

## School Parent Association (SPA) Board Meeting

Tuesday, April 27, 2021 | 6:00-7:30 PM

Location: Zoom

### Minutes

**SPA Present:** Mario Sancho, Matt Firlik, Karen Keith, Christine Marick, Dave Mock (Consultative Board Rep), Cos Trujillo, Dan Acosta, Alina Fernandez (SPA Board Executive Committee candidate)

**Staff Present:** JoAnn Telles, Vanessa Halliday

1. **Welcome:** Cos Trujillo led the opening prayer.
2. **Review/Approval of Minutes:** Christine Marick moved to approve the minutes from the March 30, 2021 meeting and Mr. Trujillo seconded. All SPA Board members voted to approve the motion.
  - a. **Action Item #1:** Publish the approved Minutes.
3. **SPA Board 2021-2022 Election:** Parents who are interested in running for the SPA Board Executive Committee were invited to attend tonight's meeting; Alina Fernandez attended. There was discussion about the two open seats that will be left to fill upon the departure of Dan Acosta and Mrs. Marick. A suggestion was made to seek interest from parents with students in younger grades for long-term involvement. The election process was discussed as follows: Mrs. Telles will send an email to all parents with election details this week noting the May 7 deadline for candidates to submit a statement of interest and an electronic election will be conducted the week of May 10.
  - a. **Action Item #1:** Karen Keith will draft an email and explore electronic voting options.
  - b. **Action Item #2:** Conduct election for 2 Board vacancies the week of May 10.
4. **Remaining Fundraisers/Events for 2020-2021 School Year:**
  - a. **Taqueria de Anda Dining for Dollars:** this was a highly successful event that drew several families to this business that is owned by a SAM family. They reported that this was their most successful school fundraiser to date. We are taking suggestions for new locations to host future Dining for Dollars events. Megan Cecil submitted a suggestion of TJ's Cafe Restaurant.
  - b. **Scrip deadline:** 4/30
  - c. **First Communion & May Crowning:** taking place over the next 2 weeks. Since there will be 2 May Crownings it was suggested that TK-3rd Gr students bring flowers for Mary on May 4th and 4th-8th Gr students bring flowers on May 25th. Mrs. Halliday will add to Cougar News.
  - d. **Teacher Appreciation Week:** Mr. Trujillo offered to bring breakfast for the staff on May 5th.
  - e. **June 4-5 Event:** Covid restrictions prevent us from hosting SummerFest. Melissa Williams was tasked to lead the effort for a small community event. Mrs. Telles

will follow up with Mrs. Williams for an update. There was discussion about hosting a drive-in movie event which has challenges per the Covid restrictions.

- f. **Graduation**: Kinder Graduation will take place at 11:30am and 8th Grade Graduation will take at 4pm on June 11th in the Church.
  
5. **2021-2022 Calendar/Events**: There was discussion about scheduling next year's dates, specifically Graduation and Auction. Mrs. Keith asked for suggestions of a Vice Chair who can shadow next year's Auction and Chair the following years. Mrs. Keith asked for any landscape/gardening company resources. We are planning to host a golf tournament in the Fall (November) and are seeking parents to Chair this event. There will be further discussion next month to identify the various areas of expertise of our parents to help in assigning parent jobs for next year.

  - a. **Action Item #1**: Mrs. Keith to secure a date in February 2022 with Stokes Auction Group.
  - b. **Action Item #2**: Mrs. Telles to speak with a prospective golf tournament Chair.
  - c. **Action Item #3**: Identify all 2021-2022 Dining for Dollars locations/dates.
  
6. **Principal's Report**: The Class Ice Cream Parties that were purchased at the Auction will take place on May 7th. A farewell event for Father Dave will be held on June 13th and there was discussion about collecting content and producing a video for this event. Enrollment for the next school year is going very well.
  
7. **Good of the Order**: Matt Firlik will follow up directly with Mrs. Keith about items related to Auction and the golf tournament. Mrs. Halliday noted that tomorrow is Super Hero Day and the ACT Office is still accepting donations.
  
8. **Closing Prayer**: Mrs. Marick led the closing prayer. The meeting adjourned at 7:07pm.