

**Director of Faith Formation**  
**St. Angela Merici Catholic Church**  
Missouri City, TX

**Summary:**

St. Angela Merici Catholic Church is a dynamic growing community of 1600+ families. We have an opening for a full-time Director of Faith Formation. This position will report directly to the Pastor.

**Area of responsibilities:**

The areas of responsibility include developing the catechetical calendar, recruiting and training catechists, setting curriculum, and setting the Faith Formation budget. The Director will have responsibility and oversight of the Coordinator of Elementary Catechesis and the Faith Formation assistant. With the Coordinator of Elementary Catechesis (CEC), preparations are made for the celebration of First Reconciliation and First Communion by setting the schedule, curriculum, and retreat days with students and parents. This position collaborates with the Director of Youth Ministry and the Director of Family Life to ensure cohesive parish-wide catechesis and faith formation. The Director will work to develop strong faith formation programs for the parish- i.e. RCIA, Bible Study, Missions, Guest Speakers, Men's Ministry, Women's Ministry, Seniors Ministry, Retreats, and however else the spirit moves to answer the needs of the parish.

**Requirements:**

- Minimum five years of active ministry work with leadership or management experience
- Master's degree in Religious Education is preferred, while a BS/BA degree in Religious Education or related field is required
- Experience as Director of Religious Education / Faith Formation preferred
- A Practicing Catholic with strong knowledge of Catholic faith and doctrine
- Strong interpersonal skills with the ability to lead and organize volunteers
- Must be organized and have the ability to work independently with minimal supervision.
- Be proficient in using the computer including Word, Excel, email, etc.

Complete job description available upon request. Interested candidates should send a cover letter, resume, and references via email to [margaretmyers@stamericigh.com](mailto:margaretmyers@stamericigh.com)