

Parish of the Holy Eucharist
 Holy Martyrs, Sacred Heart, St. Gregory, St. Jude
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POTHE December 6, 2018 Pastoral Council Meeting Minutes

TYPE OF MEETING	Pastoral Council Meeting
CHAIRPERSON	Francis Fedrizzi
NOTE TAKER	Annemarie Salzberg
ATTENDEES	<p>Present: Fr. Daniel Greenleaf, Fr. Peter Kaseta, Joe Moreshead, Mike Crowley, Francis Fedrizzi, Catherine Gentile, Arturo Juarez, Ken Rusinek, Annemarie Salzberg, & Danielle Tracy, Deacon Dennis Popadak and Tom Ancona</p> <p>Absent: Kristine Rogers, Pauline Bergeron, Amy Carman, and Sharon Leskanic</p> <p>Guest(s):</p>

1. Gospel Reflection - Fr. Greenleaf
 - a. Gospel reading according to Luke (3: 1-6) was read by Fr. Greenleaf and members of the council shared reflections on this gospel passage.

2. Approval of the October 18, 2018 Minutes
 - a. A motion to approve the October 2018 minutes was seconded, the minutes were unanimously approved with the following corrections in #4 the first use of the word abuse was changed to about and clarification in # 6d/stations of the cross were not included in the items from the Sisters of the Precious Blood and information on the stations of the cross was removed from the minutes.

3. Aging with Grace – Catherine Gentile
 - a. Catherine presented information on the Aging With Grace ministry. The group began in July 2015. A symposium was held with focus groups to assess the needs of the older members of the parish. Many events, including most recently, luncheons have been held with 30-50 attending events. One focus of the ministry is the connection of members with services in the community to help meet needs. There is a Homebound Minister at each worship site. The focus for 2019 will be outreach within our parish communities.

4. Offertory/Capital Campaigns - Father Greenleaf
 - a. The Parish received an 83% response to the Offertory Campaign, including families that noted they were not able to increase their offertory amounts at this time. The resulting amount is \$147,459.32, a 16% increase, in the offertory. Requests for increasing the offertory

were sent to those parishioners who use envelopes or WeShare (e-giving). 296 families responded to the request.

- b. The Capital Campaign is still under discussion at the Finance Council.**

6. Pastor's Report

- a. Monthly Financial Statement – the Council reviewed the finance report as of September 2018. Father Greenleaf plans to have the Pastoral Council review the finance report at each monthly meeting.**
- b. Fund Raising Reports – the Pastoral Council reviewed the financial reports from the Pancake Breakfast and the Clam Festival. This is a new reporting method for fund raising efforts. It was suggested that a summary of fund raising event be published in the bulletin.**
- c. Kitchen at Sacred Heart – Father Greenleaf is recommending that the money raised at the Christmas Fair be used to renovate the kitchen at Sacred Heart.**
- d. New Altar from Sisters of the Precious Blood – Father Greenleaf is taking quotes on the cost to move the altar from the chapel for the Sisters of the Precious Blood to Sacred Heart. Father is waiting on more quotes. At this time, the cost of moving the altar will prohibit moving it to Sacred Heart.**
- e. Technology Statistics – Father Greenleaf shared the focus of Joe Williams and Annie Smith as they facilitate the technology of the parish. The Council reviewed statistics related to flock notes, stream spot, Facebook and the POTHE website. Father Greenleaf will invite Joe Williams to attend a Council meeting to provide more details about how the parish will use technology this coming year.**
- f. Advent/Advent Kits – materials for celebrating Advent, including activity ideas, were distributed throughout the 4 worship sites.**
- g. Small Faith Sharing Groups – Annie Smith is coordinating small group sharing efforts. The Council held a general discussion about current faith sharing sessions and products currently being used.**
- h. Circle of Grace – the Parish Of The Holy Eucharist has fulfilled its requirement for training the youth of the Parish. In addition, Father Peter stated that all the staff and other parishioners participate in monthly trainings. Approximately 200 people participate in the monthly training.**
- h. Catholic Home Kits & Bibles – Father Greenleaf is encouraging that each home have a bible. Each worship site has a bible display. Bibles would make a good Christmas gift.**
- i. Boy Scouts Variety Show – the Boy Scouts will sponsor a variety show. Each Parish group will be invited to participate in the show.**
- j. Saturday AM Mass at Sacred Heart - Father Marquis has agreed to continue saying Mass at 8:15 on Saturday mornings. Father Greenleaf let**

the Council know that if, Father Marquis can not say Mass regularly on Saturday mornings, it will be difficult to cover this Mass with the current staff and Father would recommend discontinuing the Saturday Mass.

k. Mass Attendance – the Council reviewed data relating to attendance at Mass, for the past 18 months. Overall, Mass attendance is increasing with the exception of St. Jude that is showing a slight decrease in attendance. The Council had questions about the data and asked Father Greenleaf for more information from the data collected.

l. St. Brigid School – the school is looking for a new board member. They are looking for someone who can help the school with marketing, strategic planning, and development of a mission statement.

7. CLI Update - Deacon Dennis

a. Deacon Dennis will publish, in the bulletin, an updated goal poster. Four banners, outlining the CLI Goals, will be placed at the 4 worship sites by Christmas.

8. Pastoral Business - Fran Fedrizzi

a. Councilor Terms – Fran reviewed the Councilor terms.
Terms will end June 2019 for Fran Fedrizzi and Annemarie Salzberg
Terms will end June 2020 for Ken Rusinek, Pauling Bergeron and Catherine Gentile

b. Budget Committee – Fran Fedrizzi, Sharon Leskanic and Danielle Tracy will participate on the budget committee to provide parish input to the committee.

c. Bylaws – The Council reviewed the bylaws. No changes to the bylaws were made. The members had a discussion about how to publicize Council meetings to parishioners. Quarterly postings will be published in the bulletin announcing the upcoming Pastoral Council meeting.

Next Meeting Thursday, January 17, 2019 at Holy Martyrs at 6:00pm

Holy Martyrs Church	Sacred Heart Church	St. Gregory Church	St. Jude Church
266 Foreside Road	326 Main Street	24 North Raymond Rd	134 Main Street
Falmouth, ME 04105	Yarmouth, ME 04096	Gray, ME 04039	Freeport, ME 04032