



How to write a letter to the Bishop

As a part of the confirmation process, you must write a letter of intent to the Bishop. This letter **expresses your desire to be confirmed, and also gives him the opportunity to get to know a little bit about your faith journey.** The Bishop actually reads all of the letters, so if you write something of little substance or lacking in sincerity; he will know.

Letters should include the following:

- A salutation to the Bishop (**Dear Bishop Ricken**)
- The reason you would like to be confirmed
- Your confirmation name and why you chose it
- A request to receive the sacrament

Some other items that would be good to discuss in your letter include:

- Something you learned about confirmation in the process
- How your faith journey has affected your life
- Why the Catholic Church is important to you
- Who your sponsor is and why you chose them

Please limit your letters to 1-2 pages and make them hand-written; this is not intended to be a thesis paper about your confirmation process and the Bishop will not be grading it. If you have questions about the letter, please let me know.

Above all else, be yourself in your letter, remember, the Bishop is not looking for a theological statement. He quite simply wants to learn a little bit about you and why you wish to receive the sacrament.

THIS IS DUE JANUARY 23, 2022