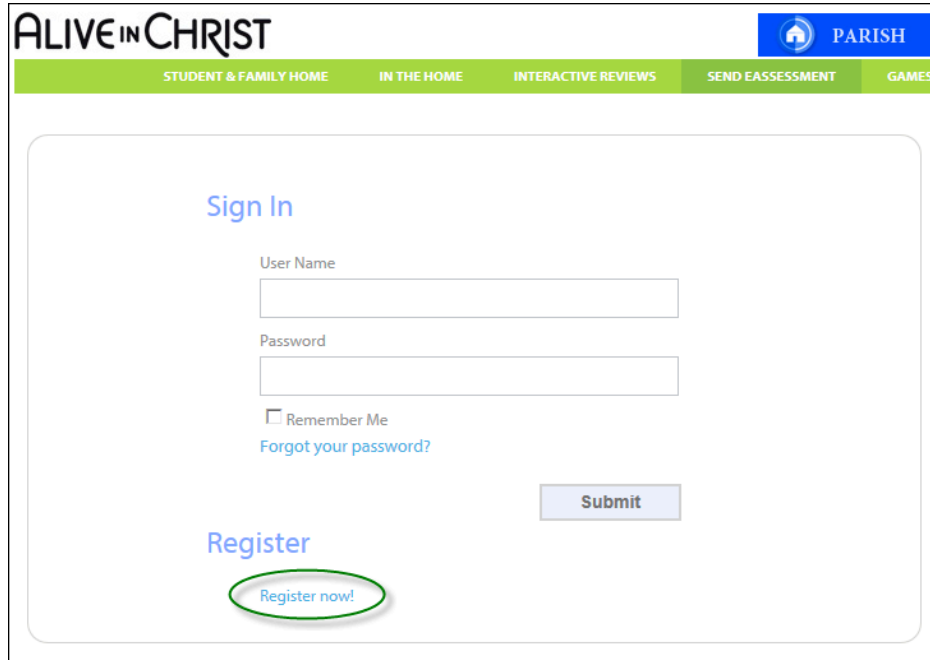


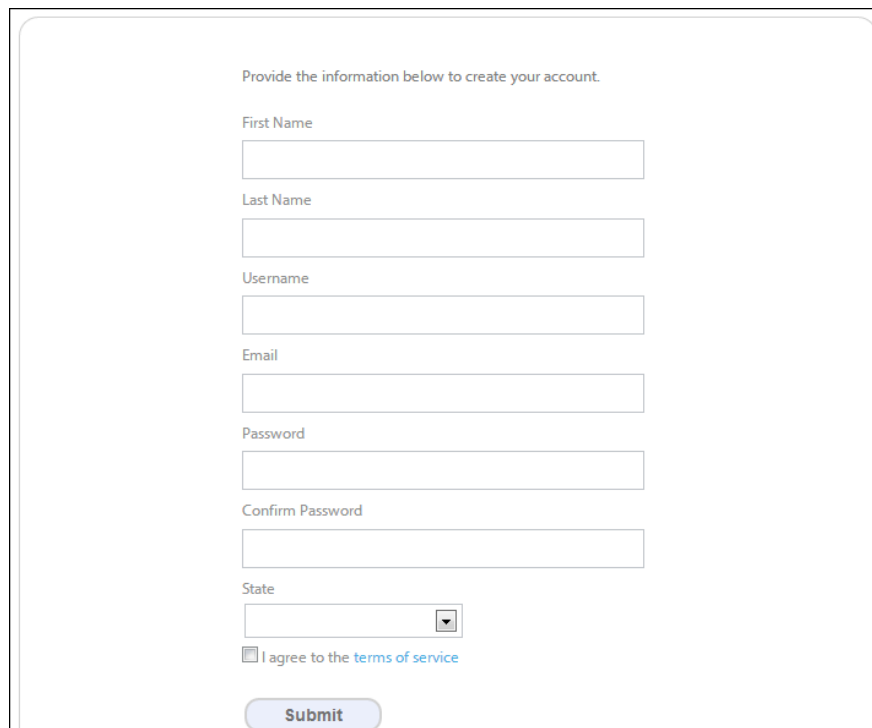
Alive in Christ Website: Parent Registration

When accessing the “Send eAssessment” area of the Student & Family channel for the first time, parents will need to register by clicking the “Register now!” link.



The screenshot shows the top navigation bar with the logo "ALIVE IN CHRIST" on the left and a "PARISH" button on the right. Below the navigation bar is a green menu with five items: "STUDENT & FAMILY HOME", "IN THE HOME", "INTERACTIVE REVIEWS", "SEND EASSESSMENT", and "GAMES". The main content area is titled "Sign In" and contains a "User Name" field, a "Password" field, a "Remember Me" checkbox, and a "Forgot your password?" link. A "Submit" button is located to the right of the "Remember Me" checkbox. Below the "Sign In" section is a "Register" section with a "Register now!" link circled in green.

Step 1: The parent will fill out the name fields, their desired username and password, email address, State, and then check the terms of service box.



The registration form is titled "Provide the information below to create your account." and contains the following fields: "First Name", "Last Name", "Username", "Email", "Password", "Confirm Password", and "State" (a dropdown menu). Below the "State" field is a checkbox labeled "I agree to the terms of service". A "Submit" button is located at the bottom of the form.

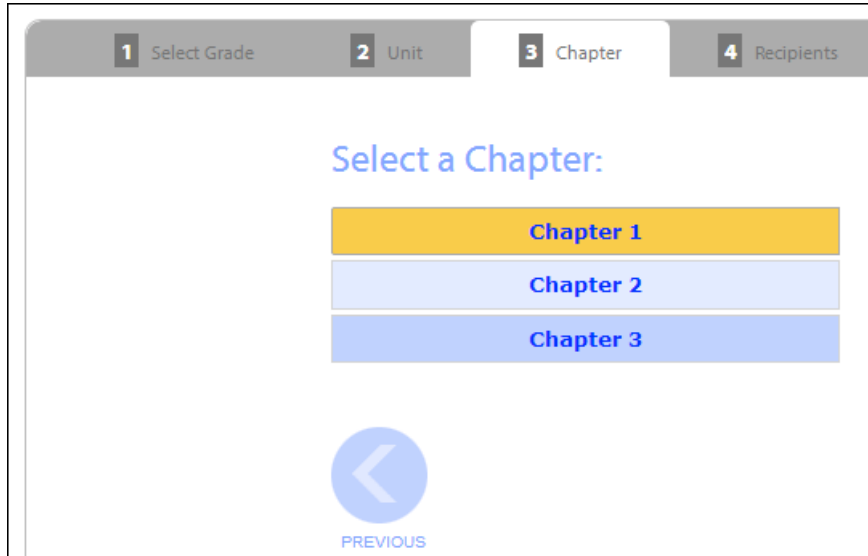
Step 2: Once registered, the parent will be taken directly to the eAssessment grade-selection screen.

The screenshot shows a web interface with a grey header bar containing four steps: **1** Select Grade, **2** Unit, **3** Chapter, and **4** Recipients. The main content area is white and features the heading "Select a Grade:" in blue. Below the heading is a vertical list of six light blue buttons labeled "Grade 1", "Grade 2", "Grade 3", "Grade 4", "Grade 5", and "Grade 6". At the bottom of the screen is a circular blue button with a white left-pointing arrow and the word "PREVIOUS" underneath it.

STEP 3: After the grade is selected, the parent will need to select the Unit.

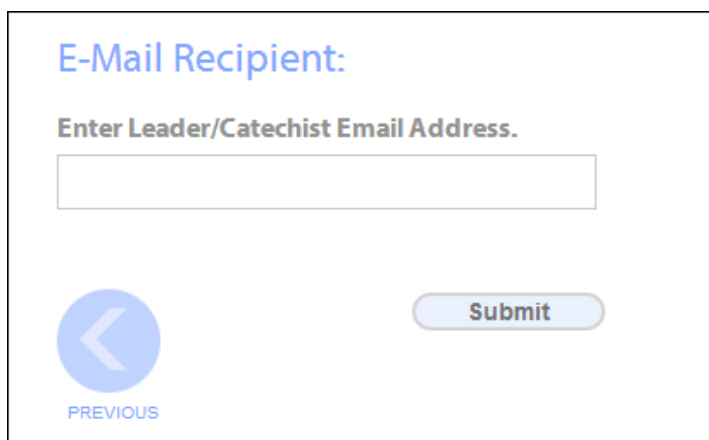
The screenshot shows a web interface with a grey header bar containing four steps: **1** Select Grade, **2** Unit, **3** Chapter, and **4** Recipients. The main content area is white and features the heading "Select a Unit:" in blue. Below the heading is a vertical list of seven light blue buttons labeled "Unit 1", "Unit 2", "Unit 3", "Unit 4", "Unit 5", "Unit 6", and "Unit 7". At the bottom of the screen is a circular blue button with a white left-pointing arrow and the word "PREVIOUS" underneath it.

STEP 4: Then the chapter...



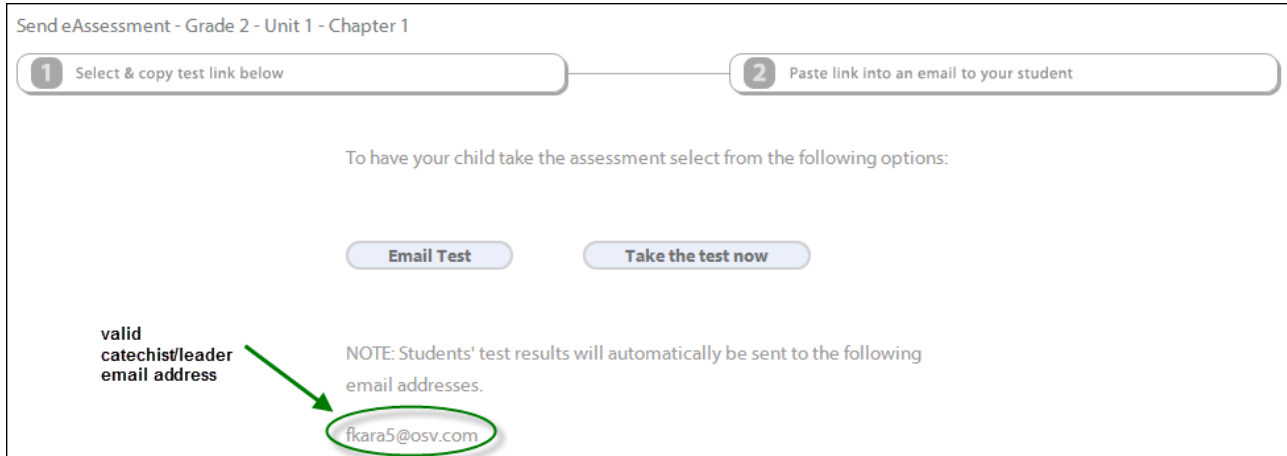
The screenshot shows a web application interface with a navigation bar at the top containing four steps: 1 Select Grade, 2 Unit, 3 Chapter, and 4 Recipients. The '3 Chapter' step is currently active. Below the navigation bar, the text 'Select a Chapter:' is displayed in blue. Three buttons are listed: 'Chapter 1' (highlighted in yellow), 'Chapter 2' (light blue), and 'Chapter 3' (medium blue). At the bottom left, there is a circular blue button with a white left-pointing arrow and the word 'PREVIOUS' underneath it.

STEP 5: The following screen will prompt the parent to enter an **AIC-registered** catechist/leader email address.

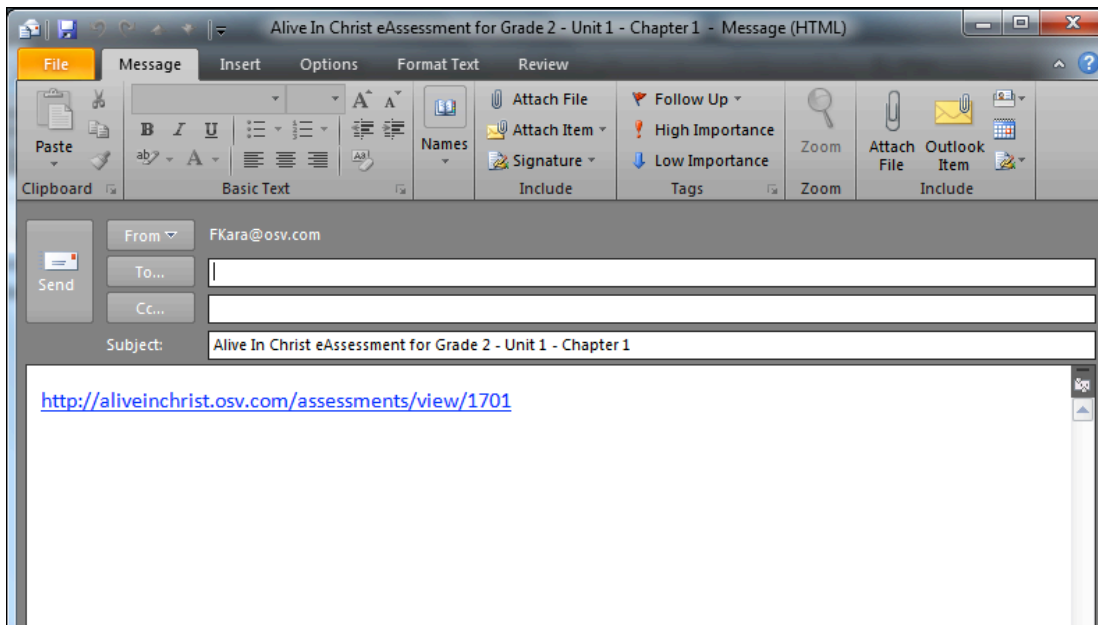


The screenshot shows a web application interface for entering an email recipient. The title 'E-Mail Recipient:' is in blue. Below it, the text 'Enter Leader/Catechist Email Address.' is displayed. A white text input field is provided for the email address. At the bottom left, there is a circular blue button with a white left-pointing arrow and the word 'PREVIOUS' underneath it. At the bottom right, there is a rounded rectangular button labeled 'Submit'.

STEP 6: When a valid email address is entered, the parent will have the option of emailing the eAssessment link to their child(ren), or letting their child take the test on the same computer right then and there. Note that the email address of the catechist/leader appears at the bottom of the screen. This shows the parent where the test results will be emailed.



If the former (Email Test) is selected, the system will detect the computer's default email client and paste the link automatically for ease of use. All the parent will need to do is enter the email address of their child(ren) and hit "Send." Note that the Grade/Unit/Chapter of the test is automatically pasted into the Subject line of the email.



For technical assistance, see below:

Technical Support Center

Web: <http://support.osvcurriculum.com/>

Email: tscreligion@osv.com

Phone: 1-877-812-1506

Analysts are available to take your call Monday to Friday between the hours of 7:00 a.m. to 8:00 p.m. EST.