



GOING FORWARD SYNOD TIMELINE & ACTION ITEMS FOR PASTORS

February 22, 2021

Actions in Early 2021 to Prepare for Year 3 of the Synod (2021-2022)

- Now** **Fall Parish Calendar – Reserve 6 weeks between Sept. 19 and Nov. 14, 2021 on your Adult Faith Formation calendar (exclusively) for Synod small groups**
- Sacramental preparations should continue without interruption.
 - Avoid other adult faith formation opportunities during this time frame to encourage Synod small group participation.
- Now** **Parish Ambassadors - If not already done, appoint your ambassador team**
- Email names and email addresses to ambassadors@archspm.org.
- By Mar. 12** **Parish Small Group Process Managers – Confirm prior appointment or appoint 2 people to manage the small group process at your parish**
- 1 parish staff person (DRE/faith formation) and 1 ambassador recommended.
 - Boiler plate invitation and job description provided (sent by email).
 - Email names and email addresses to ambassadors@archspm.org.
 - Weekly virtual/Zoom trainings offered in the afternoon and evening every week Thursday Feb. 18 – May 27, except Holy Week. (Need only attend 1 training.) Ambassadors and other parish staff also welcome. Pastors invited but not expected to attend.
- By May 31** **Parish Small Group Facilitators & Scribes - Invite parishioners with requisite skills to be facilitators and scribes of parish small groups**
- Your ambassador team can be facilitators and scribes, and can help you recruit others, as well as help with implementation of the small groups.
 - Email facilitator and scribe names and email addresses to ambassadors@archspm.org.
 - Boiler plate invitation and job description provided (will be sent by email).
 - For planning purposes, estimate the number of small groups by (i) estimating the number of parishioners involved, and (ii) divide by 8, assuming 8 people in each small group.
 - Virtual and/or live trainings held for small group process managers, facilitators, scribes, and ambassadors in late August/early September 2021. Parish staff also welcome. Pastors invited but not expected to attend.
- By May 31** **Deanery Consultation Reps – If not already done, appoint 10 parishioners to represent your parish in the Deanery Consultation Process**
- Deanery consultation held 1 Saturday in late January or February 2022 (dates on page 2).
 - Representatives must have participated in the Parish Consultation small groups and will need to be able to devote sufficient time to pray and prepare for the Deanery process.
 - Consider selecting from your parish ambassador team.
 - Boilerplate invitation and job description provided (will be sent by email).
 - Email names and email addresses to ambassadors@archspm.org.
- By May 31** **Synod Assembly Reps - From your 10 Deanery representatives, nominate 2 parish representatives and 1 alternate representative to serve as Archdiocesan Synod Assembly Members**
- Email names and email addresses to ambassadors@archspm.org

Year 3 Consultations & Synod Assembly (2021–2022)

Fall 2021

Shepherd your Parish Consultation Process with small groups (6 sessions)

- Relying upon your trained team (small group process managers, facilitators, scribes, ambassadors, and any staff), shepherd your parish small group process.
- Small group process should be completed by Sunday, November 7, 2021.

Jan./Feb. 2022 Participate in Deanery Consultation Process

- Pastor and 10 parish reps participate in an in-person Saturday event from 9:30am - 3:30pm (with a preparatory meeting soon before).
- January 29: Deaneries 6, 7 & 8 All Saints Church, Lakeville
- February 5: Deaneries 9, 10, 11 & 15 Benilde-St.Margaret High School, St. Louis Park
- February 12: Deaneries 2, 3, 13 & 14 Cretin-Derham Hall High School, St. Paul
- February 19: Deaneries 1, 4, 5 & 12 St. John the Baptist Church, New Brighton
- February 26: Bad weather make-up Same sites as above, except that Feb 12 back-up location is St. John the Baptist, New Brighton

Spring 2022 Synod Assembly Members Prepare for the Synod

- This will include prayer and training events.

June 3-5, 2022 Archdiocesan Synod Assembly

- Held at Cretin-Derham Hall High School, St. Paul.
- Estimated 500 Members: 2 from each parish participate in a three-day event (with preparatory meetings before).
- Note that not all pastors will attend. The Instruction on Diocesan Synods prescribes who attends.

Support and Pray for the Synod

- **Spring Formation Day – June 10, 2021**
 - Encourage your parish staff to participate in the Spring Formation Day, which will focus on the Synod and the parish consultation process and materials.
- **Year 2 Synod resources at archspm.org/synod (virtual, no cost, permanent/use at your convenience)**
 - Praying with Scripture series
 - Healing and Hope retreat
 - Faith & Culture series
 - Synod at Home series
- **Flocknote communications to various teams:**
 - Parish ambassadors
 - Small group process managers
 - Deanery representatives
 - Synod members
- **Archdiocesan Synod website resources:**
 - archspm.org/synod: Synod Overview, Prayer intentions, Year 2 offerings.
 - archspm.org/synodpromo: Promotional materials (bulletin, pulpit announcements).
 - archspm.org/synodsmallgroups: Guide and downloadable documents for parish small groups.