



# Parish of the Holy Eucharist

**Parish Office:** 266 Foreside Road, Falmouth, ME 04105

**Telephone:** 207-847-6890

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## POTHE Finance Council Meeting Minutes Thursday, December 13th—6:30 pm @ Holy Martyrs

In attendance: Fr. Dan, Seminarian Joseph Morsehead, Don Talbot, Tim Peacock, Marty White, Mark Kostin, Jim O'Connell, Jeanne Mavor, Steve Mitchell, Melissa Bagdon

Absent: Chris Norton, Ed Lechner, Tim Dexter, David Ertz, Father Kaseta

### Minutes:

- Marty White chaired the meeting in the absence of Chris Norton
- Fr. Dan opened the meeting with a prayer at 6:35
- Minutes of the last meeting were approved by the Council with the update that Steve Mitchell was in attendance
- Final October results and preliminary November results were available. The council observed:
  - we have moved to positive operating income and are ahead of budget
  - staff vacancies resulted in lower than anticipated expenses for part of the period
  - donations remain challenged relative to budget and the council asked Melissa for a review of history and budget, which she will prepare for January's meeting
- A budget committee was established. Three Pastoral Council members have been identified. Don Talbot, Marty White, and Jim O'Connell volunteered from the finance council. Melissa will engage the team when needed and likely in January
- The increased offering campaign is running slightly favorable to our expectations and is a very positive outcome. Thank you POTHE!
- We reviewed mass attendance trends over the last 6 mos. and 18 mos. Long term trends show stability overall with some slight increase in attendance. It was requested that we get monthly updates for these statistics
- Quotes relative to moving the altar from the Sisters of the Precious Blood to Sacred Heart are still being sourced. Quotes to date have pointed to the expense being considerable. Fr. Dan will drive follow up discussion as needed based on how remaining quotes come in
- Christmas fair receipts were reviewed. They were approximately \$9,800. Sacred Heart Christmas Fair committee members wish to use this money for work on their kitchen
- Melissa reviewed capital plans. Fr. Dan discussed the need for us to lay a plan for capital campaigns as needed at St. Jude and Sacred Heart—as these are the sites that have extensive needs. He suggested that teams and committees at these churches meet for a final review and prioritization of the lists and to think about timing, viability, and messaging within each parish
- A few informational follow up items were noted
- Fr. Dan closed with a prayer at 8:08

**Holy Martyrs Church**  
266 Foreside Road  
Falmouth, ME 04105

**Sacred Heart Church**  
326 Main Street  
Yarmouth, ME 04096

**St. Gregory's Church**  
24 North Raymond Road  
Gray, ME 04039

**St. Jude Church**  
134 Main Street  
Freeport, ME 04032