



CATHEDRAL WEDDING HANDBOOK

POLICY, GUIDE and CONTRACT

Couples are responsible for thorough review of this guide, for adhering to all requirements, and timely completion of necessary planning documents.

Bride: _____

Groom: _____

Wedding Date: _____

Rehearsal Date: _____

Priest: _____

Congratulations on your engagement! You are about to begin a very important journey towards the fulfillment of the sacrament of Holy Matrimony. Your wedding day is just the beginning of a long and joyous vocation, lived out together in Christ and the Christian community. We are here to help you make the beginning of your marital journey one that reflects Christ's marriage to His bride, the Church.

General Requirements

ELGIBLE WEDDING COUPLES:

To be married at St. Joseph Cathedral, one or both persons of the engaged couple must be a practicing Catholic, and registered at a parish. Both parties must be free to marry in the Catholic Church.

SCHEDULING A WEDDING:

To inquire about scheduling a wedding at the Cathedral of St. Joseph you must contact the Rector, Fr. James P. Morgan, in person at 605-336-7390, or via email at frjamesmorgan@sfcatholic.org.

Cathedral parishioners may schedule a wedding up to two years out. Cathedral parishioner weddings are performed by the Cathedral priests, unless other accommodations for celebrants are made by the Rector or at the request of the couple. **To be recognized as a parishioner, you must be registered for a full calendar year before scheduling a wedding and/or beginning marriage preparation.**

Non-Cathedral parishioners may schedule a wedding up to one year before the desired date. It must be scheduled by their parish priest on behalf of the couple, with the understanding that he or another designated celebrant is presiding at the wedding.

WEDDING FEES:

\$250 security deposit is required to secure your wedding date and will serve as a damage deposit as well. This deposit is returned if:

- The Cathedral is left in good order
- The wedding party adhered to allotted time frame.
- The couple adhered to *The Cathedral of St. Joseph Wedding Policy and Guide*.

a.) **\$750 for all registered and actively participating members** of the Cathedral of St. Joseph for a minimum of 12-months prior to determining a wedding date. This includes the fees for wedding coordinator, organist and cantor. Registered, active parishioners are those who regularly attend liturgies, support the parish using envelopes, and are a part of parish life. Regardless of additional musicians, the Cathedral is required to provide an organist and cantor.

b.) **\$1500 for non-parishioners or those who have recently joined** the Cathedral of St. Joseph or do not meet the above criteria. This includes the fees for wedding coordinator, organist and cantor. Regardless of additional musicians, the Cathedral is required to provide an organist and cantor.

CHECKS MUST BE MADE to the Cathedral of St. Joseph (521 N Duluth Ave Sioux Falls, SD 57104)

Wedding Deposit & Wedding Fee must be TWO DIFFERENT CHECKS. Write names on memo.

PAYMENT RECEIVED is your agreement and acceptance of the *Wedding Policy and Guide*

WEDDING FEES: FULL PAYMENT required one month before wedding

WEDDING TIMES:

- **Friday:** 3 p.m. or 4 p.m. (Rehearsal Time is negotiable)
- **Saturday:** 1:00 p.m. (Friday Rehearsal 5:00 to 6:00 pm; unless Friday wedding, then the Rehearsal is at 6:00 pm).

** The Sacrament of Marriage is not celebrated during Lent, Holy Week, Solemnities or particular Feast Days that affect the Cathedral calendar. Wedding dates during the Christmas season can be variable due to the timing of the "Christmas at Cathedral concert," Christmas Eve and Christmas Day, New Year's Eve and New Year's Day.*

**** If you're interested in a small wedding in the SACRED HEART CHAPEL, please see PAGE 12 for additional information.***

WEDDING PRESIDER (OFFICIANT):

- **Active Parishioners:** a priest from the Cathedral of St. Joseph will be assigned to prepare and preside at your wedding.
 - Parishioners may request a particular Cathedral priest and are welcome to submit the request to the Rector.
 - If the couple would like a priest from another parish to preside at the wedding, the couple may submit the request to the Rector.
- **Non-parishioners:** the priest or deacon at your registered parish prepares you for marriage and they also preside at the wedding.

PRESIDER QUALIFICATIONS:

Catholic priests or deacons preside at weddings at the Cathedral of St. Joseph. To preside at the wedding at the Cathedral of St. Joseph, a priest must be in good standing with the diocese and provide proper documentation (celebret, background check) to the Diocesan Chancery Office.

GUEST PRESIDER AND THE WEDDING CELEBRATION:

A Catholic wedding Mass or ceremony must comply with the *General Instruction of the Roman Missal* and must be in keeping with the Cathedral of St. Joseph wedding policies and celebration format.

If a guest presider is present, they are respectfully requested to comply with Cathedral protocols, specifically the celebration of the liturgy, but also directions provided by the Wedding Coordinator (under the direction of the Rector). Requests for ceremony adaptations, however minor, must be made in writing to the Rector.

CHECK LIST FOR GUEST PRESIDERS AND PREPARATION CHECKLIST:

- Issue a “letter of intent” to the Rector at the Cathedral of St. Joseph. This letter states that the priest or deacon will oversee the marriage preparation, will file the correct paperwork with the diocese and the state of South Dakota, and will preside at the wedding. This letter must include the date and time of your wedding.
 - For example: *“This letter confirms that I, Fr. Tim Smith, will oversee the marriage preparation for Jane Jones and Jim Johnson. I will preside at their wedding at the Cathedral of St. Joseph on July 1, 2011 at 1:00 p.m. I will also file the correct documents with the diocese and the State of South Dakota. “*
 - Send the letter of intent to the Rector of the Cathedral (521 N Duluth Ave. Sioux Falls, SD 57104)
 - If the officiant is not a priest or deacon with the Sioux Falls Catholic Diocese, he must send a copy of his *celebret* and relevant documentation that confirms that he is a priest or deacon in “good standing” within his diocese (523 N Duluth Ave. Sioux Falls, SD 57104)
- If marriage preparation is done outside the diocese, the party overseeing the preparation is required to provide the following completed documents to the Chancery Office not less than one month before the wedding date: PLEASE SHARE THIS WITH YOUR PRIEST OR DEACON OVERSEEING YOUR MARRIAGE PREPARATION:
 1. Pre-Nuptial Form and Questionnaire
 2. Dispensation Forms (if required)
 3. Freedom to Marry (if required)
 4. Baptismal/Confirmation Certificates (Baptismal Certificate of Catholics must be issued no more than a year prior to the wedding date)
 5. Certificate or Letter of Completion from a marriage preparation program or from the Marriage Preparation Coordinator
 6. Certificate or letter of completion from a Natural Family Planning course (unless a part of formal marriage preparation)
 7. Other forms as indicated by circumstance.
- Priests of the Diocese of Sioux Falls must complete and return these documents to the Cathedral of St. Joseph.
- It is the responsibility of the couple and the officiant to ensure that the Cathedral of St. Joseph receives the documents one month before the wedding.
- NOTE: the couple must obtain a MARRIAGE LICENSE prior to the wedding. See CIVIL AND STATE REQUIREMENTS

Please be advised that NO wedding can take place at the Cathedral of St. Joseph without the above documents properly completed and submitted to the appropriate parties at the Cathedral of St. Joseph and the Catholic Diocese of Sioux Falls one month prior to the wedding date.

MARRIAGE PREPARATION:

To begin, all engaged couples, who are free to marry and who have their wedding date scheduled with the parish priest, need to meet with him at least 10 to 12 months in advance of the anticipated date of marriage.

The marriage preparation is as follows:

1. Contact and meet with the priest who is going to witness your marriage in order to establish a rapport and begin communication with him. During this initial meeting, he will fill out the necessary paper work, and start a file for your marriage.
2. Complete the FOCCUS inventory of communication. It is done online and coordinated through the priest/deacon/lay minister preparing you for marriage.
3. Attend the Sioux Falls Catholic Pre-marriage program, which consists of four, two-hour sessions held on the first four Thursdays in February, May, and October, at O’Gorman Junior High School (During COVID, at St. Lambert Parish). The minister preparing you for marriage will register you for the classes.

OR

Attend an Engaged Encounter Weekend, held in Sioux Falls (or other locations in the diocese, and outside the diocese), scheduled periodically throughout the year. You must register yourselves for an Engaged Encounter Weekend (please see **Marriage, Family and Life** page on the Diocesan website).

4. Attend sessions with the priest or minister preparing you, which may include FOCCUS inventory analysis, NFP planning sessions, sacramental preparation.

SPIRITUAL GROWTH AND SACRAMENTS:

Consider your marriage preparation as an opportunity to deepen your faith, and grow in your relationship with Jesus Christ. A sacrament is an encounter with God that imparts grace. Prepare your heart to receive the grace of God on your wedding day in the sacrament of Holy Matrimony by committing yourself to the celebration of the other sacraments. Come and worship with your faith community:

Mass at the Cathedral of St. Joseph:

- Wednesday-Friday: 6:45 a.m.
- Monday-Friday: 12 p.m.
- Saturday: 9 a.m. in the Chapel, 4 p.m. (Vigil)
- Sunday: 7:30 a.m., 9:15 a.m., 11 a.m. and 4p.m. (St. Josephine Bakhita Community)

Sacrament of Reconciliation:

- Thursday 7 p.m.
- Saturday 12 p.m. and 3-3:30 p.m.

CIVIL AND STATE REQUIREMENTS:

South Dakota state law makes it necessary for the couple to obtain a wedding license from the Minnehaha County Register of Deeds, or any other county in the state. In South Dakota, you can obtain a license within 90 DAYS BEFORE THE WEDDING. When applying, both the bride and groom must appear together. Proof of identity (valid photo ID, such as a driver's license) is required. You must also provide your social security number. Once you obtain your license, your wedding **MUST** take place within 90 days, or the license will expire.

CATHOLIC CHURCH REQUIREMENTS:

Couples marrying at the Cathedral of St. Joseph are required to have the following documentations on file with the priest or deacon preparing them for marriage:

1. **Sacramental Records:** Each baptized person approaching marriage is asked to supply copies of sacramental records when they meet with their priest or deacon.
 - **Catholics:** A **baptismal certificate** (issued within the last year from the church at which you were baptized), and **confirmation certificate**.
 - **Non-Catholics:** A photocopy of your **baptismal certificate** from the church verifying your baptism is sufficient.
 - **Recent immigrants:** Baptism certificate is required, however, certain written proof is sufficient. The parish priest will visit with you about this.
2. **Freedom to Marry:** Freedom from any previous bonds or impediments is essential for a valid marriage in the Catholic Church. Outside the diocese of Sioux Falls, verification of freedom to marry is imperative. The priest or deacon preparing you for marriage can supply you with the documentation.
3. **Marriage License:** Should be at the Cathedral office one week prior to the wedding for all Cathedral marriages, non-parishioner and parishioner both. You must include the names and addresses of the two witnesses signing your license. South Dakota state law dictates that the official civil witnesses to your ceremony, the Best Man and Maid of Honor, must be at least 16 years old, and must be capable of testifying to the ceremony.
4. **Second Marriages:** If this is your second marriage, be sure to supply the necessary documents when you meet with the priest or deacon (death certificate, annulment papers, etc.).

CATHEDRAL ARRANGEMENTS:

Please note that **all wedding arrangements with the Cathedral of St. Joseph are to be made by the couple** directly with the Rector and Wedding Coordinator and not by parents, siblings, or any other family or friends, or a hired wedding planner.

CANCELLATION POLICY:

If the wedding is cancelled more than five months prior to the date, your deposit will be returned. If the wedding is cancelled between five months and one month, your deposit will be reviewed depending upon the circumstances.

Planning Your Wedding Celebration

Catholic marriage is a public event. By allowing your family and friends to witness and participate in the nuptial vows, you as a couple are expressing yourselves as Church. By marrying in the confines of a “church,” you are witnessing to Christ's spousal love for His invisible Church.

Because marriage is a sacrament it is a sacred event, comprised of liturgy and prayer. The liturgy should speak not only of the love you and your fiancée have for each other, but also of God's love for all present for the wedding, and for the Church community as a whole.

WEDDING MASS OR WEDDING CEREMONY

When two practicing Catholics marry, they are encouraged to celebrate the Rite of Marriage within the context of a Nuptial Mass. When a Catholic and a person of another faith marry, they have the option of celebrating the Rite of Marriage within the context of a Nuptial Ceremony. This ensures that their family and friends can comfortably participate. However, if the Catholic party within a mixed marriage desires a Nuptial Mass it is permitted, but should be discussed with the priest or deacon preparing them.

MARRIAGE LICENSE/SIGNING:

Signing the marriage license within the wedding is not a part of the Catholic Rite of Marriage. The signing of the license is done either the night before (at the rehearsal), or the day of the wedding prior to the start of the ceremony (in the sacristy).

PLANNING THE WEDDING CELEBRATION:

There are two main sections for planning your wedding liturgy. They are:

- **READINGS** for the wedding Mass and Ceremony: Available on our **Weddings webpage**
 - *Please discuss Readings with your priest presider*
- **MUSIC** for the wedding Mass and Ceremony: Available on our **Weddings webpage**
 - *Please contact Dr. Jared Ostermann, Cathedral Liturgist and Organist, regarding hymns and music selection 605-336-7390*

www.stjosephcathedral.net/sacraments/weddings/

CHOOSING READINGS:

Couples are asked to prayerfully review an Old Testament reading, a Responsorial Psalm, a New Testament reading, and a Gospel for their Wedding Liturgy. (See the Wedding Liturgy Preparation section on pages 14-17). Just a reminder that the Psalm is usually sung. The couple should ask themselves, “How do these readings speak to our relationship and our marriage?” The Liturgy of the Word should lead you and the congregation into a deeper understanding of the purpose of Christian marriage.

CHOOSING MUSIC:

The Cathedral of St. Joseph upholds the Catholic Church's guidelines regarding appropriate liturgical music for all liturgical celebrations, including weddings. Hymns and instrumentals must come from the Cathedral's list of Wedding Music. All selections must be discussed and approved by the Director of Liturgical Music, Dr. Jared Ostermann. Please see the **MUSIC link for information**

Wedding Party and Ceremony Participants

WEDDING ATTIRE:

When choosing wedding attire, your choice must reflect the dignity of Christian marriage. Some styles are more appropriate for evening wear than they are for a sacred event in a holy place. Please be cognizant of the difference. All wedding attire worn at the Cathedral of St. Joseph must be modest and presentable for a religious service. As the Bishop's church, all Cathedral liturgies are given his de facto imprimatur, even though he is not present. Styles of wedding attire should not distract from the ceremony and its sacred actions.

BRIDESMAIDS AND GROOMSMEN:

Bridal parties of more than SEVEN couples present logistical challenges in the Cathedral Sanctuary. Please keep your bridal party to this number or less. This number includes your Maid/Matron of Honor and Best Man. Bridal parties of more than seven couples must have the Rector's approval. At the very least, all you need are two witnesses – a Best Man and a Maid/Matron of Honor.

USHERS:

It is necessary to have **four** or more ushers at a Cathedral wedding. Their role is more than just showing your guests where to sit. They play an important role in the Brides' entrance, and have other duties at the bequest of the Wedding Coordinator during the Ceremony or the Mass.

CHILDREN IN THE WEDDING PARTY, RING BEARERS, FLOWER GIRLS:

A Ring Bearer and/or a Flower Girl in your wedding is always optional. If chosen, they should be able to walk down the aisle on their own. It's our experience that children under the age of 6 find it difficult to walk down the aisle for obvious reasons. It's also our experience that they can take away from the Bride's grand entrance because the focus is on them. If children are included in the wedding party, please be mindful of their unique needs and plan accordingly.

- Flower Girl(s): Please note that flower petals may not be thrown on the floor.
- Ring Bearer(s): Please do not put the wedding rings on the pillow carried by the ring bearer. The best man should be responsible for the rings.

* **NOTE:** Flower Girls and Ring Bearers may not carry signage (Ex. "Here comes the bride") or be pulled in a wagon, or any other artificial contrivances that distract from the sacredness of the ceremony.

READERS:

The wedding celebration can have one to three readers at the liturgy. The couple has the following options for readers:

- One person for the First Reading, one for the Second Reading, and one for the Prayers of the Faithful.
- One person to read the First and Second Readings; one person for the Prayers of the Faithful.
- One person to read the First Reading, one person to read the Second Reading, and the Presider to read the Prayers of the Faithful.
- One person to read the First and Second Readings, and the Presider to read the Prayers of the Faithful.

In a Nuptial Mass, the readers of the Old Testament (First) and New Testament readings (Second) must be Catholic. The reader of the Prayers of the Faithful may be Catholic or of another Christian denomination.

In a Nuptial Ceremony (without the Mass), the readers may be of any Christian denomination.

When choosing readers, please choose people who have had experience with reading in their own parish or Church and who can proclaim the Word of God with familiarity.

Readers should attend the wedding rehearsal to practice their reading. Please provide your readers with a copy of the chosen readings so they can practice.

ADDITIONAL CATHOLIC CLERGY:

Priest concelebrants or assisting deacons are certainly welcome to participate in your wedding ceremony. Proper documentation must be submitted to the Chancery Office a month prior to the wedding, and the Cathedral Rector should be notified of their presence beforehand.

PROTESTANT CLERGY:

When it is an interfaith marriage, the minister or ministers of the non-Catholic party are welcome to be present and assist at your wedding. According to Canon Law, only the priest is to officiate, accept the wedding vows and preach at a Catholic wedding. A minister may offer a few words at the conclusion of the priest's homily, and/or a blessing at the appropriate time. Any participating minister should be in contact with the Rector.

WEDDING CONSULTANTS OR WEDDING PLANNERS:

If you are utilizing the services of a "Wedding Planner," please advise her or him that the wedding rehearsal and wedding ceremony are under the authority/direction of the Cathedral of St. Joseph. Wedding Planners, Consultants and even Personal Attendants are expected to follow the directives of the Cathedral of St. Joseph. **They must confer with the Cathedral Wedding Coordinator beforehand.**

REHEARSAL:

The following is a typical list of those who should attend the rehearsal. If you have questions, please speak to the Cathedral Wedding Coordinator:

- Bride and Groom
- Maid of Honor and Best Man
- Bridesmaids
- Groomsmen
- Ring Bearer and Flower Girl (optional for the wedding)
- Parents
- Ushers
- Readers
- Gift Bearers (optional for the wedding)
- Extraordinary Ministers of Holy Communion (optional participation)

All others (spouses, significant others, family members who do not have a role in the ceremony, out of town guests, etc.) should meet the couple at the rehearsal dinner site rather than attend the rehearsal.

WEDDING COORDINATOR:

The Wedding Coordinator will contact you one month prior to your wedding. The Cathedral Wedding Coordinator will be present at the rehearsal as well as on the day of the ceremony. Due to the nature of the Cathedral of St. Joseph, you are required to make use of our Wedding Coordinator in your planning. In general, the Wedding Coordinator serves as liaison between the Cathedral and your wedding party for all details.

On Your Wedding Day

WEDDING DAY SCHEDULE:

- **Friday Wedding: 3:00 p.m. or 4 p.m.** if another wedding follows on Saturday; If not wedding on Saturday, time is negotiable
 - Rehearsal is scheduled on Thursday evening between 5:00 and 6:00 p.m.
 - 2 Hrs. Prior: Cathedral is open for the wedding party; and photographer may begin to set up
 - 30 Min. After Ceremony: Photos conclude – Cathedral will be locked
- **1 pm Saturday Wedding:**
 - Rehearsal is scheduled on Friday evening between 5:00 and 6:00 p.m., depending upon a Friday wedding
 - 2 Hrs. Prior: Cathedral is open, photographer may begin to set up (11:00 a.m.)
 - 1:00 p.m. Nuptial Mass/Ceremony Begins
 - 2:45 p.m. Photos conclude – Cathedral reopens for general public for confessions and Mass

BRIDE'S ROOM

A room is available to the bride and bridesmaids for dressing or for touchups; unfortunately it is not equipped for hair or make-up preparation. The Wedding Coordinator can show you this area on the night of the rehearsal.

****Please make sure all purses and valuables are secured during the ceremony and removed after the ceremony. The Cathedral of St. Joseph is not responsible for loss of any personal belongings. You may bring your wedding and bridesmaid gowns to the Cathedral the evening before the wedding to be locked in the Bride's Room, again the Cathedral of St. Joseph cannot assume responsibility for them though.**

WEDDING PARTY

The Cathedral of St. Joseph provides the Parish Hall as a space for the remaining members of the wedding party, including the groomsmen. We are unable to provide a room for groomsmen to dress - if necessary, they may use the men's restroom in the Parish Hall.

PEW DECORATIONS, AISLE DECORATIONS, AND AISLE RUNNER:

The use of any pew or aisle decorations **is not permitted**.

The use of any aisle runner **is not permitted**.

RICE, BUBBLES, BIRDSEED, CONFETTI, FLOWER PETALS, ETC.:

Rice, birdseed, confetti, flower petals (real or artificial), or any other similar object **is prohibited** both inside and outside the Cathedral. No sparklers or bubbles are allowed. Leaving the Cathedral, Bride's Room or Parish Hall without cleaning and picking up after yourselves could result in the forfeiture of your deposit.

FLOWER POLICY:

Flowers must be delivered directly to the Bride's Room or the Parish Hall, not upstairs in the Cathedral. Please schedule someone to receive delivery of your flowers, and coordinate with the Wedding Coordinator for instructions. Please clear away all floral boxes, paper, debris (trash bins), and take the flower vases with you when you leave.

Please note:

- **It is not permissible to hang decorations of any kind on pews, doors or pillars.**
- **Only two flower stands allowed, and must be on the main floor of the sanctuary.**
**** Pedestal and flowers may not be higher than the height of the altar.**
- **A flower arrangement is permitted for the Marian Altar**

UNITY CANDLES/SAND MIXING:

The Unity Candle **is not** a part of the Catholic Marriage Rite, **nor** is the mixing of the two kinds of sands, so these or any other "additions" to the Catholic Marriage Rite is not allowed.

GUEST BOOK/CARDS AND GIFTS:

A table will be available in the foyer of the Cathedral upon request. The guestbook must be closed 10 minutes before the start of the wedding. Any decoration and container for cards or gifts is your responsibility.

RECEIVING LINE:

The Narthex of the Cathedral is not conducive for a receiving line, and the Cathedral liturgical schedule does not allow for the timing of a receiving line. Therefore, receiving lines are not allowed on the landing steps outside of the Cathedral either. Please have your receiving line at your reception location.

WEDDING PROGRAM:

The wedding program is the responsibility of the bride and groom. The Wedding Coordinator can help with the structural outline of program (see pages 16 and 17).

- **Ushers must collect leftover programs in the pews after the ceremony concludes.**

FOOD AND DRINK:

Food and soft-drinks of any kind **ARE NOT PERMITTED** in the worship area or vestibule but should be kept in the Parish Hall. Water is allowed in the Cathedral during photographs. Please be mindful, that if you are receiving Holy Communion at the Wedding Mass, you are required to fast for one hour prior to receiving.

PHOTOGRAPHY POLICY

Please give a copy of this to your wedding photographer and videographer.

Photographers and videographers may begin set up two hours prior to the start of the wedding. Any and all photography or videotaping plans must be discussed with the Cathedral Wedding Coordinator on the day of the wedding.

The sanctuary is a sacred place:

- Cameras are not permitted in the sanctuary - **NO exceptions.**
- During the ceremony, photographers are not permitted in the sanctuary – **NO exceptions.**
- Photographers may pose the wedding party and families on the sanctuary stairs in front of the altar, but nowhere else in the sanctuary.
- When taking posed photographs, please remember that you are in a house of prayer and worship. Conduct yourself appropriately.

Before the Wedding Ceremony:

- Photos must be completed within 30 minutes prior to the ceremony. This includes photos on the Cathedral grounds.

During the Ceremony:

- The entire wedding ceremony may be photographed provided that it is done in a tasteful manner in consultation with the Cathedral Wedding Coordinator.
- Flash photography may be used during the processional and recessional only.

- Flash during the ceremony is prohibited.
- We prefer videographers to remain stationary and tape from the balcony/choir loft.

After the Ceremony:

- All photography must be completed within your allotted time per Cathedral policies noted above.
- Saturday afternoon wedding it is necessary for everyone to be out of the Cathedral by 2:45 due to our Mass and confession schedule.

The Cathedral St. Joseph respectfully requests that the photographer:

- Cooperate with the spiritual nature of the wedding celebration.
- Remain respectful of the sacred environment that is the Cathedral of St. Joseph.
- Work within the guidelines presented here.
- Drones/aerial photography inside the Cathedral confines **are prohibited**.

MOBILE DEVICES:

Use of cell phones, tablets, and other mobile devices in The Cathedral of St. Joseph is not permitted unless approved by the Rector. During the COVID period, however, you may live-stream or tape the ceremony with these devices, as long as they do not distract from the wedding.

NO SMOKING POLICY:

Smoking is **NOT permitted** in the Cathedral of St. Joseph or on the premises.

THIS SECTION IS FOR CHAPEL WEDDINGS ONLY

CHAPEL WEDDINGS:

With permission by the Rector, a wedding couple may choose to have their wedding in the Sacred Heart Chapel. This location requires extra consideration for the following restrictions:

- **FEE:** The Chapel wedding fee is **\$550**. This includes stipends for the organist and cantor.
 - **GUESTS:** Because of limited seating, chapel weddings are limited to 30 guests or less.
 - **PHOTOS:** Photos **are permitted only** in the Chapel and Cathedral exterior.
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After reviewing the Cathedral of St. Joseph Wedding Policy, we understand that we are consenting to this Policy in full in order for our marriage to proceed at the Cathedral of St. Joseph. Any deviations to the above process, however minor, can only be discussed with the Rector of the Cathedral for consideration.

Bride Phone

Email _____

Groom Phone

Email _____

Date _____

Cathedral of St. Joseph Representative Date

*** This signed contract must be returned to the Cathedral office at the time a wedding date has been scheduled in the wedding book by you and the Rector, along with your security deposit of \$250.**

Wedding Planning Guide

(Please Keep this Guide to plan your wedding)

One month before the wedding, the Cathedral Wedding Coordinator will review your wedding planner with you via phone. However, at that time, a copy of this Guide should be sent/faxed/mailed to the Rector of the Cathedral no later than one month before the wedding.

Bride: _____ Parish: _____

Groom: _____ Parish: _____

Bride's phone number:

Groom's phone number:

Home/Cell: _____

Home/Cell: _____

BRIDE'S EMAIL:

General Information

Wedding Date: _____

Presider: _____

*Rehearsal date is scheduled with Rector of the Cathedral.

Wedding Party

Maid/ Matron of Honor:

Best Man:

Flower Girl (optional):

Ring Bearer (optional):

Bridesmaids:

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

Groomsmen:

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

Ushers:

1. _____

3. _____

2. _____

4. _____

Guests: Anticipated number of guests. _____

Liturgy of the Word

(You may choose a lector for each Reading, or one lector can read both.)

Old Testament Reading

Reading number: ___ Book/Chapter/Verse: _____ Lector: _____

Responsorial Psalm- *The cantor will sing the verse of the Psalm; everyone is invited to join in the refrain.*

Reading number: ___ Psalm Number: _____

New Testament Reading

Reading number: ___ Book/Chapter/Verse: _____ Lector: _____

Gospel Acclamation

Gospel Reading- *The Gospel is read by the Presider.*

Reading number: ___ Book/Chapter/Verse: _____

Prayers of the Faithful read by:

____ Presider

____ Lector (name): _____

PLEASE NOTE: NON-PARISHIONER WEDDINGS MUST PROVIDE THEIR OWN COPIES OF READINGS IN A MANNER TO BE READ ON THE ALTAR.

Liturgy of the Eucharist

(Only for a Wedding Mass)

Preparation of Gifts- *If you would like, you may invite family or friends to bring the gifts to the altar; otherwise, the servers will bring the gifts from the credence table.*

If you choose to do so, please list their names (a third may be used if desired):

1. _____

2. _____

Concluding Rite

Introduction of the Couple – *at the conclusion of the Blessing, the Presider will introduce the newly married couple to the assembly. How would you like to be introduced? A few suggestions:*

Joe & Jane Smith ~ Jane & Joe Smith ~ Mr. & Mrs. Joe & Jane Smith ~ Mr. & Mrs. Joe Smith

Please write your preference here

The Order of Service for a Wedding Ceremony For use in wedding planning and creation of wedding programs

Prelude

Seating of the Parents

Entrance Procession

[**Note:** May be one continuous procession listed as above, or may be listed as two parts: “Wedding Party Procession” and then “Bridal Procession”]

Greeting and Opening Prayer

THE LITURGY OF THE WORD

First Reading

Responsorial Psalm

Second Reading

Gospel Acclamation

Gospel Reading

Homily

THE WEDDING CEREMONY

The Exchange of Vows

The Blessing and Exchange of Rings

The Prayers of the Faithful

The Lord’s Prayer

The Nuptial Blessing

The Final Blessing and Dismissal

Recessional

The Order of Service for the Wedding Mass
For use in wedding planning and creation of wedding programs

Prelude

Seating of the Parents

Entrance Procession

[**Note:** May be one continuous procession listed as above, or may be listed as two parts: “Wedding Party Procession” and then “Bridal Procession”]

Greeting and Opening Prayer

Gloria

THE LITURGY OF THE WORD

First Reading

Responsorial Psalm

Second Reading

Gospel Acclamation

Gospel Reading

Homily

THE WEDDING CEREMONY

The Exchange of Vows

The Blessing and Exchange of Rings

The Prayers of the Faithful

THE LITURGY OF THE EUCHARIST

Offertory

The Eucharistic Prayer

The Lord’s Prayer

The Nuptial Blessing

The Lamb of God

Communion

Prayer at the Mary Altar (Optional)

The Final Blessing and Dismissal

Recessional