

MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS
OF TRAVIS COUNTY WCID NO. 19

February 25, 2021

STATE OF TEXAS §
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COUNTY OF TRAVIS §

A regular meeting of the Board of Directors of Travis County WCID No. 19 was held at 12:00 p.m. on February 25, 2021, by remote access only in accordance with the March 16, 2020 Order by Governor Abbott temporarily suspending certain requirements of the Texas Open Meetings Act to advance the goal of limiting face-to-face meetings to slow the spread of COVID-19. The meeting was open to the public and notice was given as required by the Texas Open Meetings Act and as modified by the Governor's Order.

1. CALL TO ORDER

Board President Elmer Dangerfield called the meeting to order.

2. ROLL CALL OF DIRECTORS

A roll call of the Directors was taken. The Directors present were:

Elmer Dangerfield – President
Dick Walker – Vice President
Pres Sheppard – Secretary
Dave Risser – Assistant Secretary
E. Blake Mosher – Assistant Secretary

thus constituting a quorum. All Directors were present.

Also present were Herb Edmonson and Steven Minor of Gray Engineering, Inc., Hal Lanham and Tammy Hargett of AWR Services, Inc., David Berrier of Berrier & Company, P.C., Matt McPhail and Allison Nix of Willatt & Flickinger, PLLC, Rebecca Jones of RealManage, Martin Rochelle of The Woods at Barton Creek Community, Inc. and Brett Lanham of Lanham Consulting, LLC.

3. PUBLIC COMMENTS

There were no public comments.

4. MINUTES OF JANUARY 28, 2021 BOARD MEETING

Allison Nix presented the proposed minutes of the January 28, 2021 regular meeting, as included in the agenda package. Motion was made by Dick Walker to approve the minutes as presented, and the motion was seconded by Blake Mosher. The motion carried unanimously.

5. TRAVIS COUNTY MUD NO. 4 WHOLESALE WATER RATE STUDY

Attorney Matt McPhail stated rate consultant Marvin Morgan has nothing to report yet, so this item will be tabled until next month. Mr. Morgan has requested additional information from MUD No. 4 to complete his review of the wholesale water rate study.

6. ENGINEER'S REPORT

Steven Minor presented the Engineering Report as included in the agenda package.

Mr. Minor stated that adjustments have been made to the CIP list as discussed at last month's meeting and the updated list is included in the meeting packet. Kuts & Kleans will commence The Woods drainage maintenance next week after weather delays.

Mr. Minor noted that the wastewater tap has been located for the new home construction on Caribou Trail. Hal Lanham with AWR will discuss this in his report, as well as the additional lines discovered which were not on the map.

M & C Electric was also delayed due to weather for additional work needed on the new streetlights. A permit is required for repair to the electrical boxes, so when the permit has been approved, M & C Electric will work on the poles and electrical boxes at the same time. Dave Risser asked what the level of concern is for the cracked pole at the Navidad entry. Mr. Minor said it is a concern, no repair work has been approved yet, and it will be addressed after the other streetlight work has been completed. Herb Edmonson added that the vendor said the pole should not fall or break. The cracking was caused by drilling holes for the security camera, and the pole can be replaced in the future.

Mr. Minor said the solicitation packet for the stamped concrete/brick pavers project is ready and on hold until the home construction at that intersection is closer to completion. Pres Sheppard reported that the house appears to be nearly done. Dick Walker added that the electricity is on and there has been much activity at the property.

7. MANAGER'S REPORT

8. CLEANUP, REPAIR AND MAINTENANCE WITHIN THE DISTRICT AS A RESULT OF THE RECENT WINTER STORMS

Agenda Item Nos. 7 and 8 were discussed together.

Hal Lanham presented the Manager's Report covering the month of January 2021.

Mr. Lanham reported that contractors used a metal detector to find both taps on Caribou Trail which were in an unusual location. No additional construction is necessary.

During the recent winter storms, AWR communicated with Director Risser in The Woods, Director Walker in The Ridge and Director Dangerfield in The Foothills on the status of the respective subdivisions. The District's water comes from the north plant across from the Club, and MUD No. 4 said that plant froze. The south plant providing service to the newer sections of Barton Creek had no power. MUD No. 4 contacted the City of Austin to activate the interconnect, which provided water to the District for several hours before the City had additional breakdowns at their plant and shut down the interconnect. MUD No. 4 worked on the north plant for a couple of days and was able to get it fully operational again, under a boil water notice. Samples were taken and evaluated, and the boil water notice was released when the results came back clear. AWR sent an IRIS notice to customers. When everything began to thaw on Thursday and Friday, AWR received a large number of calls on water leaks and for assistance in locating customer cutoffs or turning off service. The abundance of leaks created a heavy demand on the system. The majority of leaks have been fixed and the system is now operating normally.

Director Sheppard asked if the District has in place a leak adjustment policy. Mr. Lanham stated it does not and that adjustment requests are presented to the Board for authorization. Mr. McPhail asked if customers have contacted AWR to request adjustments, and Mr. Lanham said they have not yet been billed for that time period. Adoption of a leak adjustment policy will not be considered unless a large number of requests are received. Director Risser asked if there were a high volume of leak detection notices through the electronic meters system. AWR found eight high volume leaks and notified those customers, some of which were not yet aware. Director Sheppard added that the rate consultant could explain the District's exposure to pay for repair costs incurred by MUD No. 4. Mr. McPhail will review the District's agreement with MUD No. 4. Director Walker noted that his current contact information was not in the alert system. AWR may want to check all resident contact information to make sure it is up to date. Mr. Lanham said IRIS is voluntary and not all residents submitted that information, but now would be an opportune time to send a notice encouraging residents to sign up for IRIS notifications. There is currently about 70% participation. Directors Walker and Risser agreed that IRIS signup information should be sent to customers.

Hal Lanham added that he is currently unaware of any main line leaks as none have been detected.

9. REPORT ON MUD NO. 4 WATER INTAKE

Attorney Matt McPhail reported the rezoning was on a third reading at the City Council's January 27th meeting and it was approved. There was a discussion to add an overlay which would restrict gasoline sales on the property. Since any gas sales would require further permitting and review anyway, the restriction was removed after a discussion. The Council voted 10 to 1 to approve the rezoning. Mr. McPhail said he understands from discussions that they do not plan to sell gasoline on the property. This item can be taken off the agenda for next month.

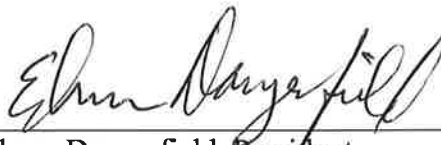
10. REVIEW AND AUTHORIZE PAYMENT OF BILLS

Bookkeeper David Berrier explained the District expenses for January as provided electronically to the Directors. Mr. Berrier noted requests for two fund transfers were also

submitted for Board consideration. More money is needed in the general operation account, so a \$200,000 transfer from TexPool to the operating account is included, which is normal this time of year. Mr. Berrier said a \$15,300 transfer to the customer deposit account is needed to true-up the account so that the liability and assets match. After discussion, motion was made by Blake Mosher and seconded by Elmer Dangerfield to authorize payment of the invoices and two fund transfers as presented. The motion carried unanimously.

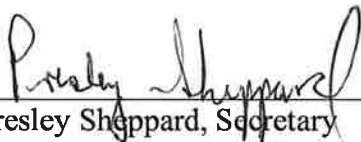
11. ADJOURN

President Elmer Dangerfield adjourned the meeting.



Elmer Dangerfield, President
Travis County WCID No. 19

ATTEST:



Presley Sheppard, Secretary
Travis County WCID No. 19

[DISTRICT SEAL]