

**Immaculate Conception Church  
Three Rivers, MI  
&  
St. Clare Mission Parish  
Centreville, MI**

- Position:** Director of Music (Organist/Pianist & Choir Director) for both parishes. Position(s) may be combined or separated.
- Immaculate Conception requires two regular weekend masses:  
11 am Sunday & 4 pm every other Saturday  
St. Clare requires one regular weekend mass: 9:20 am Sunday
- Responsibilities:** Planning & leading music for regular weekend masses plus additional holy days & special liturgies; scheduling, recruiting and training other music ministers (Cantors, choirs, instrumental or vocal soloists); finding substitutes for absences; directing/accompanying weekly evening choir rehearsals; developing a children's choir; working collaboratively with the staff and priest.
- Qualifications:** The ideal candidate(s) would have knowledge of Catholic Liturgy, strong organ/piano skills, choral directing experience, the ability to plan appropriate seasonal/ liturgical music, the ability to develop and nurture a children's choir and have good communication and organizational skills.
- Instruments:** Immaculate Conception is equipped with a two manual Allen organ (AP-17e) with 37 stops, full AGO pedalboard, general and divisional pistons, 4 memory levels, transposer, MIDI capabilities with recording sequencer. A fine upright Everett piano is also located next to the organ for choir accompaniments.
- St Clare is equipped with a piano only.
- Pay:** Negotiable based on experience, educational background, qualifications, and level of interest in one or more positions available.  
2-4 weeks paid vacation & additional benefits are negotiable.  
Weddings & funerals are negotiated & paid separately, independent of the position.
- Applications:** Contact Fr. Mathias at 269-273-8953 or email resume to [icchurchtr@outlook.com](mailto:icchurchtr@outlook.com) or mail to Immaculate Conception Church, 645 Douglas Ave, Three Rivers, MI 49093