

Saint Charles Borromeo School

Morning Drop-Off for Elementary Grades

With an average of 250 cars passing through the parking lot each school morning in the span of 45 minutes, **safety is paramount**. You have only two options for getting your children into the school: parking and escorting them or dropping off in the Drop-Off Zone. These procedures have been designed to ensure the safety of everyone yet allow maximum "flow through". General rules to follow include:

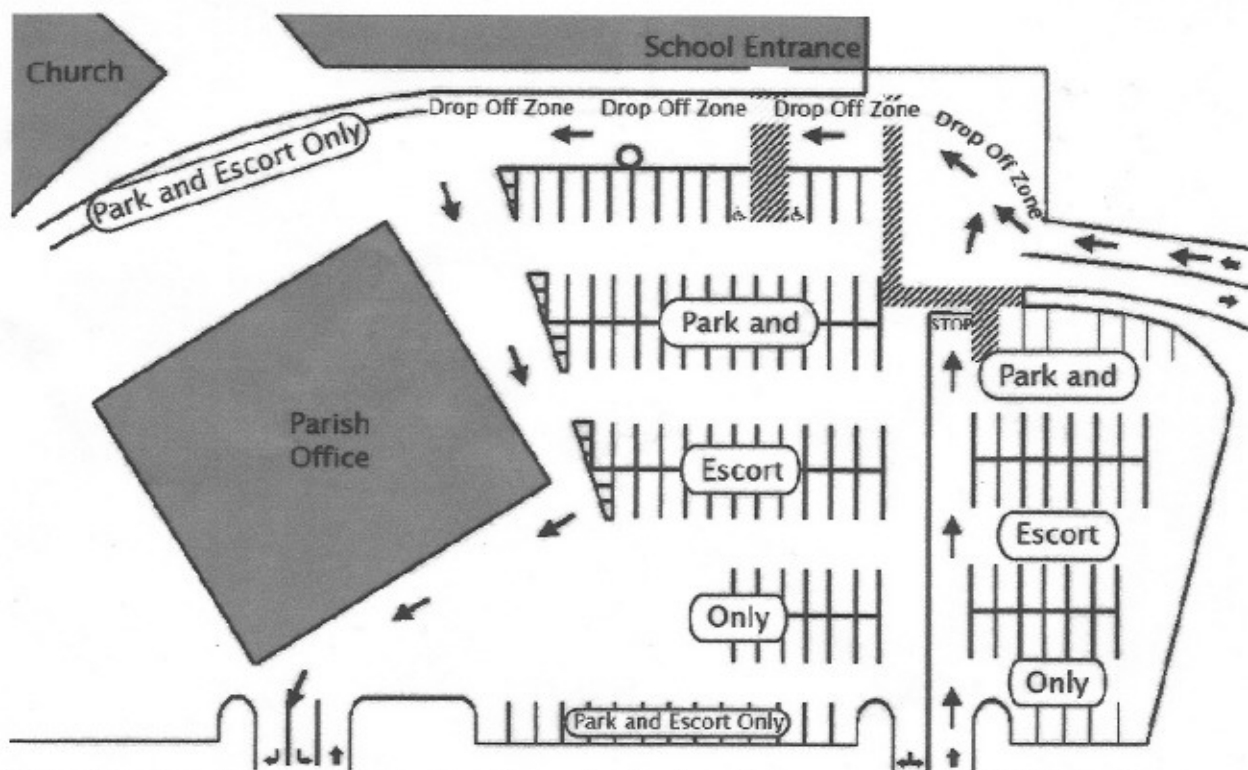
- Speed limit of 5 mph at all times especially when approaching the crosswalk.
- Be alert for children at all times. Watch for directions from the crossing guards.
- **ONLY USE HANDS-FREE DEVICES WHILE DRIVING THRU THE DROP-OFF ZONE.**

Parking and Escorting

- All parking areas are designated "Park and Escort Only". **NO unescorted children in the parking area at any time.** Please park and escort your child to the main cross walk.
- Parents may release their children when they are within the coned area. Children should be instructed to remain behind the guard until it is safe to cross.

Dropping Off

- The Drop Off Zone is the only area where children will be allowed to be dropped off.
- Drivers may drop off before or after the crosswalk once they are in the Drop-Off Zone.
- Please pull all the way forward in the Drop Off Zone past the flagpole stopping between cones. Remember that there may be many cars behind you.
- Have your children ready to exit the vehicle **before** you get to the Drop Off Zone. Pull out of the flow of traffic and move to the end of the walking lane if you require more time.



This plan has been reviewed by the principal and is current as of 8/31/2011