Pritzl, Sherry Schrimpf and Amy Hanson who work very well together as they are putting together brand new projects in Development, Admissions, and Marketing.

Kudos to our Endowment Board. Our Market Value on September 1 reached \$7 Million Dollars!! Cindi Kraemer extended a big thank you to John Stelzer for all his efforts towards the school's fundraising.

We have had some great pledges and gifts in the first quarter of our fiscal year.

Sr. Kay Klackner asked if we have experienced a rise of COVID cases in the schools as the numbers rise in the county. John explained that we have been far more affected by quarantine because of contact tracing than we have been by positive COVID tests. We have a positive student in the high school, one in the middle school, and one teacher in the middle school. We have not had any positive cases at the elementary school. We are keeping in communication with the Health Department daily. Our biggest challenge is making sure we have quality substitute teacher solutions. Our plan is to have a weekly dashboard available for our parents.

Holy Family College Study:

The Steering Committee met virtually last week and heard presentations from C.D. Smith and Groth Design. Renovation options and cost estimates were shared with the committee. The committee members were asked to do a criteria rating just as they did when we were considering to renovate the existing schools or build new on the Michigan Avenue site. Those results will be given to the Steering Committee soon and forwarded to the Bishop and the leadership of the Franciscan Sisters. The Bishop will be making the final decision. Please continue to keep all discussions confidential until results are shared with the leadership of the Franciscan Sisters and the Bishop. A discussion was held. It was mutually agreed that it will be very important how this process and consideration is communicated as this goes forward.

Other Business:

John thanked the Board for the cards and prayers given to his family during the passing of his mother.

Meeting adjourned at 7:07 p.m.

The next board of trustees meeting will be MONDAY, November 23, 2020 at 6:00 p.m.

Closing Prayer – John Stelzer.

Respectfully submitted,

Carolyn Anhalt  
Recording Secretary