

## OPEN HOUSE

1. The church/education building entrance is ONE WAY only now. You enter and go to the right. The Pre-school/MDO traffic is left lane only after the Parrish Life Center. Drop off is in the circle only for Pre-school 3's and 4's.
2. If you have children in different classrooms, please drop off the older sibling at their scheduled drop off time. The younger sibling may also be dropped at the same time or the parent/guardian can park and wait until the 9:45 drop off time. The same applies to pick-up.
3. Drop off and pick up times are as follows...  
Pre-school 4's will be dropped off at 9:15AM and picked up at 1:15PM  
Pre-school 3's will be dropped off at 9:30AM and picked up at 1:30PM  
The 1's and 2's will be dropped off at 9:45AM and picked up at 1:45PM and the parent/guardian must come into the building to drop off and pick up and exit at the back of the building. Please have a photo ID at pick up. You may park at the bottom lot to the right of the education building or by the Parrish Life Center.
4. EVERYTHING must be labeled! Each child in the 3's and 4's needs a backpack with a full change of weather appropriate clothing. Lunchboxes and water bottles should be in the backpack.
5. 1's and 2's must have diapers/wipes and a full change of clothes left in the classroom. Again, everything labeled and have them in a ziploc bag.
6. If a child has an allergy that requires an Epipen, make sure the pink paperwork is filled out at open house.
7. If someone else is picking up a child, please call by 1pm to inform staff. If the person picking up is not on the list, you must call (706)447-4522 and email [ndurrwachter@st-teresa.com](mailto:ndurrwachter@st-teresa.com) and valid photo ID is required.
8. The Pre-school 3's and 4's MUST use the restroom at home immediately before leaving to come to school.
9. All children's masks must be labeled!
10. Tuition fee needs to be placed in an envelope with your child's name on it in their backpack at the beginning of each month. 1's and 2's can drop the tuition in the box at the front desk. Please make sure the **child's name** is on the envelope.
11. Please make sure the information sheets that the teachers have on file has all the correct phone numbers and addresses.
12. There will be no show and tell and no dance class at this time.
13. If a child has a fever of 99 or higher, they must be kept home until fever free for 24hours without medication.
14. If a teacher or a child tests positive for COVID in any classroom, that classroom will be shut down for 14 days.
15. We will no longer have classroom celebrations with parents or family invited. To keep some sort of normalcy, we will purchase treats and have games in individual classrooms to ensure the safety of the children.

Remember, this is a learning process for everyone. We need everyone to be patient and cooperate. The safety of our children and staff is our top priority.