



2021-2022 Extended Day Parent Information

page 1 of 2

Billing & Payment Information - Before and After Care charges will be applied on a monthly basis to your Smart Tuition Account. Smart Tuition late fees apply to all extended day charges as well. The charges for August and September may be billed at the same time. May and June charges may also be billed at the same time. All May & June charges are to be paid in full prior to your child's last day of school.

Parents whose Smart Tuition accounts ARE set up on Automatic Withdrawal: To make it easier for our parents we are implementing a new payment procedure for families who are set up on Smart Tuition with Automatic Debit. Each month the Extended Day Charges will be automatically withdrawn on the 10th of the month along with your monthly tuition. Below shows the month services are received and the month charges will be automatically withdrawn.

Month of Ext. Service Rec'd:

Aug. Ext. Charges
Sept. Ext. Charges
October Ext. Charges
November Ext. Charges
December Ext. Charges
January Ext. Charges
February Ext. Charges
March Ext. Charges
April Ext. Charges
May Ext. Charges

June Ext. Charges***

*For May/June we will reserve the right to ask for payment prior to students last day of attendance/graduation/program/etc.

***June payment requires ALL parents to log in to your Smart Tuition account on June 10th to pay/verify your June Ext. Day Charges are paid in full. Automatic withdraws will not work for Ext. Care Charges received for the month of June.

Month charges would be automatically withdrawn:

automatically withdrawn on Sept. 10th
automatically withdrawn on Oct. 10th
automatically withdrawn on Nov. 10th
automatically withdrawn on Dec. 10th
automatically withdrawn on Jan. 10th
automatically withdrawn on Feb. 10th
automatically withdrawn on March 10th
automatically withdrawn on April 10th
automatically withdrawn on May 10th
automatically withdrawn on June 10th

Log in required to make final payment

Parents whose Smart Tuition accounts are NOT set up on Automatic Withdrawal; You are required to log in to your Smart Tuition account on or before the 10th of every month to pay your Extended Charges. To avoid a \$50 Late Fee each month your Extended Day charges are due no later than the 10th of the month.

The hourly fee for children in Kindergarten-8th grade is as follows; \$5.00* for one child, \$8.00* for two children, \$9.00* for 3 children and \$11.00* for 4 children.

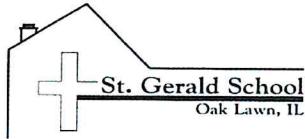
*For preschool children please add \$1.00 per hour/per child to the above rates.

The morning fee is billed as follows: Children dropped off before 7:00 a.m. will be billed for two hours, drop off after 7:00 a.m. billed for one hour.

The afternoon fee is billed as follows: Children picked up between 2:31- 3:30 p.m. will be billed for 1 hour, pick up between 3:31-4:30 p.m. billed for 2 hours, pick up between 4:31-5:30 p.m. billed for 3 hours, pick up between 5:31-6:00 p.m. billed for 3.5 hours.

Late pick up fee -Staff members are only employed until 6:00pm. After 6:00pm there will be a late charge applied to your account. Late pick up fees will be billed as follows: pick up between 6:01-6:15pm \$15.00/child, pick up between 6:16-6:30pm \$30.00/child, pick up between 6:31-6:45pm \$45.00/child, and pick up between 6:45-7:00pm \$60.00/child. If the extended staff deems a family to be frequently late the fee will increase from \$15.00 to \$20.00.

Enrollment Fee: One child-\$85.00 Two children-\$95.00 Three or more children-\$100.00



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page 2 of 2

Drop off/Pick up –

For the safety of your child all parents **MUST** sign your child in and out of Extended Day. You will receive specific information related to sign in/out shortly before the school year begins.

Snack & Items from home –

Snacks & other items from home are not permitted. We provide an afternoon snack and we have plenty of toys and games for the children to use while attending Extended Day. Thank you in advance for not allowing your child to bring items from home to Extended Day. Any and all items brought from home will be confiscated and returned to the parent. If this becomes a recurring issue for a student, personal items will be confiscated and donated to Good Will, snack items will be disposed of.

Breakfast food –

All students will be required to eat breakfast prior to arriving at Extended Day.

School Handbook Rules –

Extended day abides by the same policies as stated in our school handbook. This includes the Cell Phone Policy; students are not permitted to have cell phones on their person, in their coat pocket, etc. Please visit www.stgerald.com to view these policies.

Extended Day Hours - 6:00-8:00am & 2:30-6:00pm

Extended Day Phone Number – 708-422-4140