DSAC Leadership

- **President**
  - Plans and facilitates
  - Selected by DSAC annually (may serve up to 3 years)
  - Chairman of Finance Committee

- **Vice President**
  - Backup to President
  - Selected by DSAC annually (may serve up to 3 years)
  - Chairman of Personnel & Governance

- **Superintendent - Ex-Officio**

- **Facilitator - Non-Member (optional)**
DSAC Committees: Finance

**Membership:**
- Three DSAC members:
  - DSAC President + two members
  - Diocese of Victoria Chief Financial Officer/Business Manager
  - Superintendent

**Roles and Responsibilities:**
- Develops Office of Catholic Schools annual budget proposal
- Continuous Office of Catholic Schools budget monitoring
- **DOV Educational Funds/Endowments** - Diocese of Victoria Endowment (DOVE) and Reflection of Faith (ROF): this committee monitors these funds and provides input to the DOV Endowment Committee
DSAC Committees: Personnel and Governance

- **Membership:**
  - Three DSAC members:
    - DSAC Vice President + two members
    - Diocese of Victoria Director of Human Resources

- **Roles and Responsibilities:**
  - Evaluates Office of Catholic Schools effectiveness as a program
    - Based on Office of Catholic Schools Strategic Plan
    - Report out to DSAC on progress
    - Provides status of each section of the Strategic Plan annually
  - Evaluates Office of Catholic Schools personnel and sends feedback directly to supervisor
DSAC Committees: Policies

- **Membership:**
  - Two DSAC members:
    - Two DSAC members
    - Diocese of Victoria Director of Human Resources

- **Roles and Responsibilities:**
  - Revisions/additions to Office of Catholic Schools Handbook
    - Oversees and proposes based on Office of Catholic Schools Strategic Plan
  - Revisions/additions to DOV policies
    - Provides input
DSAC Committees: Marketing

- **Membership:**
  - Two DSAC members:
    - Two DSAC members
    - Two non-members with marketing expertise
    - Diocese of Victoria Director of Communications

- **Roles and Responsibilities:**
  - Develops diocesan Catholic schools marketing plan, both annually and long term
  - Utilizes TCCB and National Catholic Educational Association (NCEA) tools
  - Creates branding identity of the DOV Office of Catholic Schools
  - Seeks funding and/or grants to support marketing at a diocesan level
DSAC Committees: Ad-Hoc

Why have ad-hoc committees? To concentrate focus on areas not covered by the four main areas of committee focus

- Temporary and specific
- Assembled upon request of the bishop/superintendent
- Roles and Responsibilities:
  - Researches issues
  - Provides recommendations
  - Examples of ad-hoc committee focus: support of diocesan grievance procedures, teacher salary scale research/comparisons, selection of Office of Catholic Schools personnel