

**Objective 2 Grant Application Coversheet  
2019 - 2020 Grant Period**

Total Objective 2 grant funds available this year: \$13,741.62

Date Submitted (Deadline is October 31<sup>st</sup>): \_\_\_\_\_

Parish/School name: \_\_\_\_\_

Pastor/President name: \_\_\_\_\_

City: \_\_\_\_\_ Telephone: \_\_\_\_\_

E-mail: \_\_\_\_\_

**The following are areas of information needed for the Grant Review Committee to be able to assess your grant application.**

BACKGROUND: (Attach a narrative of parish/school demographics. Include # of families, 1<sup>st</sup> Communion, religious education students, Catholic school students, etc.)

PROPOSED OBJECTIVE AREA OF FUNDING: **\*\*\* Please note that only one application will be accepted per school system and parish in each objective area. Please prioritize your needs and submit your most critical need.**

Total dollar amount requested for this objective: \$\_\_\_\_\_

Description of your grant request: (Attach a narrative) Please be very specific!  
Please see the specific directions that must be followed on the next page.

Other attempts to address this need: (Attach a narrative)

Ramifications of grant not being funded: (Attach a narrative)

Financial status of the parish/school system as of: (date:\_\_\_\_\_)

\* Please do not submit a budget or financial report.

Amount in Expansion Fund: \_\_\_\_\_ Amount in savings: \_\_\_\_\_

Amount in other investments: \_\_\_\_\_ Amount in checking: \_\_\_\_\_

Amount in General Endowment Funds: \_\_\_\_\_ Amount of loans: \_\_\_\_\_

Amount in Dedicated/Restricted Endowment Funds: \_\_\_\_\_

Pastor/President Signature: \_\_\_\_\_

## Description of Your Grant Request

**Please note: Failure to follow these specific directions will result in your application(s) being disqualified. If you have any questions, you are encouraged to visit with Ron Schatz at the Diocese of Bismarck prior to writing and submitting your grant. Ron's direct line is (701) 204-7202.**

**If you are applying in objective #2:** To provide assistance for special needs to our parish religious education programs and specifically to the Religious Education areas in our Catholic schools.

- 2-A.) If you applied for funding in 2018-2019, no repeat funding for the same proposal will be awarded. There are no exceptions to this policy.
- 2-B.) If requesting textbooks, please list the name of the publisher and the title of the textbook. Please remember that only Religious Education textbooks in compliance with the USCCB Conformity Listing will be considered, not math, science or textbooks from other subjects. **Grant funds for textbooks purchased for the 2019-2020 or 2020-2021 school year may be applied for.**
- 2-C.) Supplemental materials may be included, i.e. Theology of the Body, Teen Timeline, etc. These materials may only be supplemental. You must indicate what series of textbooks you are using as your main source of education.
- 2-D.) **If requesting textbooks, please indicate if they are re-usable and if any parish registration fees charged is applied to cover the cost of the books. **Sorry, items that are not re-usable will not be considered or funded.****
- 2-E.) **If requesting on-line teaching resources or license fees, please indicate if they are re-usable or if they will be shared with others. **Sorry, items that are not re-usable will not be considered or funded.****
- 2-F.) If requesting other materials (books, videos, etc.), please be specific. Example: "17 books @ \$14.99 each, total \$254.83. The book's title is: "\_\_\_\_\_". **The diocese will not fund books, videos, etc. that have already been purchased.**
- 2-G.) Please do not write: "\$500 for our Youth Program". Please be very specific on how the money will be used. **The diocese will not fund office supplies or any food.**
- 2-H.) Please indicate if this funding request is for start-up costs of a new program/service or if this is for continuing an existing program/service.
- 2-I.) If requesting any equipment, please know that the maximum amount of funding will be \$750. If the equipment will cost more than \$750, please explain how the parish/school system will pay for the balance. **The diocese will not fund any equipment that has already been purchased or ordered.**

2-J.) Only one area of funding is allowed in your grant application. Please identify the area you are applying for, such as:  Youth Faith Formation  Adult Faith Formation

► Please complete the following information for your grant application:

Total cost of the item you are applying for: \$ \_\_\_\_\_  
amount to be paid by parish/school: \$ \_\_\_\_\_  
amount to be paid by individual(s): \$ \_\_\_\_\_  
amount requested from this grant: \$ \_\_\_\_\_

► If you are applying for the Catechesis of the Good Shepherd program:

- 1.) For supplies to make the items needed, you can apply under objective #2 and include a detailed list of the items and their expenses.
- 2.) For training, you can apply under objective #3.
- 3.) Sorry, no grant funds will be awarded for environment set-up expenses or any construction expenses.

**Please submit your grant applications to:**

**By Mail:**      **Diocese of Bismarck**  
Attn: Dee Tracy  
PO Box 1137  
Bismarck, ND 58502-1137

**By e-mail:**    [dtracy@bismarckdiocese.com](mailto:dtracy@bismarckdiocese.com)

On the subject line, please include these words: **2019-2020 Grant Application**

**2019-2020 Grant Application Checklist**

- Does this application have its own cover sheet?
- Is the contact information fully completed?
- Have you provided quality background information about your parish/school?
- Have you provided a detailed description of your grant request that follows all of the specific directions on pages 2-3?
- Have you explained your other attempts to address this need and the ramifications of this grant not being funded?

- Have you filled in accurate information in the financial status section of the cover sheet?
- Has the pastor/president reviewed this application and signed it?

Name, daytime telephone number, and e-mail address of the person writing this grant:

Please print or type: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_