

Minutes:
Christ Our Redeemer (COR) Pastoral Council (PC) Meeting (PCM)
Sunday, May 3, 2020

1. The Parish Council Meeting (PCM) officially began at 12:07 as a virtual, teleconference meeting due to COVID-19 precautions.
2. **Opening Prayer:** Fr. Bob opened the meeting with a prayer stating May is the month of Mary, so we honor her this month.
3. **Approval of Rev 2 Minutes from March 2nd, 2020**
 - a. Ken Rodriguez made a motion to approve.
 - b. Seconded by Chris Keating and approved.
4. **Opening Remarks**
 - a. Fr. Bob opened by discussing a letter from Bishop Bill Wack, received Friday May 1st.
 - b. Beginning Wednesday May 6 suspension from offering daily public mass, weddings and funerals will be lifted with conditions, such as: Everyone Must Wear a Mask. The Rite of Christian Initiation should resume as soon as possible.
 - c. Some of the guidelines given follow; but, will be modified or added to as necessary for Christ Our Redeemer.
 - i. Dispensation from attending Sunday and Holy Day masses will continue in effect for ill, at-risk individuals or those who are in close contact with at-risk individuals.
 - ii. Social distancing will be maintained in each church based on necessary adjustments to Bishop Bill's guidelines. This will result in seating restrictions and likely limitations in mass attendance. Parish family members will be able to sit together without social distancing.
 - iii. Music ministry will be affected, perhaps smaller number of participants - with social distancing.
 - iv. Missals and envelopes will not be distributed; collection baskets will be stationary for parishioners to place their offerings into, but will not be passed.
 - v. The gifts will be placed on the credence table instead of being processed in for consecration.
 - vi. The sign of peace will not be exchanged.
 - vii. Fr. Bob and the deacons may be the only persons to dispense the precious Body of Christ which should be received in the hand (without touching). No Blood will be offered to parishioners.
 - viii. COR and all spaces (including rest rooms) will need to be cleaned after each mass, after every use. Fr. Bob will discuss this with his leadership team Monday and Tuesday.
 - d. Fr. Bob stated his focus is to open our church. A calendar of events will be discussed at next month's meeting, once our operating protocol has been established and based on overall conditions and emerging guidance regarding COVID-19.
5. **Unfinished Business: Liaison Reports**
 - a. Donut Ministry: Jim Thennes has a few names of people to consider for Donut ministry lead. He will discuss this with the Knights once they have an opportunity to meet. Luz Bird will send Jim a memo from Sharon Dooley who advised focusing on getting volunteers and making modifications (individually wrapping donuts?) as part of COVID-19 adjustments.
 - b. Security for Prevention of Violence at Church Update: Topic postponed until later.

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- c. Parish Picnic Budget: A \$200 additional budget amount is part of the Finance Committee budget requests which are in work for approval. All items need to be reviewed for approval.
 - d. Parish Picnic Date(s): Ken Rodriguez gave preference to October 25th with October 18th as an alternative date.
 - e. Parish Picnic Safety (in room with bouncy equipment, rules for the room's use): See attachment from Rich Mountain. Rich stated it will be critical to have adult supervisor present at all times.
 - f. Kathy Vanderburg noted the need for flexibility as part of COVID-19, regarding possible cancellation or social distancing requirements for the picnic or various parish activities.
- 6. New Business: Liaison Reports:**
- a. Faith Formation; Pre K-3 through Grade 5, Youth Ministry: Ken stated that because of COVID-19 there has been no recent activity at COR. Lisa Hall has sent information to parents to use in teaching their children. The 5th grade catechists has asked for one more teleconference sharing/training session sometime in May. Discussion will be held to determine what, if anything, will be done during the summer. Norely Soto has held some teleconferences, with low participation. In honor of Mary, children were asked to make flowers and leave them outside COR at Mary's statue. Some flowers were left today. Mary will be moved back inside with the flowers as part of the Crowning of Mary. Ken commented that families with their children were participating in the Catholic Charities food collection that Deacon Miguel and Lynn Nolla organized. It is yet to be determined what activities will be restarted in September.
 - b. Faith Formation; Sacramental Catechesis, RCIA, Adult Faith Formation Bible Studies: Patti Wolfrom stated there has been no Bible study since early March. She is unsure when confirmation will be held. It was originally scheduled for this coming Wednesday. A report will be given next month.
 - c. Outreach Fellowship; Knights of Columbus (KoC), Elder Outreach, Habitat for Humanity, Elderly and Deployed Spouses: Jim Thennes said the KoC have been meeting by teleconference. They have been praying many novenas and doing small projects. Their elections are slated for June. Elderly Outreach, has unfortunately been disbanded per Sharon Hargreaves due to low use during this environment. Habitat for Humanity: On April 14 they had six participants work on a Crestview home. There was no report on the Elderly and Deployed Spouses.
 - d. Outreach Fellowship; Bereavement Ministry, CCW, Priscilla Circle, Single Parents: Chris Keating said there have been no bereavement activities. The CCW members are starting their planning process and have kept in contact via email. She believes Priscilla Circle members have communicated via email, but had no report back. She will recheck with the Single Parents group in the fall as she had no feedback from them either.
 - e. Arts and Environment: Karen Booth recapped the lovely job Michele McCormick did decorating COR for Good Friday and Easter masses. Michele has also updated Mary's space for May's celebration/honoring of our Blessed Mother.
 - f. 2020 Lenten Soup Night Summary/final report: See attachment from Karen. She gave kudos for the new, very nicely done logos on the Lenten Soup Night sign-up sheets.

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- g. Deacon Bill Schaal sent discussion topics regarding needed changes in the post-COVID virus outbreak: Donuts (see discussion above); cleaning between masses (details to be worked out) and full lay participation in the Parish Picnic. Ken stated that besides the KoC, the Parish Council and CCW all contribute to the Parish Picnic. CCW has shouldered most of the responsibilities as they take care of the food and the kitchen. The Music ministry also contributes. The challenge, which has been met (with difficulty) each year, has always been in getting volunteers for the Bouncy House and indoor play space.
- i. Fr. Bob commented that the cleaning will be a new challenge for which help will be needed. In the past we had Monday cleaning but now with the cleaning after each use we need a new plan.
 - ii. Luz suggested that each ministry rotate and take responsibility for cleaning.
 - iii. Karen said she would contact the office staff regarding kitchen use and how the Kitchen Committee can support implementing new guidelines.
 - iv. COR is working on getting the needed cleaning products / determining their availability.
 - v. Deacon Jim Murray provided his thoughts concerning reopening/cleaning, post meeting, for consideration (see attachment).

New Business: Finance Council:

- h. Suzie Culkin shared a positive note: COR is more fortunate than many parishes as our past Catholic Sharing Appeal overages that were returned to us have helped us in meeting the downturn in contributions. This is allowing coverage of fixed expense and payroll. The staff has not been laid-off. They continue to work.
- i. The last financial statement as of March 31st showed \$31,000 year-to-date net income; however, a \$6,700 deficit for April is projected since only three of five of the Sunday masses were held. The projection is that May and June will also run a deficit. June is the end of our fiscal year. We have our property and liability assessment coming due.
 - ii. COR has not yet met our Catholic Sharing Appeal (CSA); but, CSA is still ongoing.
 - iii. The parish staff is working on multiple versions of a budget including a bare-bones and more optimistic versions.

Closing Thought was taken from Fr. Joseph F. Sica: “Yesterday is History, Tomorrow is a Mystery; Today is a Gift - That’s why they call it a present.”

Next Pastoral Council Meeting is June 7, 2020

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Members participating in the 5/3/2020 teleconference PCM were:

- Luz Bird
- Karen Booth
- Chris Keating
- Bob Gualtieri
- Rich Mountain
- Ken Rodriguez
- Dick Schoditch -- excused
- Mary Jane Sullivan
- Barbara Swanson
- Jim Thennes
- Kathy Vanderburg
- Patti Wolfrom
- Fr Bob Johnson
- Deacon Jim Murray
- Suzie Culkin
- AO Smith, Staff Liaison