

Parish Stewardship Committee (PSC) Guidelines

In 2001, Bishop Curtis Guillory, SVD requested that each parish in the diocese establish and maintain an active Parish Stewardship Committee appointed by the pastor. If a separate committee for Stewardship could not be maintained, the parish should designate three members of its Parish Pastoral Council to form a subcommittee of Council who would focus on Stewardship catechesis and efforts.

Formation and Membership:

- ✚ Members are appointed by the pastor for three year terms
- ✚ Members must be active, registered members of the parish in full communion with the Church
- ✚ Members should be formed and trained in Catholic Stewardship or in the process of receiving training
- ✚ Ideal committee would consist of 5 to 7 members with no less than 3
- ✚ Meets monthly – at least 8 meetings a year. Keeps pastor informed of meeting times for his possible attendance and supplies minutes to pastor
- ✚ Committee chair elected yearly by membership. Chair is responsible for keeping pastor informed of results of committee research, education, ideas and efforts as well as other pertinent information.

Function:

- ✚ Assist pastor in catechizing and forming parishioners on the Catholic teaching of Stewardship
- ✚ Analyzes parish profile and census to determine trends
- ✚ Analyze trends in parish and area census to assist pastoral council and pastor on future pastoral needs. Reports analysis to the pastor at least once a year.
- ✚ Analyze parish stewardship of treasure, determine trends (offertory, diocesan appeal) to assist pastor and finance council in determining future revenue and expense issues. Reports findings to the pastor at least once a year.
- ✚ Analyze and creates report for Pastor on parish growth in regard to teaching of Stewardship
- ✚ Responsible for organizing yearly Parish Commitment of time, talent and treasure as determined by the pastor. A yearly Stewardship or Ministry event is usually part of this commitment period.
- ✚ Responsible for organizing State of the Parish event if pastor requests one
- ✚ Develop avenues for growing parish resources (non-task) of talent and treasure
- ✚ Assist the pastor with submission for Diocesan Stewardship Awards

Created: Sept. 2002

Revised: Sept. 2005

Revised: Sept. 2019