

Bylaws of:

# **The Confraternity of Christian Mothers of Karlsruhe**

Sts. Peter & Paul's Catholic Church, Karlsruhe North Dakota

## **Article I: Name**

The name of the society shall be; The Confraternity of Christian Mothers of Karlsruhe.

## **Article II: Patroness**

The Patroness of this society shall be the Immaculate Virgin under the title of Our Lady of Sorrows.

## **Article III: Mission**

Through imitation of Our Lady Mary Mother of Sorrows, our aim is to support each other by prayer and to lead our children, families, and parish in knowledge of Christ and His Church.

## **Article IV: Membership**

- I. Any good, practicing Catholic woman of this or other parish shall be eligible for membership. This includes those that are single, married, or widowed. Non-catholic women may also join as associate members.
- II. The reception of new members will be held yearly at the October meeting or as deemed necessary by the confraternity.
- III. Those members paying yearly dues will be considered active members in the confraternity and will be recorded in the official register sent to the national office.

## **Article V: Duties of Members**

- I. Pray for and teach our children and those of the parishes to foster strong growth in the Catholic faith.
- II. Attend monthly meetings whenever possible.
- III. Prayerfully serve on committees as needed for the workings of the confraternity "to bear great fruit".

## **Article VI: Meetings**

Whenever possible regular meetings shall be held on the first Saturday of the month at Sts. Peter & Paul Catholic Church in Karlsruhe, ND.

## Article VII: Officers

The officers of this society shall be president, vice-president, secretary, treasurer, or a combination of such as is needed by the confraternity.

## Article VIII: Election of Officers

- I. Officer elections shall take place in May of every 3rd year from 2019.
- II. Nomination: Any active member or active associate member may nominate another such active member for an officer position.
- III. Accepting Nomination: Those nominated must accept the nomination at the meeting or in writing if the meeting cannot be attended prior to discussion and appointment (see section Article VIII: V).
- IV. Selection: Officers shall be selected by a simple majority consensus with the approval of the Father Director.
- V. Instillation: Father Director shall appoint those selected to a term of no more than three years.

## Article IX: Duties of Officers

- I. President:
  - i. Prepare an agenda for regular and executive meetings.
  - ii. Preside over and maintain order at meetings.
  - iii. Act as ex-officio member (by virtue of the office) of every committee.
    - *Take care of the publicity needs of the confraternity until such a time as a formal committee needs to be formed.*
  - iv. Liaison between the National Office and the local confraternity.
- II. Vice-President:
  - i. Assist to create an agenda for meetings.
  - ii. Preside at meetings in the absence of the president.
  - iii. Take the title and duties of president for the unexpired term in case of resignation or death of the president.
  - iv. Chair committees as needed.
  - v. Help the president in any way she can.
- III. Secretary:
  - i. Assist to create an agenda for meetings.
  - ii. Record the minutes at regular and executive meetings and report at such meetings.
  - iii. Maintain accurate records and act as historian.
  - iv. Update the register of members and send annually to the national office.
  - v. Keep the official copy of bylaws.
  - vi. Keep the official membership roster.
  - vii. Have a copy of the MANUAL FOR DIRECTORS AND OFFICERS on hand.
  - viii. Conduct necessary correspondence for the confraternity.

- IV. Treasurer:
  - i. Maintain accurate financial records and report quarterly parish bookkeeper.
  - ii. Collect dues.
  - iii. Report at meetings.
  - iv. Arrange masses for the living and deceased members and for the Confraternity Feast Day.

## **Article X: Vacancy in Office**

- I. President: If the office of president becomes vacant the vice-president automatically assumes the position.
- II. Subcommittees: The executive committee shall authorize and define the powers and duties of all subcommittees.
- III. Committee Membership: The president shall make appointments to subcommittees as necessary with the consensus of the executive committee.

## **Article XI: Committees**

- I. Executive: The officers and Father Director will serve as the executive committee.
  - *The executive committee shall maintain two mini-retreats (January & July) to review the 'Examination of Conscience for a Confraternity' and plan for the needs of the confraternity in the coming months.*
- II. Committee Nomination: Those nominated must accept or refuse the nomination at the meeting or in writing if the meeting cannot be attended prior to discussion and appointment (see below).

## **Article XII: Dues**

Annual dues shall be \$20 to be paid in November of each calendar year.

## **Article XIII: Amendments**

These bylaws may be amended by a two-thirds vote of members present provided such amendments have been submitted in writing at a previous meeting.

Originally Prepared: August 10, 2019

Amended: