

Admissions Policy

Our school seeks a qualified, diverse student body who enhance the academic, religious, and social life of the Muncie Catholic community.

Registering and worshipping at one of the three Muncie Catholic Pastorate parishes is an essential component in developing your faith life. Your attendance at Mass and regular participation in the sacraments are vital to our way of life as Catholics. This can be demonstrated by engaging with your child(ren) in daily family prayer, participating in the activities of the parish, and financially supporting one of the three Muncie Catholic parishes.

Admissions Process

Contact the school office to set a time to meet with the principal. Students are highly encouraged to attend this meeting with their parent(s) or guardian(s). This meeting may include:

- Discussion of school mission, policies, curriculum, and extracurricular activities
- A tour of the facilities
- Review of the student's academic and discipline records

After the meeting, the principal will inform the parent(s) or guardian(s) of the enrollment decision.

Students admitted to the school should satisfy the following criteria:

- Pre-school students must be three years old and toilet trained on or before August 1.
- Kindergarten students should be five years old on or before August 1.
- Updated academic records from previous schools, health records, and emergency contact information.
- Students must have on file each year a record of all required immunizations.
- Students are required to attend and fulfill Religion class requirements, attend liturgical services, and participate in daily Catholic prayer.
- Potential students may be assessed for placement.
- Students with special needs will be accepted when reasonable accommodations can be made.

We reserve the right to grant or deny admission in our sole and absolute pastoral discretion.

Enrollment Lottery Process

If the number of applicants for enrollment at the school exceeds the number of seats available, the school will randomly draw in a public meeting the names of applicants who meet the requirements for admission to the school.

Preference for admission will be given to: 1) students who are currently attending the school, 2) siblings of students already attending the school, and then 3) to students of families currently registered in a Catholic parish.

The deadline for submission of an application for admission will be June 1 each year, with the deadline being extended to the following Monday if June 1 should fall on the weekend. Lottery will be held on or around June 15 each year. Impacted families will be notified in advance.