

St. Michael Catholic School

After-School Care Family Agreement

THIS FORM MUST BE COMPLETED ON OR BEFORE YOUR FAMILY'S FIRST DAY OF AFTER-SCHOOL CARE

Hours:

- After-School Care (ASC) is available every school day.
- Preschool students not picked up by 3:05PM will go to the ASC room and be charged for the day. K-8 students not picked up by 3:20PM will go to the ASC room and be charged for the day.
- If children are picked up within 10 minutes of the ASC start time, the family will be charged \$1 for every minute they were in ASC. For example a Preschool student picked up at 3:08PM (3 minutes late) will be charged \$3 for the day.
- After-School Care ends at 5:30PM sharp. If children are picked up at 5:31PM or after, the family will be charged \$1 for every minute they were in ASC. Fees apply for late pickup starting at 5:31PM. For example, a family who picks up children at 5:36PM will be charged and additional \$6 for the day on top of the usual fees.
- On Early Dismissal days, children will be dismissed from school at 1:00PM and can be picked up at that time. Children not picked up by 1:15PM will go to After-School Care, but they will not be charged a fee as long as they are picked up by 3:20PM. Any child not picked up by 3:20PM will be charged.

General:

- From the beginning of ASC until 3:45PM each day, there will be no talking, playing, or watching television. Students will be quiet and in an academic environment so they can do homework, draw, read, sleep, etc.
- A snack and drink will be served around 4:00PM each day at no additional charge. This will be provided by ASC, parents are not required to bring in snacks or drink unless their child requires specific items.
- Students in ASC will be given time for indoor or outdoor play each day after snack.
- Electronic games brought from home, including cell phones, are not allowed in ASC.
- Students in ASC will follow directions given by the ASC Manager and Assistant Manager at all times. A student and their family will be asked to speak with the principal if poor behavior does not improve.

Financial:

After-School Care Fees:

	1 child	2 children	3 children	4 children	5 children
Daily Rate (pay as you go)	\$10 per day	\$15 per day	\$20 per day	\$25 per day	\$30 per day
2 days/week (pay in advance)	\$71 per month	\$105 per month	\$135 per month	\$160 per month	\$185 per month
3 days/week (pay in advance)	\$105 per month	\$145 per month	\$180 per month	\$205 per month	\$220 per month
4 days/week (pay in advance)	\$138 per month	\$190 per month	\$230 per month	\$260 per month	\$285 per month
5 days/week (pay in advance)	\$170 per month	\$230 per month	\$280 per month	\$320 per month	\$350 per month

- ☛ As is the case at most childcare facilities, SMCS require payments for ASC to be made in advance. No family may carry a balance at any time. If you are unsure of your current credit, ask the ASC staff.
- ☛ Parents/guardians are responsible for keeping track of the number of days that their child(ren) stay in ASC and keeping payments current.
- ☛ If a child is left in ASC on a given day and the balance is not paid in full at the time of pickup, the student may not attend ASC until the balance has been paid in full. If a child is left at ASC with a balance owed, emergency contacts will be called to pick the child up immediately.
- ☛ We accept cash, card, and checks. Families may pay by card for an additional fee, but all card payments must be processed in the school office. ASC staff cannot access the card reader. Make checks payable to "St. Michael".

I understand the After-School Care Family Agreement and we will abide by all guidelines.

I understand that the success of the After-School Care program depends on all families paying their fees in advance or by the day. I cannot carry a balance.

P-R-I-N-T-E-D name of parent(s) or guardian(s)

Signature of parent or guardian

Date