July	August	September	October	November	December	January	February	March	April	May	June
Quarter Review – Financial Performance vs. Budget			Quarter Review – Financial Performance vs. Budget			Quarter Review – Financial Performance vs. Budget			Quarter Review – Financial Performance vs. Budget		
Finalize Fiscal Year End reports	Draft Parishioner Letter Prepared on Parish Finances	Council Review & Approval of Parishioner Report on Parish Finances	Parish Finance Report to Parishioners Published								
		Parish Corporation Annual Meeting **Annual Reports Traditionally Due Sept. 30**				**Annual Review of Finance Council Charter & Appointment of New Members**					Develop Calendar of Meetings & Action Items for Next Year
						Parish Budget Meeting with Pastor to Determine Goals for Budget		Review Parish Staffing Requirements & Program Needs with Staff	Submit Draft 1 of Parish Budget to Finance Council	Submit Final Draft of Parish Budget to Finance Council	Pastor Presents Budget to Staff
						School Budget Meeting with Principal to Determine Goals for Budget		**Review School Staffing Requirements & Program Needs with Staff**	**Submit Draft 1 of School Budget to Finance Council**	**Submit Final Draft of School Budget to Finance Council**	
						Cemetery & Other Organizations - Budget Meeting with Pastor to Determine Goals for Budget			Assist Cemetery with Pricing	Submit Final Draft of Cemetery Budget to Finance Council	
	Physical Inventory of Assets		Present Information on Physical Inventory to Finance Council	Audit of Hot Lunch Program		Facility Needs Reviewed		Audit of Daycare	Assist Principal with Setting Tuition for Following School Year		Audit of SCRIP Program