



School Commission Meeting
Tuesday, December 15, 2020, 6:00 p.m.

Principal: Helen Heckman

Commission Members

Clayton Westerfeld (chairperson)
Linda DeClue (vice-chairperson)
Elisa Torres-Benavente
Whitney Burton
Erin-Chaille

~~Stacy DeVreese~~
Lisa Keefe
Kelly Glick
Melissa Philippsen
Kristie Racanelli

Carrie Scherschel
Julie Steinmetz
Agustin Torres
~~Luz Elena Michel~~

Opening Prayer

Mission Statement

St. Bartholomew Catholic School empowers all students in our faith-filled welcoming community to grow in mind, body and spirit.

Misión

La escuela católica St. Bartholomew da la bienvenida a todos los estudiantes a nuestra comunidad de Fe, y los fortalece para crecer en la mente, el cuerpo y el espíritu.

Agenda and Minutes

Topic / Leader / Est. Time Start

1. **Decision:** Approve or modify minutes from last meeting / Westerfeld / 6:05 p.m.
The minutes of the November 17, 2020, meeting were approved by consensus.
2. **Awareness:** Update on Registration and Enrollment Plan for 2021-22 School Year / Heckman and Glick / 6:10 p.m.
Kelly Glick shared that the enrollment forms for the 2021-22 school year will be available on-line. She also shared that, due to COVID-19, there will not be the traditional Open House for new families interested in St Bartholomew and that a strategy for tours of the school is still to be determined. Helen Heckman shared that re-enrollment for current students will take place, as usual, during Catholic Schools Week the last week of January, 2021. Then a time for new families to enroll will be determined. More information about the registration and enrollment plan will be shared at the January School Commission Meeting.



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3. **Awareness:** Information on ability to make donations through FACTS / Heckman and Westerfeld / 6:40 p.m.
Helen Heckman shared that tuition information for each student is entered in FACTS individually so any donation a family makes over the tuition amount can also be added. She indicated that different accounts could also be set up in FACTS along with options for how often a donation is made and how much the donation is for. There was a discussion about how to publicize this information. Helen indicated that she will bring information to the January meeting on wording that could be used.
4. **Information:** Discussion on using E-Learning on Snow Days / Heckman / 6:50 p.m.
Helen Heckman shared that any snow days during the second semester will automatically be e-learning days. She indicated that teachers are well prepared to provide instruction in this manner. This will mean a full two week spring break.
5. **Information:** Update on School Operations / Heckman / 7:00 p.m.
Helen Heckman indicated that there is hope that students can return to in-person learning on Tuesday, January 5, 2021. When in-person learning resumes, all protocols that were previously in place will be used again. Parents are currently being surveyed to see if their children would return to in-person learning or would continue with e-learning. She also shared the information that, if BCSC decides to use a hybrid education model for middle and high school students, this could mean a disruption to bus transportation for St. B's students on Wednesday. If this happens, she will follow up with BCSC to see if some transportation adjustments could be made for St. B's students.

Prior to the closing prayer, Clayton Westerfeld reminded Commission members that, beginning in January, Linda DeClue will take over the role of Chairperson of the School Commission and Whitney Burton as Vice-Chair. Linda and Helen thanked Clayton for his 2 ½ years of leadership particularly during the challenging circumstances presented by the COVID-19 virus. Clayton will continue to serve on the Commission for the remainder of the school year.
6. Closing prayer - Our Father / Westerfeld / 7:30 p.m.

Other notes:

Next School Commission Meeting via ZOOM
Tuesday, January 19, 2021
6:00 p.m.