

MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS
OF TRAVIS COUNTY WCID NO. 19

March 25, 2021

STATE OF TEXAS §
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COUNTY OF TRAVIS §

A regular meeting of the Board of Directors of Travis County WCID No. 19 was held at 12:00 p.m. on March 25, 2021, by remote access only in accordance with the March 16, 2020 Order by Governor Abbott temporarily suspending certain requirements of the Texas Open Meetings Act to advance the goal of limiting face-to-face meetings to slow the spread of COVID-19. The meeting was open to the public and notice was given as required by the Texas Open Meetings Act and as modified by the Governor's Order.

1. CALL TO ORDER

Board President Elmer Dangerfield called the meeting to order.

2. ROLL CALL OF DIRECTORS

A roll call of the Directors was taken. The Directors present were:

Elmer Dangerfield – President
Dick Walker – Vice President
Pres Sheppard – Secretary
Dave Risser – Assistant Secretary
E. Blake Mosher – Assistant Secretary

thus constituting a quorum. All Directors were present.

Also present were Steven Minor of Gray Engineering, Inc., Tammy Hargett and Mike Bamer of AWR Services, Inc., David Berrier of Berrier & Company, P.C., Matt McPhail and Allison Nix of Willatt & Flickinger, PLLC, and Martin Rochelle of The Woods at Barton Creek Community, Inc.

3. PUBLIC COMMENTS

There were no public comments.

4. MINUTES OF FEBRUARY 25, 2021 BOARD MEETING

Allison Nix presented the proposed minutes of the February 25, 2021 regular meeting, as included in the agenda package. Motion was made by Dick Walker to approve the minutes as presented, and the motion was seconded by Blake Mosher. The motion carried unanimously.

5. TRAVIS COUNTY MUD NO. 4 WHOLESALE WATER RATE STUDY

Attorney Matt McPhail reported that rate consultant Marvin Morgan has not yet received the additional information requested from MUD No. 4 to complete his review of the wholesale water rate study. MUD No. 4's attorney will likely provide it in the next week or so, and Mr. Morgan's report should be ready by the April Board meeting.

6. ENGINEER'S REPORT

Steven Minor presented the Engineering Report as included in the agenda package.

M & C Electric is working on obtaining a City of Austin permit required for repair to the corroded electrical boxes. When the permit has been approved, M & C Electric will handle the electrical box repairs and additional streetlight work at the same time.

Included in the agenda package is the solicitation packet for the brick pavers repair project to request proposals for both options of replacing the pavers with stamped concrete and replacing with brick pavers. Director Risser asked if examples of successful installations will be required as part of the bidding process, and Mr. Minor said it is part of the solicitation packet for bidders to provide sample materials for both options. After discussion, motion was made by Blake Mosher to authorize solicitation for proposals to a minimum of three contractors. The motion was seconded by Dave Risser. It carried unanimously. Mr. Minor added that the home construction at that intersection has made substantial progress and the intersection is clear.

The Woods drainage maintenance project has been completed by Kuts & Kleans.

Pres Sheppard asked for the status of trenching and rebuilding the sinkhole on Mendocino Drive. Mr. Minor stated that the trenching has been completed. Tammy Hargett and Mike Bamer of AWR added that Utility Specialists backfilled and compacted the material along the 180-foot of roadway affected. They will come back after about two weeks to dig out some compaction, refill with flowable fill and then cover with asphalt. The current patch of asphalt is temporary. Director Sheppard asked how much the project will cost and when the large vehicles will be removed. AWR and the engineer will look into this.

7. MANAGER'S REPORT

Tammy Hargett presented the Manager's Report covering the month of February 2021.

A report showing the difference between January and February consumption per customer is included in the agenda package. Only three leak adjustment requests have been received, and one of those requests was for a leak in January unrelated to the February winter storm. Ms. Hargett stated winter averaging is normally calculated by dividing December through February data by three. There are several options for calculating winter averages this year. After detailed discussion, motion was made by Dick Walker and seconded by Pres Sheppard to calculate winter averages normally except for the three accounts with leak adjustment requests, for which only the

two months with lowest consumptions will be used in those calculations. The motion carried unanimously.

Ms. Hargett said that during the winter storm, not all customers received electronic messages through the IRIS system. AWR has reviewed the IRIS customer contact information and noted that 160 out of 200 customers have signed up for alerts and have good contact information in the system. They will reach out to the remaining customers by sending letters and posting notice on the District website. Ms. Hargett suggested that all new customers be automatically signed up for IRIS alerts and given the choice to opt out. Matt McPhail will look into this further.

Director Sheppard circled back to the leak adjustment requests received and how they will be addressed. Ms. Hargett stated the District does not have a leak adjustment policy in place, but AWR has been given prior approval to approve account adjustments up to \$250. Adjustments in excess of that amount would be brought to the Board for approval. The three adjustments are all under \$250, so they will be processed.

8. REVIEW AND AUTHORIZE PAYMENT OF BILLS

Bookkeeper David Berrier explained the District expenses for February as provided electronically to the Directors. After discussion, motion was made by Dave Risser and seconded by Pres Sheppard to authorize payment of the invoices as presented. The motion carried unanimously.

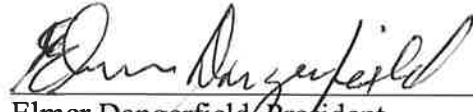
Pres Sheppard inquired if customers are charged for District representatives to locate taps or perform inspections onsite, and Tammy Hargett said it is included in the initial tap fee. Dave Risser then asked how AWR handles customer calls for help locating the water meter or how to cut it off. Ms. Hargett stated they are typically able to walk through the process with the customer over the phone but can go to the residence if needed. There is no way to remotely cut off service. Ms. Hargett mentioned she would like to make an instructional video for customer reference.

9. DIRECTOR TERMS; NEXT DIRECTORS ELECTION

Matt McPhail noted this agenda item was requested by Pres Sheppard. Elmer Dangerfield and Dave Risser were reelected at the last directors election in May 2020, and the remaining directors' terms expire in May 2022. Director Sheppard said he enjoys serving on the Board but does not intend to stand for reelection when his term expires.

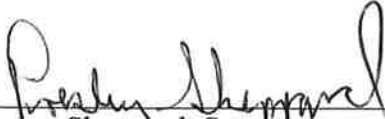
10. ADJOURN

President Elmer Dangerfield adjourned the meeting.



Elmer Dangerfield, President
Travis County WCID No. 19

ATTEST:



Presley Sheppard, Secretary
Travis County WCID No. 19

[DISTRICT SEAL]