

SAINT PAUL SCHOOL  
KENSINGTON, CT  
PLAN FOR REOPENING OF SCHOOL

CONTINUUM OF INSTRUCTION  
JULY 30, 2020

AMENDED SEPTEMBER 3, 2020

PER ADDENDUM 5 CT DEPT. OF PUBLIC HEALTH

AMENDED SEPTEMBER 17, 2020

ADDENDUM SEPTEMBER 17, 2020

PER CORONAVIRUS MEMO #29  
CT DEPT. OF EARLY CHILDHOOD

Dear Parents, Teachers, and Staff of Saint Paul School,

In accordance with the guidelines set forth by the Archdiocese of Hartford, the CT State Department of Education, and the Center for Disease Control, Saint Paul School is planning for a full, safe, and appropriate reopening of our school on August 27, 2020. Our plan is designed to bring our students and staff back to school with safeguards in place to protect their health and well-being with appropriate modifications to our daily operations and instructional design.

Our reopening plan was carefully developed and reviewed by a school committee composed of our pastor, the school administration, teachers, parents, the school nurse, and our maintenance staff. A survey was sent to all school parents for their input and comments about the reopening. Survey results were then reviewed by the committee and areas of concern, including the use of face masks, health monitoring, and scheduling, were addressed in the plan. The plan has been submitted for approval to the Archdiocesan Office of Education, Evangelization and Catechesis.

While we are planning for a full time reopening (the Green Phase of the Plan), the details laid out on the following pages also describe both a Hybrid (Yellow Phase) and Distance Learning (Red Phase) model should they become necessary if incidence or transmission levels change significantly. Please be assured that we will be prepared to provide a high quality educational experience for your children in each of the three phases.

Keeping our school open will require a shared commitment on the part of all members of our Saint Paul School Community. I know that we can count on your help and support in keeping our children, the faculty and staff, and all school families healthy and safe.

God bless,  
Fayne Molloy

## PARENT EXPECTATIONS

We thank you in advance for your attention to the expectations below. Working together, we will be able to keep everyone safe and well.

**Handwashing Practice** – Please take the time to teach and reinforce proper hand washing routines. Singing “Happy Birthday” twice and scrubbing palms and in between fingers is most important. Please help your children to establish hand washing routines throughout the day, after playing outside and before and after meals. Teachers will be reinforcing this at school.

**Social Distancing** – Please discuss and reinforce with your children that some behaviors at school will need to change, including hugging their friends. Air hugs and smiles are welcome! There are many ways for them to show affection to their friends that do not require touching.

**Masks** – Requirements for wearing masks according to grade levels are explained in detail in the Reopening Plan. Please do not wait until the day before school starts to introduce masks. Practice wearing them with your children. **Please see Addendum to the Plan dated September 17, 2020 per Coronavirus Memo #29 OEC**

**Supplies** – All students should come to school with a backpack for school materials and a water bottle, clearly labeled with your child’s name and grade. Outerwear and sweaters must be clearly labeled as well. This year the school will supply basic school supplies. Only folders and notebooks need to be supplied by parents. Toys and items for playtime should not be brought to school.

**Visiting School** - To protect our children and maintain the cleanliness of our school throughout the day, parents will no longer be able to visit school as often as you have in the past. ALL visitors must come to the front entrance only, and visits must be by appointment only.

Lunches should not be brought to school after the school day begins. Lunches from outside vendors (Subway, McDonalds) will not be allowed. Birthday treats, class snacks, and other potentially shared items may not be brought to school

Arrival at School - Please be sure to bring your children to school on time. You will need to remain outside when you drop off your child and leave promptly when your child enters the building. Students who are tardy to school must be signed in at the front lobby entrance. Bins will be placed outside of the front door for parents to drop off any items that are absolutely needed by the student and were forgotten at home.

Health and Wellness - The ultimate success of all of our hard work and planning will depend on your responsibility as a parent to keep your children home from school if they are not feeling well. If they show any symptoms of illness, they need to stay home. In addition, if you or a family member is sick or showing symptoms of illness, the children need to stay home until a diagnosis is made.

Temperature Checks— All parents are required to check their children’s temperatures daily before bringing them to school. A temperature reading of 100°F or higher requires that the student must stay home from school. **Please see DPH Addendum 5 (cited on page 12 of this Plan).** Travel – If you are traveling to a pandemic “hotspot”, you must follow the State of CT protocols and quarantine for 14 days before returning your child to school.

## STUDENT RESPONSIBILITIES

Practice good hand washing and personal hygiene habits. With lots of soap and warm water, hands should be washed for a minimum of 20 seconds (singing “Happy Birthday” twice). Be sure to wash your hands whenever you use the bathrooms and before and after lunch.

Use hand sanitizer often: whenever you enter or leave the classroom and after you handle any shared items.

Be honest about how you feel. If you are not feeling well, you need to stay home from school. Remind your parents to take your temperature every morning even if you are feeling fine.

Practice social distancing. Respect the personal space of others. Avoid close conversations. Avoid touching others’ hands, hugging, etc. Leave several feet between you and the person in front of you in line. Remind younger students about social distancing, too.

Please keep track of your personal possessions and do not share them with others. This includes pens, pencils, Chromebooks, and textbooks. Clean your Chromebook keyboard often with an alcohol wipe.

It is important that you bring a backpack and water bottle, labeled with your name and grade, to school each day. Older students should keep their backpacks with them throughout the day

Please keep your books and school materials in your backpack, not in your locker. Lockers will only be used for outerwear. Cell phones should be left at home or must be turned off and kept in backpacks for the entire school day including Before Care and After Care.

**Reopening Continuum of Instruction 2020-2021**  
**Saint Paul School**

Green Phase - Full In-School Learning			
All students and staff report to school five days per week for full days from 8:10 am- 3:00 pm.			
Cleaning and Disinfecting	Policy/Procedures	Implementation	Additional Resources Needed
Beacon Cleaning Covid- trained staff day and evening	<p>Increased cleaning and sanitation will be implemented.</p> <p>Cleaning staff will complete checklists for cleaning tasks throughout the day and in the evening.</p> <p>Older students and teachers will assist in wiping down work spaces before and after use.</p> <p>After school activities and building use will be limited to facilitate cleaning.</p> <p>The building will be cleaned daily following any after school or evening activities.</p>	<p>The building will be cleaned completely after school and following any afternoon or evening use of the building.</p> <p>During the day, cleaning staff will clean high touch areas frequently and bathrooms at least twice a day.</p> <p>Time during instructional blocks to accommodate cleaning.</p> <p>Toys and center materials will be cleaned by cleaning staff and teachers throughout the school day.</p>	<p>Development of learning resources</p> <p>Hand wipes or cleaning materials for classroom spaces.</p> <p>Professional development for teachers and ongoing student instruction in handwashing and use of sanitizer.</p>

Cleaning and Disinfecting	Policy/Procedures	Implementation	Additional Resources Needed
Bathrooms	<p>Bathroom access will be scheduled by cohort and small numbers at a time. Bathrooms will be monitored throughout the day and will be cleaned at least twice a day.</p>	<p>Student expectation development regarding bathroom use.</p> <p>Signage will be posted to reinforce sanitary practices and social distancing.</p>	<p>Staffing to monitor bathroom and hallway activity.</p>
Lunches	<p>An additional separate lunch wave will be added for the preschool students. Students will eat in four lunch waves: PK, K-2, 3-5, 6-8</p> <p>Menu options will be limited and designed to minimize kitchen contact.</p> <p>Tables and seats in the gym will be cleaned by cleaning staff between lunch breaks. Classroom desks and chairs will be sanitized by additional cleaning staff while students are at lunch.</p> <p>Playscape area will be sanitized following recess times after the first, second and third lunch waves.</p>	<p>Utilization of the entire gym with additional tables</p> <p>Creation of outdoor seating areas for MS students</p> <p>Design of traffic patterns to access lunch areas.</p> <p>Scheduling of additional cleaning staff.</p>	<p>Outdoor seating for MS students who bring lunches from home.</p> <p>Additional cleaning staff during lunch waves for gym and classroom cleaning.</p> <p>Installation of Plexiglass shield at lunchroom window for safety in food distribution.</p>

Social Distancing	Policy/Procedures	Implementation	Additional Resources
Social Distancing	<p>To achieve social distancing the classrooms have been reconfigured to allow for maximum spacing between student desks where feasible. All desks will face the front of the room.</p> <p>Individual, transparent desk shields will be in place in grades K-5 during times of independent work and to allow for mask breaks (grades 3-5).</p> <p>Movement in the hallways will be limited to avoid contact between cohorts.</p> <p>There will be increased supervision before school, after school, lunches, recess, passing times, bathrooms and nursing offices.</p>	<p>Daily maintenance and review of modified spaces to maintain social distancing requirements.</p> <p>Ongoing student education in social distancing</p> <p>Instruction in use of digital applications of learning to reduce small group interactions</p> <p>Ancillary furniture will be stored to maximize space in each classroom.</p> <p>Specials classes will be rotated weekly to allow for smaller groups.</p> <p>Staffing will be available to monitor hallway areas, bathrooms, entrances, and shared spaces before, during and after school.</p>	<p>Faculty professional development</p> <p>Development of learning resources and digital platforms.</p> <p>Signage will be posted to reinforce sanitary practices and social distancing.</p>
Cohorting	<p>Students will report to their classrooms upon arrival and will transition between classes under supervision.</p> <p>Cohorts will be by grade level. MS cohorts will be by class section and remain consistent across subject areas.</p> <p>Before Care and After Care will be limited to the gym and outside areas. Students will be grouped by grade level in the gym.</p>	<p>Professional development and student instruction.</p> <p>Teacher support and professional development to diversify instructional practices.</p> <p>Parents will be required to register students for BC and AC at least 48 hours in advance of attendance.</p>	<p>Development of professional learning and additional instructional resources to facilitate social distancing. These may include videos, interactive web-based applications, instructional streaming, online text and supplemental materials.</p> <p>BC and AC registration procedures will be implemented through the main office.</p>



Social Distancing	Policy/Procedures	Implementation	Additional Resources Needed
Lockers	Locker access will be limited to before and after school and before lunch. Access will be scheduled by cohort.	Students will use backpacks and desks for texts and materials.	Assignment of lockers will be staggered across grade levels to avoid crowding in the hallways.
Face Covering  Please see Plan Addendum dated Sept. 17, 2020	Face covering and masks are required for all staff and for students in grades 3-8.  Preschool students may not be required to wear masks, but should be encouraged to do so. Students in grades K-2 may not be required to wear masks, but should be encouraged to do so. Parents are asked to provide their children with masks for arriving at school and dismissal and for times when social distancing may not be possible.	Professional development and student instruction in the use of masks.  Partnership with families to foster compliance and practice at home for elementary grade students.	Development of learning resources and additional signage/reminders.  The nurse will have a supply of masks for students in the event of unanticipated situations.
Mask Breaks	Teachers will facilitate mask breaks for students during independent work as needed, and will utilize the outdoors to the greatest extent possible. Students will remove masks during lunch.	Development and communication of mask break protocols for all teachers and staff.	Professional learning resources for safe mask use.
Social Distancing	Policy/Procedures	Implementation	Additional Resources Needed

Facilities	Signage will be in place throughout the building and directionality indicated by floor markings where needed. Six foot markers will be in place to facilitate distance requirements. The library will be reconfigured with additional tables.	Installation of indicated signage, floor markings and directions. Stakeholder professional learning regarding safety protocols.	Signage Floor markings
Transportation	<p>Bus protocols will be established by the District of Berlin including face coverings for all riders, loading and unloading restrictions, and enhanced cleaning and disinfecting protocols. Parents are encouraged to transport their children to the extent possible.</p> <p>Revised parent drop off/pick up procedures will be in place to promote social distancing. Parents will not be allowed to enter the building with students.</p> <p>Siblings should arrive at school at the scheduled time for the youngest child.</p>	<p>Upon arrival, students will be sent directly to classrooms.</p> <p>Parent drop-off traffic pattern will be redesigned to include the use of all entrances by grade level groupings.</p> <p>Arrival times will be staggered to avoid hallway crowding.  PK - K at 7:50  Grades 1-2 8:00  Grades 3-5 8:10  MS 8:15 via lower gym entrances</p>	<p>Additional staffing/monitoring at school entrances and exits.</p> <p>Arrival maps and directions to be provided to parents and staff.</p>

<b>Social Distancing</b>	<b>Policy/Procedures</b>	<b>Implementation</b>	<b>Additional Resources Needed</b>
Visitors	<p>Our goal is to limit the number of people in the building. Any materials that need to be dropped off should be labeled and left in a container at the front entrances. Student lunches should not be brought to school during the school day.</p> <p>The office access will be limited and visitors will interact with office staff through our door entrance system.</p> <p>Students being picked up early or from the nurse will be walked out to meet the parent.</p>	<p>Development and communication of visitor protocols.</p> <p>Staff training.</p> <p>Increased communication between teachers and parents to minimize the need for in person visits.</p> <p>Tardy students will be signed in at the outer front lobby area.</p>	<p>Drop off bin(s) in place at the front entrance.</p> <p>Professional development on visitor and dismissal protocols</p> <p>Community and parent education and communication</p>
Drills	<p>Fire drills and lockdown drills will be held, maintaining social distancing to the extent possible without compromising students safety. When an alarm sounds, social distancing will not apply until students are safely outside and away from the building.</p>	<p>Practices will be held as required by the Berlin Fire Department</p>	<p>Faculty and staff professional development</p>
<b>Health Care / Monitoring</b>	<b>Policy and Procedures</b>	<b>Implementation</b>	<b>Additional Resources Needed</b>
Ventilation	<p>Classroom ventilation will be maximized with doors and windows kept open. Fans may only be used in windows blowing toward the outside.</p>	<p>Classroom doors and windows will be kept open. Students should have sweaters/fleeces with them in cooler weather.</p>	

Health Care/ Monitoring	Policy/Procedures	Implementation	Additional Resources Needed
Handwashing/ Sanitizing	<p>Students will wash their hands whenever bathrooms are used and more often in classrooms equipped with sinks.</p> <p>The use of hand sanitizer will be required whenever students enter or leave the classroom or instructional centers (elementary).</p>	<p>Parents are asked to instruct their children in correct handwashing procedures.</p> <p>Teachers will reinforce handwashing and sanitizing protocols.</p>	Handwashing and sanitizer supplies for bathrooms, hallways, entrances, gym, library, special areas, and classrooms.
Temperatures	<p>Parents will be required to take their child's temperature before bringing him/her to school.</p> <p>Parents have an obligation to self-report illness/symptoms to the school nurse.</p>	<b>Students with temperatures at or above 100°F without medication or exhibiting any symptoms of illness must be kept home from school.</b>	The school nurse will provide additional communication and guidelines for parents prior to the start of school in August.
Students ill at school	<p>Students not feeling well at school or appearing to be ill while at school will be sent to the nurse for evaluation and temperature check.</p> <p>The school nurse will advise parents of sick students that they are not permitted to return to school until they have met CDC criteria to discontinue home isolation.</p>	<p><b>All students with elevated temperatures or exhibiting any symptoms of illness will be placed in an isolation area with a mask on to wait for a parent to pick them up from school. Students must be picked up promptly.</b></p> <p><b>DPH Addendum 5 : Students will be allowed to return to school 1) after being fever free without medication for 24 hours and with a note from their physician or 2) with a documented negative Covid-19 test or 3) after at least 10 days of quarantine and at least 24 hours with no fever.</b></p>	<p>The school nurse will provide additional communication and guidelines for parents prior to the start of school in August.</p> <p>The nurse will provide professional development to staff concerning Covid symptoms and student health prior to the opening of school.</p> <p>CDC guidelines will be provided by the school nurse to all parents and staff and will be posted on the Covid page of the school website.</p>

Health Care/ Monitoring	Policy/Procedures	Implementation	Additional Resources Needed
Confirmed cases	<p>In the event of a student confirmed case of Covid, the pastor, OEEC, and local health officials will be notified.</p> <p>Decisions concerning the closing of school will be made in conjunction with local health officials (Central CT Health District).</p> <p><b>In the case of a confirmed case of Covid of a student or family member, a quarantine of fourteen days will be required for the student and siblings.</b></p>	<p>In general, the school or designated classrooms will be expected to be closed for 2-5 days following a confirmed Covid case of a student who has been at school.</p> <p>Additional conditions/closing may be imposed by the administration following consultation with local health officials.</p> <p>Remote learning protocols will be put in place for all students not in school.</p>	<p>CDC and local health official guidelines will be followed.</p> <p>Parents and all staff members will be promptly notified by the school administration in the event of a confirmed Covid case in accordance with HIPAA and FERPA guidelines.</p>
Family Travel or cases of Covid in the family	<p>Parents should limit travel during the two weeks immediately preceding the opening of school on August 27th and also during the school year.</p> <p>Parents must report to the school nurse any confirmed Covid cases within the household.</p>	<p>Parents must keep students home from school for two weeks following any travel to high Covid incidence locations.</p> <p>Parents must keep students home from school for fourteen days if a confirmed Covid case is present in the home.</p>	<p>Communication to parents by the school nurse prior to the opening of school.</p>

Return to High Quality Instruction	Policy and Procedures	Implementation	Additional Resources Needed
Curriculum	<p>Academic assessment and communication between teachers will help teachers determine the instructional starting point for 2020-2021 school year. Course content will be carefully planned to focus on key skills and Archdiocesan standards.</p>	<p>Teacher collaboration to review curriculum content and delivery utilizing differentiated instructional strategies, depending on student need.</p>	<p>Professional learning time for teacher preparation and curricular development.</p>
Instruction	<p>Instructional practices will be adjusted to reduce sharing of materials/text and to facilitate a switch to distance learning if needed. Examples include the use of digital platforms, virtual demonstrations and web-based communication.</p>	<p>Teacher collaboration to review and create instructional delivery plans. Collaboration with reading and math interventionists will assist with any needed remediation and also enrichment sessions.</p>	<p>Professional learning time for teacher preparation and instructional development.</p>
Instructional Materials	<p>Student general supplies (pens, pencils, markers, erasers, scissors, etc.) will be provided by the school in individual labeled containers.</p> <p>The use of Chromebooks by elementary students will be individualized and scheduled in one or two week blocks. Chromebooks will be sanitized between blocks.</p>	<p>Desks, seating and materials will be assigned and consistently utilized by individual students. Desks used by more than one student in MS will be cleaned between uses.</p> <p>Chromebooks will be sanitized between use by cohorts and individual students.</p> <p>MS students should wipe down their Chromebook keyboards daily</p>	<p>General supply materials and containers or zip lock bags. Use of backpacks and desks rather than lockers for texts and materials. Alcohol wipes for Chromebook sanitizing.</p>

<b>High Quality Instruction</b>	<b>Policy/Procedures</b>	<b>Implementation</b>	<b>Additional Resources Needed</b>
Temporary At Home Learning	Support options will be provided for families who temporarily choose not to participate in the return to school due to a verified medical condition or for other reasons. Instruction will be provided through digital platforms, virtual demonstrations and web-based communication including Google classrooms, video, livestream classes, and online resources.	Students will be provided with instruction in English/Language Arts, Mathematics, Science, Social Studies, and World Language under the direction of his/her teacher.  While students may transition between distance and in-person learning at any time, it is recommended that such changes be kept to a minimum.	Teacher professional development.  Real time technology and internet resources.  Updated curriculum licenses for student online access.
<b>Home-School Communication</b>	<b>Policy and Procedures</b>	<b>Implementation</b>	<b>Additional resources Needed</b>
<b>General Information</b>	The school nurse will serve as the Health and Safety Compliance Liaison with the Central CT Health District. The School Reopening Plan, current CDC Guidelines, and other health data and resources for parents will be posted on the school website.	The school nurse will be accessible through her email: <a href="mailto:d.raymond@stpaulkeknsington.org">d.raymond@stpaulkeknsington.org</a> and by telephone at 860-828-4343 ext. 106. The school webmaster will maintain the Covid webpage with clear, easy access from the front page of the school website.	School webmaster with added communication time, scheduled and unscheduled, with administration and school nurse
<b>Regular Communication</b>	Ongoing communication between the school and home will be a priority for the administration and school nurse as well as classroom teachers.	Parents will receive updates at least weekly from the nurse and/or administration. Informational updates will be sent more frequently if needed or helpful to parents.	Email (Educonnect), letter, and school website Covid page HSA President and classroom coordinators will assist teachers with regular class communications.
<b>Emergency Communication</b>	Emergency communications will occur in the event of confirmed Covid cases, new directives from the State or Archdiocese, or any other change in protocol/program.	Emergency Text, telephone, and email through School Messenger by administration/office staff, School webpage announcement.	Coordination of emergency procedures by school principal and the school nurse with office staff.

## Reopening Continuum of Instruction 2020-2021

Yellow Phase - Hybrid/Partial In-School Learning			
<b>Should conditions in the community or school change to require additional precautions, all practices delineated in the Green Phase will remain in place in addition to the following modifications.</b>			
Yellow Phase	Policy/Procedures	Implementation	Additional Resources Needed
Social Distancing	Further increase social distancing in the classroom. Limit group activities and access to hallways To increase social distancing, special area classes (PK-5) will be held in students' regular classrooms.	Daily maintenance and review of modified spaces to maintain social distancing requirements. Supervision before school, after school, during passing times, bathrooms and nurse office visits.	Staffing to monitor bathrooms, hallways, and gym areas before, during and after school.  Professional development and student education
Cleaning and disinfecting	Increased cleaning and sanitation schedules will be implemented. Bathrooms will be cleaned after each scheduled classroom use. After school activities will be canceled.	Time will be adjusted during instructional periods to accommodate cleaning.	Hand wipes or cleaning materials for classroom spaces.
Health Monitoring	Student temperatures may be taken at the discretion of the school nurse	Temperature checks of designated cohorts or the entire school may be implemented if needed.	Additional thermometers will be available.
Transportation	Encourage parents to bring students to and from school if possible (avoid busing).	Increase school entry supervision: students directed promptly to classrooms.	Additional staffing/monitoring of entrances/exits
Lunches	Lunch waves will be held in the classrooms or outside. All students will bring lunches from home.	Creation of outdoor seating areas. Design of traffic patterns to access outdoor seating.	Outdoor seating Increased adult supervision during lunch and recess times.



Yellow Phase	Policy/Procedures	Implementation	Additional Resources Needed
Curriculum	<p>Course content will be carefully planned to focus on key skills and Archdiocesan standards.</p> <p>Small group collaboration, group projects, and use of library books will be suspended.</p>	Teacher collaboration to review curriculum content and delivery.	Professional learning time for teacher preparation and curricula development.
Instruction	<p>Instructional practices will be modified to reduce sharing of materials/text and to facilitate virtual learning. Remote learning, including livestream, will be implemented within the classroom and for students at home.</p> <p>Consideration will be given to remote learning will for middle school students with an alternating schedule of in-school instructional days per week by MS cohort.</p> <p>Cohorts of students may be located in additional parish spaces to reduce the numbers of students in the school building.</p>	<p>Teacher collaboration to review and create instructional delivery plans.</p> <p>Teachers will adjust instruction to maximize the use of digital platforms and other online learning in the classroom.</p> <p>A hybrid schedule may be implemented for MS cohorts with a combination of in-school instruction and remote learning.</p> <p>Use of the church facilities and church hall may be scheduled.</p>	<p>Professional learning time for teacher preparation and instructional development.</p> <p>Professional development - digital resources, livestream instruction.</p> <p>Active preparation for remote learning and an alternating day schedule for a period of two weeks or longer.</p>
Lockers	Locker use will be minimized to before and after school.	Student instruction regarding backpack use throughout the day.	
Bathrooms	Bathrooms will be monitored throughout the day to ensure that safety and handwashing practices are followed. Bathrooms will be cleaned more often during the day.	Reinforcements of student expectations regarding bathroom use and handwashing.	Additional supplies as needed.

Yellow Phase	Policy/Procedures	Implementation	Additional Resources Needed
Visitors	<p>Visitors to the building will be by appointment only. Deliveries will occur outside of the main entrance.</p> <p>Any materials that need to be dropped off will be labeled and left in an outside container when feasible.</p> <p>Students being picked up early or from the nurse will be walked out to meet the parent.</p>	Development and communication of visitor protocols.	<p>Professional learning resources development</p> <p>Community resource development and parent education</p>
Facilities	<p>Signage will be in place throughout the building and directionality indicated by floor markings where needed.</p> <p>Six foot markers will be in place to facilitate distance requirements.</p> <p>Playscape disinfecting will occur after each cohort use.</p>	<p>Installation of indicated signage, floor markings and directions.</p> <p>Maintenance staff assignment to disinfect playscape after each recess.</p>	<p>Signage</p> <p>Floor markings</p> <p>Additional materials</p> <p>Playscape disinfectant</p>

## Reopening Continuum of Instruction 2020-2021

Red Phase	<b>Red Phase</b> <b>Full Remote Learning is Implemented for Students in Grades K-8</b> <b>Per order of the Governor and/or the Archdiocese of Hartford</b>		
Remote Learning	Policy/Procedures	Implementation	Additional Resources Needed
Curriculum	Academic assessment data and communication between teachers will help teachers determine and post a consistent remote learning schedule for each grade level. Course content will be condensed to focus on priority learning standards. Curriculum will be modified to meet the restrictions and enhancements of the digital environment.	<p>Teacher collaboration to review curriculum content and delivery.</p> <p>Remote learning platforms will be well designed and implemented by grade level including but not limited to Zoom classes, Google Classroom, video, curricular online access, supplemental academic programs.</p>	<p>Professional learning time for teacher preparation and curricular development.</p> <p>Additional digital curriculum resources, i.e., software and academic content platforms.</p>
Instruction	Instructional practices will maximize instruction being delivered in real time through Zoom or other technology. Teachers will meet with their classes in alignment with the existing in-person daily schedule for a minimum of two to four hours per day, depending on grade level, and will design lessons to include real time learning, small group, and independent work. Real time learning will be scheduled for a minimum of four days per week.	<p>Teacher collaboration to review and create instructional delivery plans.</p> <p>Development of student expectations for engagement and participation.</p> <p>Students will be expected to participate and attend all sessions unless exempted by parent/guardian.</p> <p>Independent work (homework) for elementary students will be limited outside of the instructional time block.</p>	<p>Professional learning time for teacher preparation and instructional development.</p>
<b>Preschool to remain open</b>	<b>Per order of the Office of Early Childhood Education, preschool students will continue to attend school unless state-wide daycare centers are also closed.</b>	<b>School building first floor will be sanitized to allow for additional classroom use and further social distancing and smaller groups of preschool students.</b>	<b>Additional cleaning and sanitizing of classrooms, playscape, gym and hallways.</b> <b>Planning and preparation time for preschool staff</b>

## **ADDENDUM TO THE SAINT PAUL SCHOOL REOPENING PLAN**

**SEPTEMBER 17, 2020**

### **RE: USE OF MASKS BY STUDENTS IN GRADES PK3 – GRADE 2**

Notice has been received from the Archdiocesan Office of Evangelization, Education and Catechesis and (OEEC) and from the CT Office of Early Childhood Coronavirus Memo #29 that, as of September 21, 2020, masks will be required for all children, 3 years of age and older. This directive is supported by Governor Lamont by his Executive Order No.9.

Although this new mandate appears to be all inclusive, there are a number of exceptions which are also delineated in the Memo, including:

- A child with a documented medical condition, special health care need or developmental need (such as sensory integration) for whom wearing a mask or face covering would be contrary to their health or safety is not required to wear a mask.
- A child with a documented disability or special education need for whom wearing a mask or face covering would be contrary to their needs may be a permitted exception.
- Children are not required to wear a mask while eating, sleeping or resting.
- Distance between children must be maximized, maintaining at least 6 feet of distance wherever possible when masks are removed.
- Children who are newly enrolled within the past two months and are working toward mask wearing are permitted to remove their mask or face covering.
- Children who have just turned three years old may have up to two months to acclimate to wearing a mask or face covering and support developmental readiness.
- Mask breaks may be planned and scheduled throughout the day. Mask breaks indoors must maximize physical distance between individuals, maintaining at least 6 feet of distance wherever possible.
- Masks may be removed for outdoor activities.
- Child care programs may develop a phase-in plan extending up to October 19, 2020 to allow for acclimating children to mask wearing and for time to work with families on this transition.

At Saint Paul School we will comply with the new mandate while incorporating all of the above considerations into our program for children in PK - Grade 2. Thus, we ask that you provide your child with a mask each day to wear to school, knowing that we will be helping him/her with its use in a caring and sensitive manner. A student who cannot tolerate a mask even for a limited period of time will not be reprimanded or excluded from any activity; however, we ask that you support our efforts by practicing use of the mask for short periods of time at home.

## Return to Instruction Team (RIIT)

Name	Stakeholder Group Represented	Roles and Responsibilities
Father Joseph Benicewicz	Saint Paul School and Parish	Oversight and Plan Approval
Fayne Molloy	School students and staff	Final plan design, RIIT Chair
Diane Funk	School and Parish administration	Budget and finance
William DiCicco	School and Parish maintenance	Building cleaning and maintenance
Renata Kalinowski	Saint Paul School Board	Administration and health advisory
Diane Raymond	School students and staff	School nurse and Health and Safety Compliance Liaison with Central CT Health District
Laura Mohkiber	School students and families	HSA President, parent communications
Jennifer Bradley	Faculty and Staff	Teacher, Instructional advisory MS
Diane Oppel	Faculty and Staff	Teacher, Instructional advisory PK - Gr 5

## Return to In-Person Governing Body Affirmation Statement

The School Advisory Committee for Saint Paul School reviewed and approved the Re-Opening Continuum of Instruction Plan on July 28, 2020.

The plan was approved by a vote of:   9 Yes   0 No

Affirmed on July 30, 2020

By:

Father Joseph Benicewicz, OFM Conv.  
Pastor

Fayne M. Molloy  
Principal