



**School Commission Meeting Minutes**  
Tuesday, November 17, 2020, 6:00 p.m.

**Principal:** Helen Heckman

**Commission Members**

Clayton Westerfeld (chairperson)  
Linda DeClue (vice-chairperson)  
Elisa Torres-Benavente  
Whitney Burton  
Erin Chaille

Stacy DeVreese  
Lisa Keefe  
Kelly Glick  
Melissa Philippsen  
Kristie Racanelli

Carrie Scherschel  
Julie Steinmetz  
Agustin Torres  
~~Luz Elena Michel~~

**Opening Prayer**

**Mission Statement**

St. Bartholomew Catholic School empowers all students in our faith-filled welcoming community to grow in mind, body and spirit.

**Misión**

La escuela católica St. Bartholomew da la bienvenida a todos los estudiantes a nuestra comunidad de Fe, y los fortalece para crecer en la mente, el cuerpo y el espíritu.

**Agenda and Minutes**

*Topic / Leader / Est. Time Start*

1. Approve or modify minutes from last meeting / Westerfeld / 6:05 p.m.  
The minutes of the October 20, 2020, meeting were approved by consensus.
2. Transition to New School Commission Officers in January, 2021 / Westerfeld / 6:10 p.m.  
Clayton Westerfeld shared the information that Whitney Burton has agreed to be the new vice-chairperson of the School Commission beginning in January, 2021. He reminded the Commission members that the normal transition of leadership is in August prior to a new school year but, with the COVID-19 crisis at the end of the 2019-2020 school year and the uncertainty as the 2020-2021 school year began, it was decided to continue with the current leadership of Clayton as chair-person and Linda DeClue as vice-chair through the first semester. In January, 2021, Linda will transition into the role of chair and Whitney will be vice-chair. This leadership will remain in place through the 2021-22 school year. New School Commission members will be invited to join for the 2021-22 school year.



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3. Update on School Operations / Heckman / 6:20 p.m.  
Helen Heckman discussed the decision to switch to e-Learning and shared that she certainly felt it was the right decision to make. She indicated that attendance has been good and she felt that instruction being delivered by teachers through e-Learning this time is better and more meaningful than it was last spring. And while no decision has been made yet for whether students will return to in-person learning after Thanksgiving, she did indicate that the majority of schools in the Archdiocese have decided to remain on e-learning until mid-January.
4. Discussion of Tuition Rates for 2020-21 / Heckman and Westerfeld / 6:35 p.m.  
After a discussion of setting tuition rates for the 2021-22 school year, there was a unanimous decision made by Commission members to keep tuition rates the same for next year.
5. Brainstorm Session on Fundraising / Heckman and Westerfeld / 6:50 p.m.  
There was a discussion on fundraising focusing on the needs that exist and the challenges of trying to in this current environment (COVID, e-learning, etc.). Generally members felt that one opportunity that could be explored at enrollment time is to establish a way for people to donate for tuition assistance for families-in-need. Helen will look into this and update the Commission at its December meeting. It was also suggested that the topic of fundraising might be revisited in the late winter or early spring when circumstances might have improved.
6. Closing prayer - Our Father / Westerfeld / 7:30 p.m.

**Other notes:**

**Next School Commission Meeting via ZOOM**  
**Tuesday, December 15, 2020**  
**6:00 p.m.**