



Parish of the Holy Eucharist

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POTHE Finance Council Meeting Minutes

Thursday, January 23, 2020—6:30 pm @ Holy Martyrs

Present: Fr. Phil Tracy, Marty White, Tom Peacock, Don Talbot, Mark Kostin (minutes), Tim Dexter, Jim O'Connell, David Ertz, Steve Mitchell (chair for this meeting), Ed Lechner

Absent: Jeanne Mavor, Fr. Peter Kaseta

Minutes:

- Father Phil opened the meeting with a prayer.
- The Council read the mission, purpose, and vision statements.
- Steve Mitchell has graciously accepted to serve as chair of the Council.
- The minutes of the October 2019 meeting were unanimously approved.
- The Council reviewed the financial statements and dashboard with data through 12/31/2019. Melissa noted the questions members raised and suggestions for indicators to place in the iteration of the dashboard we will review at the next meeting.
- It was noted that the 13-month trend for mass attendance was slightly positive while the 13-month offertory trend was flat to slightly down. Given the campaign to increase giving, the Finance Council needs to keep an eye on these trends to determine if this is an aberration or something more permanent.
- Council members also asked for follow-up detailed information around some of the lines and asked about investment strategies for funds we are holding.
- Re: SJ Campaign, we have raised \$212K, which is just shy of the \$220K goal. Our initial plans have been approved by the Town on Freeport and we are scheduled to begin some of the work.
- We are in the process of updating our parishioner directory. Fr. Phil is working with Dave DiNapoli around what we need for a good proposal. We are also considering the timing so that we also launch at a time that is the most strategic. With some of the work being done – i.e. SJ work beginning, SH roof and elevator planning underway – this might also spur interest. Fr. Phil is optimistic that the work at SJ will inspire parishioners to help us reach our fundraising goal of \$220K. The ramp up to a summer or fall formal campaign launch will also provide opportunities for Fr. Phil to reach out personally to potential large donors. Fr. Phil will begin the process of interviewing and meeting with organizations that would provide counsel and support for the POTHE campaign.
- We will be using some of the SH bequest money for a new roof, likely this summer.
- We are looking for volunteers for the budget committee. Don, Jim, and Steve will serve as the FC representatives who will work with Melissa to begin drafting a budget for FY21. Fr. Phil will appoint pastoral council members to be part of the budget committee. Father Phil asked the budget committee to review the discussion points he shared during the October 2019 FC meeting as they begin this work.
- Father Peter closed the meeting with a prayer.
- The meeting adjourned at 7:35 pm.

Our next meeting will be Thursday, February 27th at 6:30 pm at Holy Martyrs.

Holy Martyrs Church
266 Foreside Road
Falmouth, ME 04105

Sacred Heart Church
326 Main Street
Yarmouth, ME 04096

St. Gregory's Church
24 North Raymond Road
Gray, ME 04039

St. Jude Church
134 Main Street
Freeport, ME 04032