

Minutes of Finance Council  
October 2020

1. Meeting was called to order at 6:30 PM
  - a. Parish Administration present: Fr. David, Mary, Judy
  - b. Finance Council members present Chet, Bill, Danny, and John. Members absent: None
  - c. Parish Council member present: Frank
2. The prayer was led by Danny.
3. The Minutes were approved as submitted for September.
4. Financial Report: There were no specific questions. The Parish finances are approximately \$26,000 below targets at present. Holiday collections are a concern due to COVID and social distancing. The end of the year is typically when the YTD variance improves.
5. 2021 Budget Preparations: The budget was approved to be held at the present 2020 budget for 2021.
6. Software Upgrades for Microsoft Office and Publisher: After consulting with Microsoft, it was determined that the Parish can receive free software upgrades and that purchase of the software was not required. The Parish Office upgraded the software at no cost which saved a significant amount of money over the quoted price.
7. Generations of Faith: The first kickoff meeting was 2 October, and the presentation was well done by the team. The "Generation of Faith" collections will return 20% of the collected funds based on "best efforts" for a 5-year period. The target is \$820,000 over a 5-year period.
8. Stewardship: The plan to go forward is to try various communication approaches to the Appeal: Use of "Constant Contact" emails, advertise on the website, cards in the back of the church. The "time and talent" will begin in mid-November. The challenge is the conflict with Generations of Faith and COVID restrictions.
9. Other Business:
  - a. Discussions are on-going on how to perform Confirmation with COVID quarantines.
  - b. The electrical control panel for the church lights will be replaced at \$9,800. The funds will come from a combination of Capital Reserve and Special accounts. This controller will replace 70 plus manual circuit breakers and be both more efficient and safer for use.
10. The next meeting will be 17 November at 6:30 PM.
11. The closing prayer was led by Frank.
12. The meeting was adjourned at 7:30PM.