



### **School Commission Meeting via ZOOM**

Tuesday, August 18, 2020, 6:00 p.m.

**Principal:** Helen Heckman

#### **Commission Members**

Clayton Westerfeld (chairperson)  
Linda DeClue (vice-chairperson)  
Elisa Torres-Benavente  
Whitney Burton  
Erin Chaille

Stacy DeVreese  
Lisa Keefe  
Kelly Glick  
Melissa Philippsen  
Kristie Racanelli

Carrie Scherschel  
Julie Steinmetz  
Agustin Torres  
Luz Elena Michel

#### **Opening Prayer**

#### **Mission Statement**

St. Bartholomew Catholic School empowers all students in our faith-filled welcoming community to grow in mind, body and spirit.

#### **Misión**

La escuela católica St. Bartholomew da la bienvenida a todos los estudiantes a nuestra comunidad de Fe, y los fortalece para crecer en la mente, el cuerpo y el espíritu.

#### **Agenda and Minutes**

*Topic / Leader / Est. Time Start*

1. Approve or modify minutes from last meeting / Westerfeld / 6:05 p.m.  
Clayton Westerfeld welcomed members to this ZOOM meeting reminding members that the last Commission meeting took place in February, 2020, (these meeting minutes were approved electronically in March) since the remaining meetings for the 2019-20 school year were cancelled due to COVID-19. He explained that Commission meetings would be handled through ZOOM meetings until further notice and that he expected these meetings to focus more on operational issues since many of the activities that the Commission usually deals with have been cancelled or delayed.
2. Review expectations of commission members, review and approve commission by-laws, and review conflict-of-interest form / Westerfeld / 6:10 p.m.  
Clayton Westerfeld reviewed the Commission expectations and by-laws and these were approved by consensus. Since there are no new Commission members at this time, the conflict-of-interest statements signed by current members last year will remain in place for this year.



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3. Review 2021 commission meeting dates, commission website, and school strategic plan / Westerfeld and Heckman / 6:25 p.m.  
School Commission meetings for the 2020-21 school year will meet on the third Tuesday of the month at 6:00 p.m. with the exception of the March meeting due to Spring Break. This meeting will be on Tuesday, March 23, 2021. He also reminded members of the School Commission link on the St. Bartholomew Catholic School website.
4. Review the start of the 2020-21 school year including an enrollment and activities update / Heckman / 6:40 p.m.  
Mrs. Heckman reported that the opening of the 2020-21 school year, considering the challenges presented by COVID-19, has been relatively normal. Students seem to be adjusting to wearing masks and are improving with social distancing requirements. The changes to the drop-off and pick-up process have gone smoothly. Teachers are still working to address the challenges presented by having in-person and e-learning at the same time. Most feedback from having school start before BCSC started was positive.  
She reported that there are 357 students enrolled this year (as compared to 402 students at the end of the 2019-2020 school year). Forty-five (45) of the 357 students are enrolled as e-learning students.
5. Update on commission committees (finance, fund-raising, alumni, and pre-school / Westerfeld / 7:20 p.m.  
Mr. Westerfeld indicated that these committees will remain in place for the time-being with more discussions in future meetings.
6. Closing prayer - Our Father / Westerfeld / 7:30 p.m.

**Other notes:**

**September 30, 2020** - School Commission Member Training via ZOOM