

MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS
OF TRAVIS COUNTY WCID NO. 19

May 27, 2021

STATE OF TEXAS §
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COUNTY OF TRAVIS §

A regular meeting of the Board of Directors of Travis County WCID No. 19 was held at 12:00 p.m. on May 27, 2021, by remote access only in accordance with the March 16, 2020 Order by Governor Abbott temporarily suspending certain requirements of the Texas Open Meetings Act to advance the goal of limiting face-to-face meetings to slow the spread of COVID-19. The meeting was open to the public and notice was given as required by the Texas Open Meetings Act and as modified by the Governor's Order.

1. CALL TO ORDER

Board Vice President Dick Walker called the meeting to order.

2. ROLL CALL OF DIRECTORS

A roll call of the Directors was taken. The Directors present were:

Dick Walker – Vice President
Pres Sheppard – Secretary
Dave Risser – Assistant Secretary
E. Blake Mosher – Assistant Secretary

thus constituting a quorum. Director Dangerfield was absent.

Also present were Herb Edmonson of Gray Engineering, Inc., Hal Lanham and Tammy Hargett of AWR Services, Inc., David Berrier of Berrier & Company, P.C., Matt McPhail, Hunter Hudson and Allison Nix of Willatt & Flickinger, PLLC, and resident Martin Rochelle of The Woods at Barton Creek Community, Inc.

3. PUBLIC COMMENTS

There were no public comments.

4. MINUTES OF APRIL 22, 2021 BOARD MEETING

Allison Nix presented the proposed minutes of the April 22, 2021 regular meeting, as included in the agenda package. Motion was made by Dave Risser to approve the minutes as presented, and the motion was seconded by Blake Mosher. The motion carried unanimously.

5. ENGINEER'S REPORT

Herb Edmonson presented the Engineering Report as included in the agenda package.

Mr. Edmonson asked if the Board would like to update the members of the CIP subcommittee. Directors Dick Walker and Dave Risser volunteered to be on the committee and will schedule a meeting with the engineer to review the CIP list.

M & C Electric is still waiting on a City of Austin permit required for repair to the corroded electrical boxes. Mr. Edmonson commented that if it is not bad enough to need immediate replacement, he recommends dropping the panel replacement and wrapping up the remainder of the streetlight project. Dick Walker asked if the projects could be split to keep working on obtaining the permit separate from the streetlight project. All Directors agreed, and Mr. Edmonson will split the project and move forth with completing the streetlight repairs while waiting on the permit.

Fazzone Construction is moving forward with the brick pavers repair project. An extra pallet of brick pavers will cost approximately \$450.00. Mr. Edmonson spoke with Manager Hal Lanham regarding storage of the extra pavers. Mr. Lanham said that AWR can use an older storage facility to store the pavers for a cost of \$109.25 per month. Dick Walker said the District should have extras on-hand. Motion was made by Dave Risser to authorize Fazzone Construction to order an extra pallet of brick pavers, and Pres Sheppard seconded the motion. The motion carried unanimously. Dave Risser added that the home construction at that intersection is complete and the residence is occupied.

6. MANAGER'S REPORT

Hal Lanham presented the Manager's Report covering the month of April 2021. There were two customer calls in the District as detailed in the Manager's Report in the agenda package.

Mr. Lanham reported that there is a spike of ammonia in the system and has notified MUD No. 4. He does not believe it is a health hazard at this time but can create problems with the treatment of the water. AWR will work with MUD No. 4 to resolve the issue.

Tammy Hargett stated that six contractors were asked for proposals for power washing the bridge, sidewalks and the remaining areas in the District, and only three adequate proposals were received. The proposals are broken down into sections for the bridge and sidewalks in The Woods, sidewalks in The Ridge and the ribbon strip in The Foothills. Dick Walker asked if there is any value in power washing the ribbon curb in The Foothills. Hal Lanham added that it is not a very wide strip. Dave Risser asked if the mailbox kiosks have been included in the past. Blake Mosher inquired if the gate pillars and pavers at entrances were included in the past. Director Walker stated all entrances and mailboxes should be included. After detailed discussion, motion was made by Dave Risser and seconded by Blake Mosher to approve Westlake Home & Commercial's proposal for power washing as submitted without inclusion of the ribbon curb in The Foothills and a not-to-exceed amount of an increase of 25% for additionally power washing all entrances and

mailbox kiosks, and power washing of the ribbon curb in The Foothills will be approved if Blake Mosher believes it should be addressed after visiting the site. The motion carried unanimously.

AWR's office is currently being remodeled and may reopen to the public in 30 to 45 days. AWR can attend in-person meetings going forward.

Vice President Dick Walker moved to Agenda Item No. 10.

10. IN-PERSON MEETINGS OF THE BOARD OF DIRECTORS

Attorney Matt McPhail stated the District is not yet forced to have in-person meetings of the Board, but the option is available. The Oak Hill Fire Department's Community Room is ready for use. Mr. McPhail does not recommend a hybrid meeting. Dave Risser commented that the POA will resume in-person meetings in the fall and added that the Community Room can be reconfigured if needed. After discussion, motion was made by Pres Sheppard to resume in-person meetings of the Board of the District beginning with the June Board meeting, and Dave Risser seconded the motion. The motion carried unanimously.

Vice President Dick Walker moved to Agenda Item No. 7.

7. REVIEW OF ANNUAL CONSUMER CONFIDENCE REPORT

Hal Lanham reported the Annual Consumer Confidence Report must be sent to all customers per the TCEQ's requirements. Tammy Hargett stated AWR's compliance officer has completed the report and it will be posted on the website.

8. REVIEW AND AUTHORIZE PAYMENT OF BILLS

Bookkeeper David Berrier explained the District expenses for April as provided electronically to the Directors. Pres Sheppard asked about the transfer included in the financials. Mr. Berrier said the transfer is from the District's TexPool account to the operating account to cover the bills. There was additional discussion regarding receipt of property taxes and the budget. After discussion, motion was made by Pres Sheppard and seconded by Dave Risser to authorize payment of the invoices and the bank transfer as presented. The motion carried unanimously.

9. ANNUAL CYBERSECURITY TRAINING

Attorney Matt McPhail noted the deadline for completion of the annual cybersecurity training is coming up before the next meeting date and asked all Directors to complete it by June 14th if they have not done so already.

Vice President Dick Walker moved to Agenda Item No. 11.

11. REQUEST FOR BOARD RECOMMENDATION FOR WILLATT & FLICKINGER, PLLC

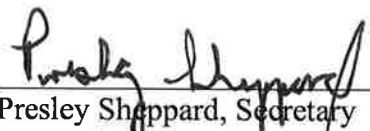
Matt McPhail asked if the District would provide a recommendation letter for Willatt & Flickinger, PLLC because another district the firm represents will be submitting a Request for Qualifications for general counsel, and the firm would appreciate a letter from the WCID No. 19 Board. After discussion, motion was made by Dick Walker and seconded by Dave Risser to authorize President Elmer Dangerfield to write a letter of recommendation for Willatt & Flickinger, PLLC. The motion carried unanimously.

12. ADJOURN

Vice President Dick Walker adjourned the meeting.


Elmer Dangerfield, President
Travis County WCID No. 19

ATTEST:


Presley Sheppard, Secretary
Travis County WCID No. 19

[DISTRICT SEAL]