

# Diocese of Bismarck

## Substitute Clergy Expense Reimbursement Form

**Purpose:** To reimburse needy parishes for the expenses of substitute clergy. Bishop Kagan has authorized the diocesan portion of the Catholic Campaign for Human Development collection to be used for this purpose.

**Process:** The pastor completes the form below and submits it to:

Diocese of Bismarck  
Moderator of the Curia/Vicar General  
PO Box 1137  
Bismarck, ND 58502-1137

**Questions:** Contact Rev. Msgr. Gene E. Lindemann, J.C.L.  
[glindemann@bismarckdiocese.com](mailto:glindemann@bismarckdiocese.com)  
(701) 204-7220 1-877-405-7435

**Pastor:** \_\_\_\_\_

**Parish/Missions:** \_\_\_\_\_

**Date of weekend(s) coverage/period:** \_\_\_\_\_

\$50 x \_\_\_\_\_ # of weekend Masses and Confessions = \$ \_\_\_\_\_

\$35 x \_\_\_\_\_ # of weekday Masses and Confessions = \$ \_\_\_\_\_

\$ \_\_\_\_\_ x \_\_\_\_\_ # of miles traveled by substitute clergy = \$ \_\_\_\_\_

Current  
I.R.S. rate

**Total:** \$ \_\_\_\_\_

Please make additional copies of this reimbursement request form or download it from the Office of Stewardship and Resource Development page on the Diocese of Bismarck's website <http://www.bismarckdiocese.com/offices/StewardshipandResourceDevelopment/NationalandUniversalChurchCollections/>