

St. Francis of Assisi School
112 Saxer Avenue
Springfield, PA 19064
610-543-0546

Welcome to St. Francis of Assisi School! We hope the following information will answer many of your questions. For further information, please go to our web site, www.SFAschool.com and read our Student Handbook (click on New Admissions and look on the bottom list and click Parent/Student Handbook).

SCHOOL HOURS: Pre-School: 8:00 AM to 3:00 PM with Before & After School Care available
Kindergarten to Grade 8: 8:00 AM to 2:40 PM
After School CARES: 2:40 PM – 6:00 PM for Grades K-6
On early dismissal days, After School CARES runs from 11:30 AM until 6:00 PM

ATTENDANCE: To insure the safety of the children, we ask that you call 610-543-0546 BEFORE 9:00 AM or email (dcorlies@sfaschool.com) if your child is going to be absent. Please give his/her name, grade, room number and reason for absence. An absence note is still required by state law upon the return of the child to school. Also, the child is responsible for making up any work missed while absent. You are strongly encouraged to not request homework for a single day's absence. Let the child get well and then make up the work.

BUSING: Springfield School District does not provide bus service for Kindergarten students or on early dismissal days. We ask that you check with the school district to see if you are eligible for bus service for Grades 1 through 8. If you live in another school district, we ask that you check with that district to see if you are eligible.

LUNCH PROGRAM: Parents with children in Grades K-8 are required to pay a lunch fee of \$75.00 per family. This fee is included in the School Fee which is \$150.00. This fee pays the salary of our Lunch Monitors who are on duty at lunch time throughout the year. Our Hot Lunch Program menu and order form can be found on our web site. These lunches need to be ordered and paid for a month in advance. We also sell snacks and drinks at lunch time. A list of what we sell will be in the first envelope on-line in September.

DRESS CODE:

The uniform for students in K-8 is as follows:

GIRLS in K-6:

Green Plaid Jumper with insignia, Yellow Blouse, Navy Blue Knee Socks
Navy Blue sweater (SFA Logo or plain)
Tan bucks

GIRLS in GRADES 7 and 8:

Navy Blue Jumper with insignia and all of the above

BOYS: GRADES K-8:

Navy Blue Dress Pants and belt, Yellow shirt, Green Plaid tie
Navy Blue sweater (SFA logo or plain)
Tan bucks

The summer uniform is navy blue shorts or skorts, yellow knit shirt with or without insignia and sneakers. This will be worn until October 31st and will begin to be worn again after the May Procession. Any cold weather clothing may be worn to school, but once in the classroom, must be removed. No jewelry – with the exception of post earrings for the girls - or nail polish may be worn and no make-up is permitted. Boys and girls are to have their hair arranged in an appropriate manner – off the neck and out of the eyes.

No flip-flops are to be worn to school – too dangerous on the stairs.

GYM UNIFORM:

On the day your child has gym, the following gym uniform is to be worn to and from school:

St. Francis sweat suit – with logo

St. Francis shorts – with logo

St. Francis T-Shirt – with logo

sneakers – cannot have wheels

TRANSPORTATION:

When dropping off children in the morning, we ask that you enter Orchard Rd. from Saxer Avenue, turn left onto Lownes Lane, stop in front of the gym, let the children get out of the car, turn left onto Johnston and then back to Saxer. PLEASE DO NOT TURN ONTO JOHNSTON FROM SAXER. You may also park in the church parking lot and walk your child over to the school or park in the White Elephant parking lot and walk your child over.

At dismissal, we ask that those parents who are picking up their children in cars, park ONLY in the church parking lot and NOT on Lownes, Johnston, or Saxer. This is for the safety of the children.

COMMUNICATION:

Each Tuesday, communication will be posted on our website – www.SFAschool.com – under the heading “Tuesday Envelope”. A letter from the principal, calendars, lunch order forms, etc. can be accessed from this site.

