

VASHON PARK DISTRICT BOARD OF COMMISSIONERS

MEETING MINUTES

Ober Park, Evergreen Room, 7:00 pm

DATE: Tuesday, October 13, 2015

Commissioners attending: Bill Ameling, Lu-Ann Branch, Scott Harvey, Doug Ostrom, Joe Wald.

Staff attending: Jason Acosta, Elaine Ott

ISSUE	DISCUSSION AND OUTCOME	FOLLOW UP
Call to order & agenda review	The meeting was called to order by Joe Wald at 7:03 PM. Joe reviewed the agenda.	
Public Comment	Capt. Joe: We finished our regular tour season at the lighthouse. A lot of people have been calling. I am happy to do tours. The program is alive and well.	
Approve August Vouchers	Lu-Ann: I MOVE THAT WE APPROVE THE AUGUST VOUCHERS. Scott: SECOND. VOTE: 4-0 in favor.	
August Financial Report	<p>Elaine: I did a detailed July report. I will hit the highlights. Maintenance was under budget, so there was just generally one significant piece \$4,500 in maintenance costs. This is not an increase in financial obligations; it is just a shift of maintenance into the VES budget. The other significant change was that Fern Cove was over budget. We had a fantastic August and we are close to breaking even. VES budget amount of 386K was kept. Lots of transactions. We are looking at loose ends. Credit of over 10K. There was an access road credit. We had to move an ADA space. We had to add two spaces. Sidewalk height ended in a very odd way.</p> <p>Jason: The sidewalk did not come together at the same height.</p> <p>Elaine: The end result to the contractor was only an increase of \$1,600. The cost of the plantings came in higher; \$300 more. Costs for gravel and composting was more than we anticipated. Our new estimate is 398K. We are waiting for as built and permit. Technically, it is over 10K and over my approval limit. I need your approval.</p> <p>Lu-Ann: 386 to 398. I MOVE THAT WE APPROVE THE OVERAGE IN BUDGET.</p> <p>Bill: SECOND.</p> <p>Vote next meeting</p> <p>Elaine: I did borrow as anticipated. Levy monies are trickling in.</p>	<p>MOTION, SECOND TO APPROVE THE OVERAGE IN BUDGET.</p> <p>Agenda Item</p>

**Pool Assessment –
Feasibility Study**

Elaine: Friends brought a request for a feasibility study for the pool regarding upgrades, year round analysis. We have to take care of what we have. The acid room is critical. The filter room is a problem. Pool deck – Scott B. has addressed patching. It looks funky. Every year the tile needs patching. It is more than a matter of esthetics.

Lu-Ann: Can someone just come in and fix it? We have talked about getting rid of the tile.

Elaine: Getting away from tile is the trend.

Lu-Ann: We have not been maintaining the pool and you wonder what is under the hood. It could make people think that we are unconcerned.

Bill: We can't do it all next year. Do a 2016 study and look at what you do in 2017.

Lu-Ann: What about swim meets there? I don't expect that it would all be done next year. We could do a revenue fundraiser. There is work that would have to be done.

Bill: We have to take care of the pool. How will it encourage more people to use the pool? Additional revenue will come along.

Elaine: We will start talking about the budget next week.

Capt. Joe: The valve system is the same as on a ship. If you mess with valves, the pipes are a problem. A checklist like the one provided already is needed. Include scope of work. Need a maintenance checklist. A check list includes valves. I will give you my prediction. To just get the pool repaired will be 150K.

Elaine: We have revised the scope of work to include repairs. Friends have a revised scope of work. This includes a feasibility study.

Bob: I tried to organize it as a draft document for an RFP.

Elaine: I reached out to three engineering groups and have heard nothing back.

Bob: The purpose of the study is to discover anything that makes sense. I don't think the list will have much impact on the course of the study.

Elaine: Should we be concerned about increased septic system costs? And we should look at the impact on the pond relative to DOE concerns. Is it reasonable to have year around coverage?

Scott: Shouldn't we look at the septic first? Why should we ask the County if we can't do the septic?

Elaine: We can't drain to the pond when it is raining. The school is about 95% capacity. We were going to use September to measure the septic. They believe that it will tip us over the top.

Bill: If you accept the premise than you would accept the theory that it could not be run any higher. It may be possible that the school will have to add capacity. A study could say, what if we unhooked from the school, what it would mean? 95% is not a good place to be.

Jason: When we are in pool season, they are not at school. If you add us year around it will be an issue.

Scott: Can we do our own septic? Can we get a new drainage pond?

Doug: If we are going to spend 150K, do we want to think about an upgrade given this? The study should be more about things on this list.

	<p>Lu-Ann: 150K is not on the table. The only thing that I can think of is that the infrastructure pieces could be incorporated into capacity, pool depth. Maybe we could add those things. When I talked to friends, I found out that the deck has to be in a certain shape of flatness. The deck has to be set up as a base in a certain way.</p> <p>Elaine: There is something to be said for looking at the repairs. A boiler may be looked at for year around operation.</p> <p>Bill: You are still boxing yourselves in. Who says that a year around pool has to be on that site? What are we trying to save? Maybe there is a different site. Don't lock us in. The cost of a new pool will not kill us. Look at this for the best of what it is. If you keep sticking yourself in the same hole, you might get no, no, no. In the Powell Center, they built themselves a pool. We will have already done a major study. Go with what you have with the addition of checklist.</p> <p>Bob: this is purely a quest for information, not an endorsement. Orca Pacific said that we would be nuts to start over. We have a serviceable pool.</p> <p>Bill: Look at all possible solutions.</p> <p>Bob: That is exactly right.</p> <p>Scott: We need a comprehensive survey of all the facilities. Beyond that, have us pay for part and the Friends pay for the other.</p> <p>Bill: Get an engineering review first.</p> <p>Lu-Ann: There could be pieces we could break off. Get what we need and then approach people.</p> <p>Joe: It could be put in the next year's budget.</p> <p>Lu-Ann: Is it a 200K study or a 5K study?</p>	
<p>VES</p>	<p>Elaine: We had our final inspection on the clearing and grading permit – we passed with flying colors.</p> <p>Jason: We will be topdressing on Thursday. We have sand for the fields. We have been aerating. This is done twice a year.</p> <p>Elaine: I want to talk some more about the Rosser fence. There is no requirement for a fence. I went over the Summary Judgment regarding the Rosser fence. I talked to Gay and asked her if she still wanted a fence. We are never going to get a good answer from Gay. I think that it is the respectable thing to do. Right now, it is unsightly. It would be a nice delineation. She is not going to want kids in her yard. Her belief is that the property lines are at the tree lines. Her belief was not upheld.</p> <p>Bill: We should do what is beneficial for us. Her views are secondary.</p> <p>Elaine: Spring is a better time to build the fence.</p>	

<p>Employment</p>	<p>1) Employment Terms policy Elaine: The 1st item is a replacement for the current policy. The way “regular employee” reads implies that benefits would be provided to all employees who work year round. Our provider states we don’t have to pay but have to offer benefits that they could pay for themselves. It is required that we offer benefits for those who work 20 hours or more per week. Joe: We have to offer it to them. Elaine: We have done this. Bill: We could insure no one. But you would offer to pay so much for the public exchange. Each person can use money as they want. Elaine: Full time employees are not going to like it. I caution you to not reduce the amount that is now given. You can offer graduations. Scott: Every place I have worked, full time is 40 hours/week. We could drop 40 to 32 hours a week. Bill: Wherever you draw the line, it can be problematic. Lu-Ann: We are having a hard time finding housekeepers now. Bill: Benefits are not the thing. Elaine: I like the graduated system. Lu-Ann: I think that is fair. 32 hours is not the culture we have established here. Elaine: I will come back with better figures.</p> <p>2) Disciplinary Action Elaine: This issue was raised by our attorney some time ago. It was recommended by them that we clarify the authority for discipline. As it stands now, the Executive Director will inform the Board of any disciplinary record. Let’s drop it. Hilary: It would have to be in executive session. Scott: This is below suspension? Lu-Ann: This wasn’t followed when I first came on the board. Bill: The Executive Director could take any action she wants to, but if the employee appealed it, it could come to the Board. Lu-Ann: The Director has the ability to even terminate; it is her staff. Elaine: I am ok for suspension demotion and termination. The pre-termination clause does not support employment at will. Once we terminate, we terminate. Lu-Ann: An appeal changes at will status. Scott: I MOVE THAT WE DITCH THE PRE-TERMINATION CLAUSE.</p>	<p>Elaine</p> <p>MOTION, SECOND TO DITCH THE PRE- TERMINATION CLAUSE. Agenda Item</p>

	<p>LU-ANN: SECOND. Joe: The vote will be at the next meeting.</p> <p>3) Code of Ethics Elaine: I have mentioned my interest in doing CAPRA and it is the gold standard. We are about to begin the certification process. You will see lots of policies. First is a code of ethics. It is a great guiding principal. The idea is that a vendor can't keep showering Jason with gifts. \$50 is the state standard. We would record it. Lu-Ann: We have agreed this is the way that we treat each other. Elaine: This gives me some teeth. Lu-Ann: It is not a bad idea. Scott: I MOVE THAT WE ACCEPT THE CODE PRESENTED BY ELAINE. Doug: SECOND. Joe: The vote will happen at the next meeting.</p>	<p>Agenda Item</p>
<p>Staff Reports</p>	<p>1) Boathouse Grant Colby Atwood has applied for VIRC. It is a 60K grant.</p> <p>2) Tramp Harbor Dock Elaine: Our goal is to model funding sources as was done for the Harper Dock. It was funded entirely by outside sources. I met with Keith Putman and confirmed we could do the same thing at Tramp Harbor. Marine Float will do a feasibility study for free. I have scheduled a meeting with Sen Nelson. Voluntary cleanup grant manager has been contacted. Kevin Brown will join me. We would apply jointly for the appropriation. RCO aquatic lands management is possible. Sen. Nelson likes to see a little skin in the game. We asked King County to extend the lease for 3 years. Do you support my plan? Bill: What about a floating dock. Elaine: I am looking at it. The yacht club has this. Hilary: A floating dock could be problematic for wheelchairs/ADA.</p>	
<p>Adult Drop-In Soccer Fees</p>	<p>David Leonhardt and Greg Martinson Elaine: David Leonhardt and Greg Martinson have contacted me regarding a change we made a year ago regarding fee policy. David: The reason we are here is that we are 40 year old guys who play soccer. Why did the change come about? Elaine: You practiced regularly and our observation was that there was excessive wear and tear. The purpose for the access fee policy is that those who use a facility and cause additional maintenance should pay. We felt that that use would be appropriate.</p>	

	<p>Jason: The way I look at it is that you have 10 adults averaging 170 lbs. You can see divots. You are adding wear and tear to the fields. It is not incidental use. It is more regular. Those groups should help cover the maintenance and material costs.</p> <p>Elaine: Their point is that is it really worth the hassle?</p> <p>David: We are your biggest supporters. We should pay for staff attention. Robin is in a difficult position. You are getting 900 bucks a year and you are pissing us all off.</p> <p>Greg: What is pissing us off is not being allowed to play. We get bumped off all the time. In W. Seattle, it is half the cost. I don't mind paying the fee. I take issue with being run off the fields. Robin harangues us in the middle of our session.</p> <p>Elaine: That is a management issue.</p> <p>Bill: The option is to change your status from drop-in and be treated like a program.</p> <p>Hilary: It is blackmail when you threaten to take votes away from the Park District.</p> <p>David: I want a revisit of incidental status.</p>	
Adjourn	<p>Scott: I MOVE THAT WE ADJOURN</p> <p>Doug: SECOND</p> <p>Scott: I call the question.</p> <p>VOTE: 5-0 in favor of the motion.</p> <p>The meeting was adjourned at 9:00 PM.</p>	
Next Meeting	October 27, 2015, 7:00 PM	

Respectfully submitted by:
Mary Reeves