

VASHON PARK DISTRICT BOARD OF COMMISSIONERS

MEETING MINUTES

Ober Park, Performance Room, 7:00 pm

DATE: Tuesday, November 25, 2014

Commissioners attending: Bill Ameling, Lu-Ann Branch, Scott Harvey, Doug Ostrom, Joe Wald

Staff attending: Jason Acosta, Elaine Ott

ISSUE	DISCUSSION AND OUTCOME	FOLLOW UP
Call to order & agenda review	The meeting was called to order at 7:03 PM by Lu-Ann Branch	
Public Comment	<p>Cici: I put a notice on Vashon All re: the budget. Some could not be here. One request is for a fenced-in dog park.</p> <p>Elaine: A dog park has been brought up a number of times. It is on our radar.</p> <p>Cici: Capt. Joe will be late and asks about the levy.</p> <p>John Candy: I wanted to recommend that the Board implement a tracking system through management maintenance. The tracking of costs and labor will help justify fees, particularly the VES fields. Since it is considerable, it is important. You don't have the bookkeeping capability yet. It would give you a clear picture of where the money is going and where we could recommend a greater participation of fees to offset costs.</p> <p>Elaine: We have done some of that already and we will speak to that specifically later.</p>	
Approve October Minutes	Scott: I move that the minutes for October be approved. Doug: Second. Unanimous in favor of approving the minutes.	
Pool Report	<p>Marc Antoinetti from Enduris. We have been working on the pool since last spring. Last spring there were three options presented on how to fix the drainage system. Nothing was done because it would have closed the pool for the summer. Tier one and two may not work. Tier three may work. The School District is involved, but that is an unsure option.</p> <p>Option three is a more permanent fix. We have to get the Department of Ecology on board. My plan is to talk to them and develop a plan that would work for the District and would fix the situation. Things should start moving, but there is a bidding process. We want it fixed by the time the pool opens in the spring. Option three is an infiltration pond, but the DOE has not really looked at it. Option three costs 40K. The other two options leading to Option 3 could cost upwards of \$80k.</p> <p>LA: Option three is what you are looking at?</p> <p>Mark: Yes, but we don't want additional maintenance issues.</p> <p>Lu-Ann: Timeline?</p> <p>Mark: By the end of the year. It would be nice to be able to bring it to</p>	

you the second meeting in December. Yes, we are paying for it.

Elaine: They are covering the sump pump, robotic cleaner and maybe the pool cover.

Unidentified Man: It is a thermal cover?

Elaine: Yes

Bob McMahon: I am from Friends of the Pool. Our proposal ultimately is to increase the season 3-4 months but for now proposing 1 month and a little more time each day. All other community pools in the area are open from May to mid-September: View Ridge, Normandy Park, etc. The Park's pool is the best on the Island. It is the only public pool on the Island. It is a public safety issue. We want a water safety course. We have revenue and cost issues, but we also have offsetting revenues. Fees will be paid by the School District. Master swimmers would use it. The season price will be better due to the extended session. We estimate that this will bring in 5K. Regarding staffing: Friends would find additional people to fill in the gaps. Our long-term goal is to see the pool open year around. We will do the legwork. We are looking into a bubble structure.

Bill: We could fit it in maybe next year and more certainly in 2016. The Park District is here to raise recreational activities. If we lowered fees, would more people be interested in it? How many people would participate?

Bob: That's why we think the session should be elongated.

Bill: We can increase the availability for 15K per year. That would be the additional operating expenses.

Doug: How big are those community pools you referenced?

Bob: I can get that information. A learn-to-swim program and other programs would bring in money.

Bill: Did the School District say that they would pay anything?

Bob: They will pay for any additional costs for operating the pool. The School District is very interested. They would do short programs for the additional times.

Lu-Ann: This is a fundamental change in School District interest.

Bob: I met with the school superintendant and I got a letter of interest from him.

Bill: When you try something new – we won't know until we try it. You have to expect failure and be able to pay for it. But, you don't set it up to fail.

Ann White: We were going to structure it for three months and then we scaled it back to one month. We structured this for winning. The water is not heated. We want a goal that is achievable.

Bob: We are looking at mid-May through mid-September. If the schools want the entire month of September, then we should go with it.

John Burke: I'm the Maritime Instructor at the high school. The pool is very important to me. We don't care if it is heated. It is a very convenient location. Other locations don't work out. A couple of weeks either side is what we need.

Bill: What two weeks?

John: As long as it is class period time. Last semester, we started school and the pool was closed.

Barbara McMahon: We will figure out the four months. We will do the

legwork if you look at the money.
Mark Nassutti: The revenue figures were calculated with Scott Bonney. It is more than guesswork, it is based on statistics. I think 5K is a better estimate.
Bill: 5-15K?
Mark: Yes.
Capt. Joe: I am not with them, but I support them. They have gotten together with a positive way of looking at things. We certainly can find the requested amount of money.
Gary Gray: Has all this information been brought together?
Bob: Yes.
Gary: There was a study that was done about 10 years ago. I am the only surviving member who has a copy of it. Would the VPD be amenable to taking the copy? This was a grant I wrote – it was a feasibility study. It was the original study. Would the VPD be willing to take custody of it?
Lu-Ann: Is it historical?
Gary: Yes. I just want it out of my house.
Elaine: There is a budget component and a logistical component.
Lu-Ann: My concern is about staffing.
Elaine: That is my concern as well.
Mark: Our view is that it is not an issue. We would be happy to get trained.
Barbara: Think of people who are older than high schoolers.
Bill: Do you have a marketing plan?
Mark: My task is communications and marketing. We have a face book page and we have done community outreach where we invited other user groups.
Barbara: USA swimming has tons of programs. There is a ton of stuff out there.
Kristen Pessman (sp?): It has been offered before. I am a former commissioner.
Lu-Ann: Half of this room is Friends.
Mark: The pool served over 1,200 people. 1K were children. The balance were adults
It includes the swim teams.
Gary: We ran the Splash Program and we served over 600 children.

2015 Budget

Elaine: Our levy projected income is presently \$1,122,746, a \$72,000 increase over last year.
Admin
I have spread the levy money by the same percentage as 2014. I would start with my administrative assistant. She came in as an accounting clerk and soon morphed into the Office Asst 2 position in addition to the functions of the Business Manager (former Cynthia Capifoni) without the supervisory piece. The job she is presently doing is paid at the wage level of \$15-17/hr. I propose that the Commissioners accept the attached job profile proposal which is \$18-\$23.
Scott: That is a 30% increase!
Elaine: The documented wage analysis for this new position is \$18 - \$23/hr. It is based on the Mt. Si Salary Survey of like-sized King County park

districts for a matched position called Administrative Support Specialist.

Bill: You are penalizing this person by not increasing her hourly wage. This is an upgrade in position, not a raise.

Scott: Will she be doing anything different?

Elaine: She is performing duties that she was not hired for.

Lu-Ann: She is good!

Scott: I'm just thinking about precedent and I have a challenge to that.

Elaine: I am asking that she be paid this next year for what she is actually doing.

Bill: It is about 8K per year.

Lu-Ann: Bringing someone in would not be immediately productive.

Jason: We initially brought her in for 1 part time position and now she is doing three positions.

Bill: The Board doesn't determine salary. It is up the Executive Director to make that decision. It is the job profile.

Hilary: Why is this not an exempt position?

Elaine: She is not management.

Doug: You are creating a new job. It is a new job. You have to open it up to everybody else.

Scott: Maybe not.

Bill: I MOVE THAT WE ACCEPT THE JOB PROFILE PROPOSED BY ELAINE. SECOND. This is to be voted on at the next meeting. The job proposal is in the budget.

Scott: We still have the 50K from last year. We have the maintenance reserve, so I see 170K more than last year. How are we still in the negative?

Elaine: This is our first go-through. I am assuming that there will be some things pared back.

Bill: When you look at admin, there are election fees.

Elaine: I have a call into King County. I put in 20K and 10K for the Commissioners' election. I will have a more appropriate figure at the next meeting.

Elaine: Education and Training includes the NRPA maintenance management and director's school. The election levy is another big thing.

Insurance: We can't charge 12K to Pt. Robinson. On the professional fees, I have Marie pared down to 4 hours per week. Kit has taken on a lot of that work. Legal fees 1K per month. Everything else is pretty standard.

Bill: In the past we had a reserve. We had an unallocated reserve. I would like legal fees to be taken out of Administration and put in unallocated. I want all the contingencies in one place. The uncertainty will go in unallocated.

Maintenance

Elaine: I want to pre-empt Jason's discussion. We are devising a more systematic approach to each facility. Jason and I created a Maintenance Management Plan. It is comprehensive. There are 10 chapters and they identify all the tasks that we should be doing. We started by inventorying every single item to be maintained at every park/facility. We identified all the maintenance tasks. Then we identified how often maintenance attends to these tasks. Then we assigned man-hours to the task for one time, per

**MOTION,
SECOND, TO
ACCEPT KIT'S
JOB PROFILE
AS PROPOSED
BY ELAINE.**

month, per year. Jason can look at activities alone, parks alone, or plan by geographic region. Chapter 10 is a tracking system he devised to document everything they do over the course of the next year. He will follow up the next year with a year actual. We can analyze the time that it takes.

Bill: The unanswerable question: what do they do in the winter?

Jason: At the end of the year this will show the actual. I have other spreadsheets on the cost of fertilizer. I haven't broken it down for all fields/parks yet.

Elaine: There are many maneuverable aspects.

Bill: Jake used to talk about the best management practices in the County. Is that what this is?

David: There are goals for particular facilities. This is good for starting the process of management and guiding and supervising employees.

John: it is more often used with legislation.

Elaine: One page includes training as a goal.

Lu-Ann: Add assessing quality.

Mark: Have you distinguished between preventive maintenance and emergency?

Jason: We have a lot of inspections.

Doug: How do we incorporate unforeseen events?

Jason: I have had to estimate downed trees, etc. As far as my maintenance staff is concerned, I have asked to bring on 1 part-time person for bathroom cleaning and 4 seasonal employees for the busy months. Our biggest hitter is material costs. I would like to ramp up the appearance of the parks. We also have gotten into surface water issues. I will have a laser grader come in. I was approached by the Rotary who wants to bring in AmeriCorps. It is free labor. Maybe we can rehab Lisabeula. We could add ADA parking. We have a lot of sink holes. We have dirt at Paradise and we can have them help level it out. They will take tours. If it happens, we are looking at the beginning of January for 3 weeks and then they move on to the Land Trust. Maybe we could put in a sand volley ball court. We also have to clean-up Paradise. \$5K at Lisabeula and \$3K at Paradise. We have to figure out how to deal with the hazardous waste at Paradise. We need to grade it.

Bill: Will you pull the cement out?

Jason: We have power and septic. Putting in a restroom facility is a discussion for the Board. The infrastructure is there. We are hurting for a mower. I've also looked at leasing equipment.

Bill: The new mower is 15K.

Lu-Ann: Is that all that we need to purchase?

Jason: I would like a water receptacle to haul water. The land trust will allow us to use theirs for a while. Eric needs a mower at Pt. Robinson. This mower needs to be dedicated to the sports fields. Transportation is up for a vote later tonight.

Hillary: We should see the money collected from the activities. We don't see true expenditures. We don't get a true picture.

Bill: With Jason's new book, you will be able to see it next year.

Elaine: I would rather do it by the plan than a Quickbooks re-work.

Cici: If the VPD owns the structure why is it the responsibility of the users

to fix the structure? The same for the Rowing club. What gets fixed and why? These guys donated the building to VPD.

Scott: VPD doesn't have the money. We need a reserve first.

Cici: Are we going to be responsible for it? Where does responsibility kick in?

Bill: Instead of rent, they agreed to run the junior programs. Maintenance was contemplated to be VPD responsibility. That's why we are asking for help in paying for it.

Cici: You are making money on the boathouse.

Elaine: We met with Mary O'Brien about maintenance at Paradise. They have expertise. It is a partnership on a case by case basis. We make a plan when it is needed.

David: When you have facilities like horse and boat, legal documents may need to be drawn up describing the agreement.

Bill: Is there a difference between horse, boat and Tramp Harbor and the fields? They are all the same.

David: It has to be ironed out as to the responsibilities for every facility use. You have to look at every facility.

Bill: What about the option of paying for everything? In 2016, we will have money to take care of everything.

David: It might take care of the cost for that year. What is hidden here is another 100K investment.

Bill: You do that by creating a 6-year budget. You can look ahead. If we had no bonds or field liability, we would have a surplus, even with a reserve of 300K.

David: I support the boating facility.

Mary: It would be good for everyone to see a list of facilities and who owns the buildings and the pieces that the user group would maintain.

Capt. Joe: I want to align myself with Hilary. I think that all income should be allocated and not lumped together in maintenance.

Commons

Elaine: Commons is about the same as last year. We need to factor in COLA's, so the wage pay range needs to be bumped up.

Bill: I MOVE THAT WE ACCEPT THE NEW PAY RANGE FOR Access 2.

Joe: SECOND.

Elaine: Regarding the \$100k payment to the School District, I had Robin prepare a report that measures the metric; that is, the number of people who use our facilities. I will meet with Dave Wilke next week.

Bill: The original idea was that we would use incremental accounting.

Elaine: The Board instructed me to do this. Are you saying we should change it?

Truman: It is arbitrary.

Joe: Is the number reasonable?

Doug: We shouldn't be on the hook here for that much. We should be after their use.

Jason: When you start adding our kids and the kids who come in after school. I don't know if that is 100K per year.

Scott: That would be a legitimate and incremental cost.

Bill: We don't need five fields when two will work.

**MOTION,
SECOND, TO
ACCEPT THE
NEW PAY
RANGE FOR
Access 2.**

Charles Krimmert: The La Cross team is regularly denied access to the fields. The School District should not have the ability to deny us.
Bill: We control the access. The School District controls denial of fields.
Jason: Lacrosse comes after the soccer use.
Charles: I don't believe VPD manages the fields, the School District does. I would like to request the inter-local meeting so sports groups can attend.
Lu-Ann: Elaine, we need a presentation on the commons.
Charles: I assume that field expenses are paid to the schools.
Bill: The 100K is just a placeholder here.
Lu-Ann: That could be significant to our budget.

Programs

Elaine: Our only program is the Concerts in the Parks series.
Jason: We looked at a tent. We have used True Value's tent, but it is damaged.

Pool

Elaine: Regarding the pool, I met with Mark Antoinetti from Enduris -- he does not know yet about the cover. From a revenue standpoint, it will be up from 2014. Scott will be working year round for salary purposes.
Bill: Make the number 40.
Elaine: Labor Day is later. There are three pay periods in Sept. Right now it is through 9/7.
Bill: Mark and the gentleman in the yellow shirt, Mark- a lot has to do with the schools playing with us.
Mark: I can do that by the next meeting.
Elaine: Scott B. will take on more duties. A discretionary item that needs to be considered is new decking on the pool. It could be 75K. It would have to be considered with a cover.
Jason: If you want to put the cover on, you have to deal with the deck. It is really old tile. I think that we should do a concrete curve. We will do the best we can next year. We have to buy tile.
Mark: Tile work is a sharp edge hazard. It is a safety issue and a long-term maintenance issue. You don't have a surface you can anchor to.
Bill: Doubtful in 2015.
Donna Baxter: Why are these issues patched over for years when other things are being done? Why are safety issues being put off? Where are your priorities?
Lu-Ann: That's something we need to plan for long-term.
Janet: Commissioners set the priorities: safety, environmental, contractual and then you go down the line, continuing endeavors, etc. I encourage you to step back in big picture so that we can address these questions.
Jason: I don't know where Scott B. came up with the numbers.
Bill: Can you ask Scott where he got the numbers?
Capt. Joe: Are we aware of other issues?
Cici: We have structural problems with boathouse and now we have problems with the pool. Now we are talking about planting flowers?
Elaine: I would offer that flowers cost maybe \$200 – a pretty low cost strategy for improving the aesthetics of our parks.
Cici: It falls on the user groups.
Joe: The park is not just for groups.

Cici: None of the other user groups have gotten financial support from the Board.

Joe: For 20 years VPD didn't spend a dime on the fields. Now it is their time.

Lu-Ann: We have tried other options for the pool for years.

Jason: I don't leave cracks exposed. I patch it in a day once I get a call from Scott. The pool is a 30-60K fix. I have talked to Scott about finding a better solution. We are fixing it the best we can with what we have.

Lu-Ann: A priorities list should be created.

Lodging

Elaine: Responding to Capt. Joe's request, I have separated out Fern Cove to another spread sheet. Lodging revenue has close to doubled since 2012. Eric says it takes 4 hours per rental to clean. We are going to implement a cleaning fee. Eric will take on more of the cleaning at Fern Cove. In the overhead I am adding credit card fees. That is a huge hit to admin. Most of credit card use is for rentals. Eric needs Jason's mower.

Bill: Painting was paid for out of income.

Capt. Joe: It wasn't charged to this year.

Bill: Next year you will have a negative 9K.

Capt. Joe: We are already obligated to pay for it.

VES

Elaine: Trevor Stiff updated the field drawing and prepared a quantity take off amounting to 202K for the clearing and grading permit. It was assumed that we would not have to pave the turnaround and access road. What we saved was not having to pave the two parking lots. I have contacted George Brown at the Fire Station. He doesn't feel that the road and turn around needs to be paved and he will write a letter to that effect. I am not a construction project manager. I think that somebody needs to oversee this project. There are no as-builts. Mike Mattingly is the only one who really knows the fields. I called Trevor Stiff and talked to him about this. Anyone will have to come in and measure/locate some of the missing as-built items. Mitch Treese stated he would be interested in being project manager and would do it for 8K flat.

Scott: And he will pay all costs? We need a fixed-price contractor.

Bill: If you don't have as-builts when going out to bid on a fixed-price contractor, the price goes up.

Doug H.: You have to be reasonable.

Lu-Ann: Line item 15 could be 8K.

Elaine: If you wanted to contract it out you have to make your selection on qualifications, not price. Contract management falls under A&E.

Janet: Pretty much.

Elaine: We could hire a person as an employee.

Elaine: The construction work has to be prevailing wage.

Bill: This is a 30K paving job.

Doug H.: Probably 50K+ for gravel.

Bill: It is 130K if we do gravel and have a project manager.

Joe: Mike Meins says the road has to be paved.

Doug: Isn't it a lot more this year?

Elaine: I have to contact George Brown.

Capt. Joe: Activate the oversight committee.

Elaine

Doug H.: If you want to go with a general contractor, that's OK. But who will answer their questions?
Scott: We can't get an as-built?
Elaine: No.
Doug H.: There are always things that come up. Do it as a general contractor. I will bid it.
Bill: Let's put 200K in as a place holder. We haven't agreed to anything.
Elaine: Things depend on George Brown's letter.
Capt. Joe: Doug, can you produce the drawings?
Doug H.: I can produce most of the drawings.
Capt. Joe: We keep running up against this. You cannot finish the fields' project without the drawings.
Bill: We will say 200K.
Bill: Are we asking her to get as-builts? Any way you go we can get as-builts. Elaine can come back to the next meeting with as-builts.
Jason: The County wants 4 bollards there. We talked about a gate which would be easier.
Discretionary Items
Elaine: The Fern Cove basement leaks and there is a water problem.
Jason: The house needs to be moved out of a mud bog. Maybe a seal coat would fix the problem. There is potential mold. We probably need to have a company come in.
Elaine: Walking path at VES, dog park, fixing rutted road at Winghaven, paint Ober, better signage - people complain that our parks are hard to find.
Jason: These are wish list items. Inspiration Point needs work.
Scott: We should be involved in Jensen Park. We will have an official budget meeting.
Bill: You have to announce the date. We have until the last of December. There is no hard deadline.
Scott: There is a lot of stuff and I don't want to rush it. I would like to have the rest of the budget at a separate meeting.
Bill: We can agree on the budget the second meeting in December. The official budget meeting is the first meeting in January. At the first meeting in December we can get additional information from Elaine.
Bill: The second meeting in December will be the third Tuesday, 12/23/2014. The 16th is budget only.
Scott: That survey that you did, what did it take for you to do that? I would like to see that re-launched as soon as possible. Information might be relevant regarding the budget. Add one question about the levy.
Bill: There will be no statistical validity due to the holidays.

Vote:

- 1) **VIRC Building Permit**
Scott: I MOVE THAT WE GRANT THE ROWING CLUB PERMISSION TO GET THE BUILDING PERMIT.
Bill: I call the question.
 The vote was unanimous in favor of the motion.
- 2) **Procurement Policies**
Bill: I MOVE THAT WE ADOPT THE THREE

VOTE: MOTION CARRIES

14-27

PROCUREMENT POLICIES WITH 10K APPROVAL TO STAFF, 40K BID LIMIT AND 300k FOR PUBLIC BID.

Bill: I call the question.

The VOTE was unanimous in favor of the motion.

VOTE: MOTION CARRIES 14-30

3) Truck Replacement

Elaine: There were two motions.

Jason: They will only lease 1-2 year old trucks with low mileage.

Interest rates would double. The dealer said that finding everything we want would be almost impossible

Bill: We could accept both motions.

Scott: I CAN WITHDRAW MY MOTION.

Bill: So, THE ONLY MOTION IS OPTION ONE: A 5-YEAR LEASE. I CALL THE QUESTION. Lease the new trucks on a 5-year lease. Lease three trucks.

Doug: Why three trucks?

Jason: We have three trucks with high mileage. The F250 is on its last leg. The F350 is getting old. My little truck has had it.

Joe: I MAKE AN AMENDMENT. I MOVE THAT VPD LEASE 3 TRUCKS IN JANUARY AND REPLACE THEM EVERY 5-7 YEARS.

Bill: I CALL THE QUESTION.

VOTE: Four Commissioners in favor of the motion with Doug opposing. The motion passes.

MOTION WITHDRAWN

VOTE: MOTION CARRIES 14-31

VOTE. MOTION CARRIES.

4) Eliminate the TAN; Establish Two Reserves

Elaine: The two motions were made by Scott. Doug seconded. Second one also directs that any additional fees be dedicated to the fund.

Bill: We need a tan for 2015

Scott: We will go on record saying that we will work to get out of it. Fund the reserves.

VOTE ON MOTION ONE: Three Commissioners in favor with Joe and Bill opposing the motion. The motion carries.

Bill: We are looking at a line item in the budget. We don't know if we will have the money. If we put 123K in, we will have to cut something. We have to be able to tell Elaine what to do. I don't want to tie my hands.

Joe: I CALL THE QUESTION.

VOTE ON MOTION TWO: Three Commissioners opposed with Doug and Scott in favor.

VOTE: MOTION CARRIES 14-32

VOTE: MOTION DOES NOT CARRY 14-33

5) 2015 Levy Monies to Reserves

A Motion is on the table. It is stated wrong here. Look up the motion from the last meeting. The motion was for two resolutions to accept the levy monies from King County.

Bill: We are going to sign both of them.

1428 and 1429 UNANIMOUS IN FAVOR OF THE MOTION.

VOTE: MOTION CARRIES 14-28, 14-29

Land Parcels	Elaine: I will move this item to another date.	
Proposed Changes to User Fees and Services Provided to Users	<p>Scott: I MOVE MY USER FEE PROPOSAL BE ADOPTED It reads as follows: IN ORDER TO BE MORE EQUITABLE FOR ALL VASHON PARK DISTRICT USERS, I MOVE THE FOLLOWING CHANGES BE MADE TO THE FEES AND SERVICES PROVIDED TO THE USERS EFFECTIVE JANUARY 1, 2015:</p> <ul style="list-style-type: none"> • ALL CHARGES FOR USE PARADISE RIDGE FACILITIES TO BE REDUCED BY ONE-THIRD, ROUNDED UP TO THE DOLLAR; • CHARGES FOR USE OF FIELDS TO BE INCREASED FROM \$15 TO \$18/PLAYER FOR YOUTH GROUPS, PAYING FOR A SEASON; • CHARGES FOR USE OF FIELDS TO BE INCREASED FROM \$15 TO \$25/PLAYER FOR ADULT GROUPS PAYING FOR A SEASON; • CHARGES FOR USE OF GYM TO BE INCREASED FROM \$15 TO \$18/PLAYER FOR YOUTH GROUPS PAYING FOR A SEASON; • ALL OTHER CHARGES FOR SCHOOL FACILITIES TO BE INCREASED BY 20%, ROUNDED TO THE DOLLAR; • VPD TO INVEST NO LESS THAN \$10,000 IN PROVIDING SERVICES TO OBER PARK USERS. EXACT USAGE TO BE DETERMINED BY USERS AND CAN INCLUDE FREE ADVERTISING AND PROMOTION OF CLASSES/EVENTS, SCHEDULING ASSISTANCE AND OTHER SERVICES ; • POOL FACILITY TO STAFF ADDITIONAL LESSON SESSIONS AND OFFER SEASONAL PASSES FOR LESSONS AND POOL USAGE DISCOUNTED NO LESS THAN 40% WHEN PURCHASED BEFORE MAY 1ST AND 25% THEREAFTER. <p>Doug: SECOND. Scott: It's about equity, not income. VPD will receive 25K less in revenue as a result of this plan. Bill: You are assuming that equity is dollars. I am assuming that equity is access. You might decrease participation with your motion. Donna: We are redoing fees on inaccurate figures. It is hard to generate a new fee schedule.</p>	

	<p>Scott: I put it into the fields.</p> <p>Donna: They need to be the same. Your figures don't add up. Your theory is not accurate. Now that we have a much more accurate accounting system we should wait for a year.</p>	
Staff Reports	Not reported on due to a MOTION TO ADJOURN.	
NEXT MEETING	December 9, 2014. The second meeting in December will be December 16th, not the 23rd.	
ADJOURN	<p>Bill: I MOVE THAT WE ADJOURN.</p> <p>Joe: SECOND.</p> <p>The meeting was adjourned at 11:00 PM.</p>	

Respectfully submitted by:
Mary Reeves