

SACRED HEART SCHOOL

FORMING MIND, BODY, & SOUL

200 THIRD STREET NW • EAST GRAND FORKS, MN 56721



Updated: 10/25/18

Tuition and Payment Policy

All families will be expected to pay their tuition on a timely basis, and payments may be paid annually, bi-annually or monthly. If a family is not able to afford the full tuition amount, the family will apply to FACTS for tuition assistance. The tuition assistance awarded will be based on individual financial need. A family will not be turned away due to financial difficulties; a workable tuition plan will be put in place based on individual family need determined by the FACTS program. All tuition agreements must be formally agreed upon prior to the first day of school for enrollment to be maintained.

Tuition assistance FACTS applications must be completed by April 30th for all returning families but returning families may qualify for tuition assistance after April 30th if there has been an unforeseen change in the family's financial circumstances. New families who register their children after April 30th are eligible to apply for tuition assistance in the 30 days following their registration date.

Tuition and fees past due:

30 days past due: Notice is sent to parent(s).

45 days past due: Parish Administrator sends another notice AND phones the parent(s) to remind them that if they reach 60 days past due the children will no longer be able to attend school until a payment or tuition arrangement has been made.

60 days past due: Parish Administrator, along with the School President, informs the parent(s) that their child(ren) will no longer be allowed to attend school until a payment or tuition arrangements has been made.

*If a student withdraws from Sacred Heart School the tuition will be pro-rated.

*Report cards and/or a graduation diploma will not be released until all outstanding tuition, fees and hot lunch balances are paid in full or an agreed upon payment arrangement has been made.