

# VASHON PARK DISTRICT BOARD OF COMMISSIONERS

## MEETING MINUTES

Ober Park, Performance Room, 7:00 pm

DATE: Tuesday, March 25, 2014

Commissioners attending: Bill Ameling, Lu-Ann Branch, Scott Harvey, Doug Ostrom, Joe Wald

Staff attending: Jason Acosta, Elaine Ott

ISSUE	DISCUSSION AND OUTCOME	FOLLOW UP
Call to order & agenda review	The meeting was called to order at 7:05 PM by Lu-Ann. The agenda was reviewed.	
Public Comment	<p>LuAnn would like to keep comments to 5 minutes or less.</p> <p><b>Capt. Joe:</b> regarding the survey that has now become public record; he will work with the Board to get it out to the community. The keepers of Pt. Robinson have completed the new fence. The people who installed it had about the average age of 75. Things happen because of volunteers. No money for this projects came from the budget</p> <p>LuAnn made the survey available to the board members. Anybody from the public can access the survey. Just contact her.</p> <p><b>Capt. Joe:</b> Can the Director post it on the web site?</p> <p><b>Lu-Ann:</b> The raw data is available.</p> <p><b>Toni:</b> Can it be put on the web site?</p> <p><b>Lu-Ann:</b> The problem is that it is a large file.</p> <p><b>Elaine:</b> Maybe I can put it in PDF format for the web site.</p> <p><b>Mary Obrien:</b> How many Board meetings are under consideration? One Board meeting a month or two?</p> <p><b>Lu-Ann:</b> the issue of going to one board meeting a month did not go anywhere.</p> <p><b>Mary Obrien:</b> I have read more minutes than others. Board meetings are the only way people get to see what is happening. I am uneasy about 1 meeting per month.</p> <p><b>Cici Stone:</b> Thank you Elaine for speaking with me to resolve outstanding issues regarding the fence along the Rosser property. Elaine offered to work with Gay Rosser. Elaine has been a good neighbor.</p> <p><b>Gay Rosser:</b> Elaine has done a very nice job. I appreciate that Elaine met with me and others. I question whether the language from the board would alter the property line and I request information from the Board, including who the legally reported owners are, who the titled owners are, the survey that meets property lines and documents that approve statutory requirements to readjust the property lines. This information should be in VPD files. Once those documents are made available, then they can meet and discuss the matter further.</p>	

	<p><b>Doug Hoffman:</b> I'm confused. Is there the potential to rewrite the property lines?</p> <p><b>Elaine:</b> No. Let me clarify. The Board decided to put the fence on the park district side of the property line. We are not giving property to Ms. Rosser. As a courtesy, we are placing the fence on VPD property, not on the direct property line. We can't just give property to someone else. This was based on a commission vote.</p> <p><b>Gay:</b> I want paperwork on file for the east side of the trees and the north side. I feel that by accepting the offer to build the fence, VPD would move the property line. I want the four documents.</p> <p><b>Public Comment Time Limits.</b></p> <p><b>Bill:</b> It's a nuance to me. These are business meetings and not public discussion periods. Sometimes public comment goes beyond public courtesy. VPD has been the most open and transparent of all the boards on the island. This is not a cross-examination period. I am inclined to leave it as is. Abuse of the system is no reason to hone the process. Keep it open.</p> <p><b>Joe:</b> I am in favor of public comment</p> <p><b>Doug:</b> don't fix what is not broken. There is no reason to change.</p> <p><b>Scott:</b> agrees.</p> <p><b>Lu-A:</b> agrees as long as comments are not insulting.</p> <p><b>Bill:</b> The public has a right to insult you.</p> <p><b>Lu-Ann:</b> I would prefer to hear that during public comment</p>	
<p><b>Approve minutes and vouchers</b></p>	<p><b>Bill:</b> I move that we approve the minutes from 2/25/2014.</p> <p><b>Scott:</b> Second</p>	
<p>Financial Report</p>	<p><b>Elaine:</b> There is 10K more in cash &amp; lodging than what is stated in report. <b>Highlights:</b> The levy income short about 40K. Administration is over by about \$4k. This is mostly from auditor fees. Maintenance is ahead by about 11k due to 5k in unexpected revenue. Commons is tracking. Overage is due to commons payment that was not budgeted. Pool – utility costs are not as high as anticipated. See my QuickBooks handout. It is too much work to add an additional spreadsheet. I hope this suffices. Between yesterday and today, we posted an additional 10k in lodging. 141K at year end. We did make a 50k TAN payment in March. I anticipate that we will pay in full from April proceeds.</p> <p><b>Bill:</b> What is the \$47,057?</p> <p><b>Elaine:</b> \$2953 was a water right cost. I can put it in VES revenue line if you want.</p> <p><b>Scott:</b> It just tracks cash.</p> <p><b>Elaine:</b> I can move VES to another line.</p> <p><b>Scott:</b> Cash balance is more important. We need to know what is available to pay the bills.</p> <p><b>Bill:</b> this is how we predict our cash to flow. 47K and 24K shouldn't be there. Silly numbers. Current month on, every number can be changed. Move it to the month you expect to spend it.</p>	

	<p><b>If we are not going to spend the money until July-September, redistribute it. Everything moves. This 116k should be moved.</b></p> <p><b>Scott: Missing is the skate park. That 75k not in there.</b></p> <p><b>Bill: What month it goes out should be where it is. Cash flow.</b></p>	
<p><b>VES Update</b></p>	<p><b>Elaine: The rumor mill has been active. It is not the case that there will be a vote about the pool today. There is a long term fixed component and a short term fixed component. It remains to be seen what will be the cost. We are in the spirit of working together with the School District. In 2012, the high school capped off the water line to the other septic. Jason found this – water was spilling out. Regulations have changed regarding draining to a septic. The school system is not equipped to take this on. Option: obtain a variance from the Department of Ecology. We are also talking to the Department of Health. Long term fixes could include construction issues. Possible short term fixes: pump to a truck and haul. Scott Bonney has another possible option.</b></p> <p><b>Scott Bonney (hereafter referred to as Scott B.): I manage the pool this season. The water in pool goes to a filter where organic material is filtered out. Sometimes the filter has to be flushed. It is handled separate from waste water from the bathrooms. There are 3 settlement tanks. Water is driven out and was heading to the high school’s septic system. That has been capped. When starting the pool for the year, many flushes are needed because there is no pool cover, so you get algae buildup. We are pouring chlorine into the pool. Then we backwash once a month. Backwash will quickly occupy all the settlement tanks with nowhere to go. Pumping into trucks would have a cost. Goal: get the pool open. We can put several chemicals in the pool that would reduce or eliminate algae. Amino acid solutions disrupt the DNA of organic material in pool. It is fairly easy to manage. It would lower the turbidity of the water. The thinner and lighter water can be backwashed as long as the filter is clear. Tru-ox (sp?) can be used to reduce algae. Hopefully we can get pool operating. Once it is operating, we can backwash once a week or every 5 days. So we need the pump truck once a month ultimately. We have strong support from School District. Experts see this as viable solution. It needs approval.</b></p> <p><b>Lu-Ann: The chemicals – how will they affect the backwash?</b></p> <p><b>Scott B.: The chemicals will help with the backwash and stop the heavy organic material. The toilets and showers are on a separate pipe that is connected to the school.</b></p> <p><b>Elaine: There will be costs. Initial assessment is 42k for the water. Pumping is 41 cents per gallon. The 17k will be reduced by about a quarter.</b></p> <p><b>Bill: We will have more information at the next meeting.</b></p> <p><b>Scott H.: how much does it cost to ready the pool?</b></p> <p><b>Scott B.: It is a combined effort. We have evolved from a heavy reliance on the maintenance group to more reliance on pool staff. I have the licenses to have less reliance on maintenance group. The pre-season phase requires a lot of equipment.</b></p>	

**Scott H.:** How much would the cost be reduced by having it covered?

**Scott B.:** It would help immensely. It takes several hours to get the boiler up to temperature. We could turn the boiler off for 10 hours with a cover. The Country Club has a cover and so do others.

**Scott H.:** I would like to see a cost benefit analysis on that.

**Bill:** I want a redo on pool costs at the next meeting.

**Elaine:** The original budget is still good.

**Cici:** The reason that costs are so low is because Scott works at no cost.

**Scott B.:** I did receive a paycheck. Everybody makes incredible contributions for the pool. In the winter, Jason went over and dealt with the utility bills.

**Capt. Joe:** Elaine and Scott: what is the school's position? What was the reason it was capped off. Was it by mistake? It seems like the school should make it right.

**Elaine:** Michael Sulman (sp?) is the contact at the HS. Their sense of responsibility is 50/50. They should have done more due diligence. We gave them wrong information, but you would think that when you open the manhole someone should have raised a red flag.

**Cici:** When the calculations were done, they did not know how often it was back flushing. Maybe they can be convinced to take the flow on the weekends.

**Jason:** We are working with them on all those options.

**Lu-Ann:** When does it have to be decided?

**Scott B.:** The dosing of the pool is within the existing pool budget. We need to pay for it whether it is by ourselves or with high school by the next board meeting.

**Unidentified:** Can't we just tie it back in?

**Scott B.:** This involves regulatory agencies and long term solutions. Eric Gill seemed very helpful.

**Elaine:** A storm water solution requires a Department of Ecology OK.

**Scott B.:** We've gotten it together and passed every year.

**Jason:** The Fire Marshall is involved too. The Health Department checks the pool water and makes sure that there is the right amount of flow.

**Capt. Joe:** Will the capping be caught by anyone?

**Scott B.:** No, the underground pipes are not included in checks.

**Elaine:** I still have more research to do. The grant manager was contacted today. We do need to go out to bid. It is a 3-week turnaround. They will honor partial pay as they go along. No survey is needed at the end of the project; this is not an ADA facility, so there is no requirement there. Additional permit fees can't be anticipated. I don't think there are any additional permit fees. I am trying to get a handle on our real costs. The next piece is the bid process. The permit approval process is complete.

**Scott H.:** Are there any other problems?

**Elaine:** There is the closing process. It is hard to walk into something where a lot of costs have

been outlaid already. I am piecing it together, but I am not 100% confident. It's a lot of work.

Scott H.: Will it be completed by next meeting?

Elaine: I hope so.

Scott H.: We have the cash flow to do this even if it takes 3 or so months to cover. I MOVE that we proceed and vote on it at the next meeting.

Elaine: I suggest that we wait for two weeks.

Doug: Can you amend motion so that we wait for two weeks?

Scott H.: I MOVE that we precede with the project provided that Elaine says that she is satisfied in two weeks. I will make a motion to deal with this in 2 weeks. Suspend for two weeks

Bill: In other words, we take no action today.

Scott H.: OK

Jason: Elaine and I went to 3 more sites, but we really only got to Jensen because the two other sites you have to get to by boat. I have created a maintenance plan for Agren. You can't compare it to VES because VES is sand based compared to Agren's natural fields and more trails. In my VES maintenance plan, I made mathematical error. I said there would be 900 hours of mowing, 3 days/week. That was wrong. The numbers will get better and I will keep track. I am pooling what happened in the past.

Scott H.: Will the cost estimates differ?

Jason: Not really, maybe they will be a little higher.

Bill: This is a first shot; an educated guess. We will see how it sorts out.

Jason: VES took 7 hours to mow with one mower. We are using the smaller mower because we don't have a bag for the larger mower. I tried to locate one to buy, but they aren't making them anymore.

Bill: Can you make one?

Jason: No.

Cici Stone: I have a question for Jason. Can't we afford to use liquid organic fertilizer? With our neighbors on the Island, ground water is a big issue. It would be a good neighbor move. I encourage Jason to consider it.

Jason: It is the cost of fertilizer and frequency. For the initial startup, you have to have something to spray with. Elaine and I have talked about this. So far, the fields have tested clean.

Scott H.: What kind of equipment are we talking about?

Jason: A tank. We used to own a gator, but sold it to the school district. Nobody was certified to spray.

Scott H.: Maybe we could do a fundraiser? I would like to see additional costs.

Peter Wright: When Burton water district had problems with nitrates, a farm had to rework their fertilizer.

Elaine: RCO has no requirement on replacing the restroom, but must be connected to the

	<p>sewer. I have a meeting tomorrow with Janet, Mitch and Keith to get costs together. April 26 is the baseball grand opening. I met with others to discuss the opening. I received a call from a woman from the wildlife association. They would help fund it. Other ideas? On April 5<sup>th</sup>, I will be meeting with baseball board.</p> <p><b>Bill:</b> Do we post signs as to where the money came from?</p> <p><b>Jason:</b> We do</p> <p><b>Elaine:</b> The North Field will be dedicated with a plaque. It will show the commissioners involved, RCO.</p> <p><b>Joe:</b> It has to be approved by the Board.</p> <p><b>Elaine:</b> Do you want another (3<sup>rd</sup>) plaque?</p> <p><b>Capt. Joe:</b> I urge no.</p> <p><b>Elaine:</b> Regarding the Rosser fence, we are concerned about fly ball mitigation. We are required to put in a 6' fence and, with Gay's permission, we can put in an 8' fence.</p> <p><b>Joe:</b> 6' is mandated by law.</p> <p><b>Cici:</b> What about an overhang?</p> <p><b>Unidentified person:</b> We talked about it. This would be net fencing. If you want metal, we have to go to King County.</p> <p><b>Joe:</b> I want to see the fields used for a while.</p> <p><b>Cici:</b> How many balls do we lose?</p> <p><b>Gay Rosser:</b> When would the fence go up?</p> <p><b>Joe:</b> We are trying to get the 6' fence by April 26th.</p> <p><b>Gay:</b> Our preference is to not have fly balls. Our preference is for safety. The ball field on section 29 was about 300' to the west, so fly balls were not an issue. I want to be involved.</p>	
<p><b>“Executive Director”</b></p>	<p><b>Bill:</b> I MOVE that we change Elaine's title to Executive Director.</p> <p><b>Scott:</b> SECOND. We will vote on this at the next meeting.</p>	
<p><b>Board and Staff Reports</b></p>	<p><b>Elaine:</b> There is new activity for Pt. Robinson and Fern Cove. We now have an on-line booking system. The first booking has paid for the system already.</p> <p><b>Elaine:</b> Jason and I will be in class all day Friday.</p> <p><b>Jason:</b> We met with Metro Parks. They gave us a lot of ideas about maintenance plans and expectations. VIGA has cleaned beds at the Market site. I thanked them</p> <p><b>Bill:</b> The market original design had concrete blocks – grass pavers. Gets beat up there. Grass didn't grow.</p> <p><b>Jason:</b> needs aerating. Gravel would be nice. We are the property owners. We can ask the users, get their input.</p> <p><b>Bill:</b> What about security cameras?</p> <p><b>Jason:</b> The best ones are hard wired. Costco has 8 cameras for 1k. hard-wired. We want to</p>	

	<p><b>put cameras in different areas. Battery operated might be best. Can we put them at VES? We have cameras at the state park, but it doesn't stop vandalisms like kicking in the door to keep the lights on later.</b></p> <p><b>Bill: move switch outside</b></p> <p><b>Jason: They will stay on all night, but you have to let them cool off before starting them again. I think that is best to leave them on and turn them off at a certain time; right now, they go off at 7.</b></p>	
<b>ADJOURN</b>	<b>Adjourned at 8:51 P.M. for exec session regarding personnel.</b>	
	<b>Minutes respectfully submitted by Mary Reeves</b>	