

The Diocese of Victoria

Pastoral Institute Extended Program



Guidelines for Pastoral Institute Participants

The following is based on the Center for Disease Control (CDC) Guidelines for the Coronavirus Disease 2019 (COVID -9), the following are applicable for all Pastoral Institute participants, until further notice.

- If you are experiencing Coronavirus: COVID-19 symptoms, feel sick, or have recently had close contact with a person with COVID-19, please stay home and self-monitor.
- If you have had Coronavirus and have been cleared by your doctor, and have followed the CDC guidelines, you may return to in-person sessions, if you wish.

Pastoral Institute Sites (Chancery and other locations)

1. Masks must be worn at all times (in class, hallways, bathrooms, etc.)
2. Participants will need to bring writing pens, hi-lighters, etc. (supplies will not be provided)
3. Participants may bring coffee, water and snack if desired. *Food/drinks cannot be shared with anyone in the class.* (Coffee, water or snacks will not be provided)
4. Participants will need to pick up all personal belongings, food, drink, etc. after each session.
5. Participants will only be allowed to attend the sessions (AM or PM) for which they are registered. Example: Morning participants **can only** attend morning sessions. Participants **cannot** switch between morning and evening sessions.

Virtual Sessions

Synchronous: Real-time

The Tuesday morning sessions will be recorded.

1. Synchronous participants join live sessions each week.
2. Synchronous participants will be given Global Meet link to join the sessions
3. Synchronous participants **will not** be allowed to attend in-person sessions due to COVID-19 social distancing guidelines.

Asynchronous: On demand

1. Asynchronous participants will be able view and listen to the sessions at their convenience each week (**Friday – Thursday**).
2. Asynchronous participants will be given a **passcode**, which will be used to access the weekly sessions from the Pastoral Institute Class Portal found at the Diocese of Victoria website: www.victoriadiocese.org.
3. Asynchronous participants **will not** be allowed to attend in-person sessions due to COVID-19 social distancing guidelines.

All **Pastoral Institute sessions** (live and recorded) are intended for **Pastoral Institute participants only**. Links and passwords may not be shared, copied for distributed in any form.