

St. Mary Catholic School Royal Oak

Online Learning Plan- Phases 4 and 5

August 2020



St. Mary COVID-19 Planning & Preparations



St. Mary is planning and preparing for the following scenarios, based on the state of Michigan MI Safe Start Phases.

Phase(s)	Virus Status	School Operating Status	St. Mary Plans
1-3	1-Uncontrolled Growth 2- Persistent Spread 3- Flattening	Remote only	All students utilize online learning. A St. Mary Distance Learning Plan is in development based on AOD recommendations, parent feedback, and our experience with distance learning this past year.
4	Improving	In-person instruction is permitted with required safety protocols.	Parents may choose from 2 options: 1) In-person instruction 2) Parent-selected online learning *Online learning will also be used for students who are home due to illness.
5	Containing	Schools open for in-person instruction with minimal required safety protocols.	
6	Post-Pandemic	Open for in-person instruction.	All students in school for in-person instruction.

St. Mary Online Learning Plan- Phases 4 and 5



The St. Mary Online Learning Plan in place during Phases 4 and 5 of the MI Safe Start Plan is designed to give our St. Mary families an online option when in-person learning is deemed safe in our region of the state.

This online learning plan should also be used for students who may be home monitoring symptoms of illness or awaiting COVID testing results.

While there are many approaches to an online instructional model, our St. Mary Online Learning Plan is designed to maximize continuity of instruction and connection to the in-person teachers, classmates, and curriculum.



St. Mary Online Learning- Basics

The St. Mary Online Learning Plan utilizes Google Classroom as our “learning management system.” Online assignments will be posted in Google Classroom. All returning St. Mary students will use their existing Google Classroom log in information.

Zoom meeting links will be used to provide “synchronous” learning experiences for students participating in online learning.

Online learners will receive a weekly schedule of Zoom times. These should be available by the end of day on Fridays, for the following week. The amount of scheduled Zoom times will vary based on age/grade of student, subject, in-person class schedule, and teacher/activity needs.



St. Mary Online Learning- Details

Textbooks, materials, and supplies will be available for parent pick-up this Thursday, August 27th from 12-3pm.

The first week of school, beginning Monday, August 31st, is scheduled as four half-days in order to allow in-person students acclimate to new procedures. For our online learners, there will be a minimal number of scheduled Zooms during the first week of school, and these Zoom meetings will be primarily non-academic and focused on social/emotional learning and building classroom community.

Student attendance will be taken at each scheduled Zoom meeting throughout the school year.



St. Mary Online Learning- Details, continued

We are asking for a minimum of one week's (7 days) notice for your online student to return to in-person instruction. If you would like your child to return on a Wednesday, you must contact your homeroom teacher by the Wednesday of the week before.

For the greatest consistency for our teachers and students, we cannot allow students to move back-and-forth between in-person and online learning, unless this is due to student or family illness.

When substitute teachers are scheduled, the Zoom meetings will be cancelled and independent online learning will be assigned. If we anticipate a substitute teacher will be needed for several days, we will adjust.



St. Mary Online Learning- sample schedules

These are examples only! These should not be used for actual class times.

[“second grade teacher Zoom link”](#)

2 nd grade	Monday	Tuesday	Wednesday	Thursday	Friday
ELA	9:10 am	9:20 am	10:00 am	9:20 am	9:10 am
Math	11:00 am	10:30 am	11:00 am	10:30 am	11:00 am
Social Studies	1:00 pm				
Science				1:00 pm	
Religion	2:30 pm	2:30pm	1:00 pm	1:00 pm	2:30 pm
Misc.					

St. Mary Online Learning- sample schedules



6th grade AM	Monday	Tuesday	Wednesday	Thursday	Friday
8:45-9:30		Music	Oxford Elective		Oxford Elective
9:30-10:15	Social Studies	Social Studies	Mass	Social Studies	Spanish
10:15-11:00	Science	Science	Mass	Science	Science
11:00-11:45	Religion	Religion		Religion	Religion
11:45-12:30	Literature	Literature	Literature	Literature	Literature
12:30-1:10	Lunch	Lunch	Lunch	Lunch	Lunch

Online Learning Student Behavior Expectations



Students learning from home are considered a part of the St. Mary classroom when they are using Zoom to participate in class activities.

It is our expectation that students will conduct themselves as they would if they were physically present in the classroom.

In general, online students should be dressed in St. Mary uniform shirts, sitting up at a desk or table, and should not be eating. Online students should have “video on” and should not use virtual backgrounds while participating in class Zoom times.

Online students should join the Zoom a few minutes before the scheduled time, and should remain on the Zoom until dismissed by their teacher.

We are asking all students who are participating in online learning to following these expectations.

St. Mary Virtual Classroom Expectations

BE ON TIME/BE IN UNIFORM SHIRT

- Wake up early!
- Log on a few minutes before class starts.
- Go to bathroom before class starts.
- You are to wear school uniform top during zoom class meetings.



BE IN A QUIET PLACE

- Find a quiet place
- Check your surroundings
- No virtual backgrounds only your face/own name
- Be sitting up in your chair -READY TO LEARN!.



BE RESPECTFUL

- It's the golden rule!
- Be kind and considerate.
- No eating or drinking .



PARTICIPATE

- Be focused.
- Be attentive.
- Be an active participant.
- You need to wait until you are dismissed from zoom to leave.



MUTE YOURSELF

- Mute yourself when the teacher or another student is talking.
- Raise hand in zoom to speak.



BE PREPARED

- Make sure your device is charged, your camera is on, and use headphones if you have them!





St. Mary Support for Online Learners

We will have two “open Zoom times” per grade level per week for online students and families to ask questions about tech, content, or other needed support.

This will be provided by Ms. Bey and Mrs. DePorre in order to support teachers, students, and families.

Times for each grade level will be communicated to you.

“Zoom buddies” used in classrooms, as appropriate.



We ask for your patience and understanding
as we all navigate new waters together.

Questions and Answers