

# VASHON PARK DISTRICT BOARD OF COMMISSIONERS

## MEETING MINUTES

Ober Park, Evergreen Room, 7:00 pm

**DATE: Tuesday, February 10, 2015**

Commissioners attending: Bill Ameling, Lu-Ann Branch, Scott Harvey, Doug Ostrom, Joe Wald

Staff attending: Jason Acosta, Elaine Ott

ISSUE	DISCUSSION AND OUTCOME	FOLLOW UP
<b>Review Agenda</b>	<b>The meeting was called to order at 7:04 by Joe Wald. He reviewed the agenda.</b>	
<b>Public Comment</b>	<p><b>Capt. Joe: I agreed to put it to the Board members as to who is going to run again.</b></p> <p><b>Joe: That would be Bill, Scott and Joe.</b></p> <p><b>Bill: I don't declare. Anyone who wants to run should.</b></p> <p><b>Joe: I am undecided.</b></p> <p><b>Scott: I plan on running.</b></p> <p><b>Doug: If two file for the same seat, we have to have a general election.</b></p> <p><b>Truman: If you are planning on running, people need to know.</b></p> <p><b>Kristen: I am here for Friends of the Pool.</b></p> <p><b>Mark Nassutti: There is a lot of excitement about the pool. We are looking at year around pool use. There is an architect who is moving to the Island who is excited about working with us. We will come back in 4-6 weeks. We are in the research position right now. The school district is now working with us.</b></p>	
<b>Approve January Minutes and November/December vouchers</b>	<p><b>Scott: I have corrections to the January 27, 2015, minutes regarding what I said. Under the user fee motion, what I said was that, "This fee increase would affect all users of the Commons, not just field users...would increase the total cost for soccer players by 2-3%, and the cost to Lacrosse players by slightly more than 1%." I trust that Bill would agree that increasing costs by 1% would not punish anyone. Also, "because access to the pool is restricted. However, users of the Commons, including field users, cannot use the facilities during school hours, so the comparison is incorrect." In addition, "According to the numbers you gave me, this proposal increases the total cost to your group by slightly more than 1%."</b></p> <p><b>Scott: With those corrections, I move that we accept the minutes.</b></p> <p><b>Doug: Second.</b></p> <p><b>VOTE: 3-0-2. Motion carries.</b></p> <p><b>Scott: I MOVE WE APPROVE THE VOUCHERS. SECOND. 5-0-0</b></p>	<p><b>MOTION, SECOND TO APPROVE MINUTES FOR JANUARY AS CORRECTED. MOTION PASSED.</b></p> <p><b>MOTION, SECOND TO APPROVE</b></p>

		<b>NOVEMBER AND DECEMBER VOUCHERS. MOTION PASSED.</b>
<b>Financial Report</b>	<p><b>Elaine:</b> Overall levy money was down 10K. Administration is over budget because of Pt. Robinson insurance fees. We have increased bank charges. In maintenance we are ahead. Commons ahead. Wages were down. Programs: pool was over budget due to Scott Bonney's wages. Lodging was over by 9,300K, the result of the 19K for painting and rot repairs. Pt. Robinson was up over 35%. Eric has done a good job. Eric would have been ahead by 10K. On the skate budget – 8K over. VES is positive 8,800K. We received 5K back from the water permit. Another positive - 7K in donations. Under the lease/misc. interest 4K was originally allocated to administration and it was moved from one category to another.</p> <p><b>Bill:</b> You used cash flow, but when you do year end you are using accrual accounting. It is a loss. The Enduras money was a receivable in 2015.</p> <p><b>Elaine:</b> 8K from prior years.</p> <p><b>Bill:</b> when you have the 10K that means you have more people in than sliding out. No matter what happens, we get the money eventually. When the property sells, we get the money.</p> <p><b>Elaine:</b> I think that we are doing great.</p>	
<b>VPD Perspective</b>	<p><b>Lu-Ann:</b> I wanted to go around and see how you felt how the Park District was doing. Are we going in the right direction?</p> <p><b>Joe:</b> It is looking good. We have great staff.</p> <p><b>Bill:</b> When we came through the '08 recession, the Board took charge. We became leaner. Now, after the crisis, we have a very professional director and maintenance person. We saw what Eric did. It is a very well run organization and it serve the clients. Pool people, fields, skate park are good. We are moving in a great direction.</p> <p><b>Doug:</b> We are finishing up the prior year's decisions. We don't have a lot of ability to change things. This is not the year to do that. I am looking forward to next year and the year after that. We have to work on the park part. We aren't working on the core function.</p> <p><b>Scott:</b> I agree mostly with Doug. Staff great. Facilities are excellent given limited resources.</p> <p>There is more to be done, but the employees are excellent.</p> <p><b>Bill:</b> Can you be more specific?</p> <p><b>Scott:</b> No. We are not as financially sound as we should be. We don't know about the future of the pool. I am concerned. I think that we are not in great shape given the money from 2014. Staff are great.</p> <p><b>Lu-Ann:</b> I think that it is heading in the right direction. I looked at the bowl in the Skate</p>	

	<p><b>Park. I am thrilled about the pool. The parks look great. Our Director has financial background. I am sorry that we have lost some of the activities we used to have. My biggest concern is because in some of the public places on the Island, I have been told that some Board Members have dissed VPD, saying that we are really screwed up. We all have skin in the game to take it where we want. Talk constructively rather than saying it sucks. We should not say that it is all screwed up. We all should have goals.</b></p>	
<p><b>Board Votes</b></p>	<p><i>1) Access Fee Policy</i>  <b>Scott: My position was that the pool should be treated as everything else. I meant that. Section 3.B (2) should be eliminated. (Scott then read the entire access fee policy.) My motion was to eliminate that paragraph. Commissioners should not set limits. I CALL THE QUESTION. VOTE: 2-3-0 – THE MOTION FAILS.</b></p> <p><i>2) Employee Health Insurance Resolution</i>  <b>Elaine: we are through GHC. It is going up in that there is a 50% deductible for employees, and we have no dental. Kit has done research. We drew up a proposal that we should explore other options.</b>  <b>Bill: the state employee program could be the State plan.</b>  <b>Elaine: This just tells them that we are a governmental agency.</b>  <b>Lu-Ann: We are looking at what options might be. You need this so that you can explore options.</b>  <b>Elaine: we will make a decision in March. We have another meeting scheduled.</b>  <b>Bill: I MOVE WE ADOPT THE RESOLUTION.</b>  <b>Doug: SECOND.</b></p>	<p><b>MOTION TO ELIMINATE SECTION 3B (2) OF THE ACCESS FEE POLICY FAILS.</b></p> <p><b>MOTION, SECOND TO ADOPT THE EMPLOYEE HEALTH INSURANCE RESOLUTION</b></p> <p><b>Agenda Item</b></p>
<p><b>Staff Reports</b></p>	<p><i>1) Tramp Harbor Dock</i>  <b>Elaine: I have had a number of conversations with King County. They are setting up a meeting with the Feds. I have been invited. The Dockton and Tramp Harbor docks information will be taken to the State. I would prefer that we educate them about potential plans. I had the engineering group do an update to determine the useful life of the dock. I put the report on the website. With proper maintenance it should be good for 20 years. Sharon Nelson will be at the meeting. However, the condition report has concerns: 98 structural pilings good to fair except for 6 pilings. Five additional pile locations were poor to fair. It appears that the rate of deterioration is slow; however, it is recommended that we take action where near loss has occurred. If a pile fails, at least 20 feet will collapse. We have many people out there. Earthquakes, etc., make us vulnerable. We should post signs that it is unsafe. Endures said absolutely post a sign and close it in a high wind event. Also</b></p>	

**Endures says that plans are underway to address it.**

**Bill: Where are we at with State?**

**Elaine: I would rather not do anything with it. We will do something with the pilings. I need to see how it all shakes out. The State will push to move demolition of both docks.**

**Bill: Do they have the right to do this? We could say if you want it fixed, do it yourself.**

**Lu-Ann: Who owns the other one?**

**Jason: The County.**

**Doug: What is the State's motivation?**

**Elaine: They want to erase all creosote pilings.**

**Bill: Is this state law or agency dream?**

**Jason: They have been removing lots of pilings.**

**Bill: This won't be resolved easily. There are stray pilings all over the place.**

**Elaine: This is why I am riding on the county's coattails.**

**Bill: What about the ferry?**

**Elaine: They are doing work on that dock. They are surrounding them with copper.**

**Apparently that has been approved.**

**Lu-Ann: There is grant money out there.**

**Doug: The County survey will show who is using it.**

**Elaine: A lot of off-Island people are using it.**

### *3) Pool Fix*

**Elaine: Mark from Enduras will be here tomorrow.**

**Scott: Anything in writing from them saying we have insurance coverage?**

**Bill: We are opening the pool the first of May. If we have to haul water this year, Endures said that it was covered.**

### *4) VES*

**Elaine: Doug Hoffman and I went over the plans. Next will be as-builts. Last week I ran an ad for the manager position**

**Doug: do we have all we need?**

**Elaine: It is being worked on right now.**

### *5) Lisabeula*

**Jason: We teamed up with other groups and AmeriCorps. They ended up cleaning up blackberries and ivy. We put the Kiosk in the grass so there is a nice turnaround. It looks like what we have at Agren. They hope to come back when it dries out. They built containers for garbage cans.**

**Bill: Really a nice job.**

**Jason: They can't use power tools, so we had them tamp in pilings. We had a class at the conference about trees. Someone topped the trees there. I don't know if it is rotten or if the**

cedar shoot there is weak. We were advised to get somebody there to look at it. One tree was killed by a disease and I have been told that the one in front could go next.

*6) Skate Park*

**Elaine:** It is close to being done. I have all the grant reimbursement paper work done. I had to take a draw on the TAN.

**Lu-Ann:** Are we going to have a celebration?

**Jason:** The guy who dug the hole was not liking the initial bowl. He made it bigger at no cost.

**Elaine:** They made the statute with left-over materials.

*7) Pt. Robinson*

**Elaine:** We received only one bid, but we satisfied with that. It's better to have more than one. We are doing some outreach and that is still in the works.

**Capt. Joe:** The 100<sup>th</sup> year of the lighthouse celebration will start in May. The keepers have already been getting donations.

*8) 2014 Goal Review/2015 Goals*

**Elaine:** Last year about this time, I drafted goals and I have issued a similar 2015 set of goals. The 2014 goals were more mine. The 2015 goals included staff comments. My overriding objective in 2014 was to get away from the hair burning mode. Over the course of the last year, five of 7 staff have been in their positions for less than 1 year. I could not be more thrilled with our staff, they are such hard workers. They are motivated and energetic.

**Bill:** From what I see it is technical competence.

**Lu-Ann:** There is a cultural change. VPD, in so many ways, is different now.

**Elaine:** Professionalism and competence. We have a Management Manual for maintenance. We are, in an ongoing way, looking at the parks. The Skate Park grant is nearly completed. Selling small properties will be dealt with in the future. We just pay the service water. They are not free, about 5K for all properties. Our in-house server technician is here. On top of cross-training, we did have an entire data base restructured. Great reports from the data base. A Facebook page needs daily attention. The web page is great. Our capital asset list is almost completed and we are running it by the auditor. I have read more RCW's and I feel like I am up to speed on the more important ones, the Open Public Meetings Act, transparency, and public records training. For contract management education, we took a course on demystifying contracts. Jason has taken other certifications such as turf management and pesticide training. I did a Strawberry Festival booth. A strategic leadership plan is in the works. Generally, our objectives for 2014 were met successfully.

**In 2015, Jason and I will have our certifications complete for National Parks certification. We are enrolled in a Washington recreation and parks conference, Jason, Kit and I will**

	<p><b>attend. We will do a dedicated cashier for the pool. We had some problems with bullying in the boats. We are addressing anti-bullying. We will preempt the class with solid training. At the conference in a class on maintenance management plans, we were one of two who actually did a maintenance plan. The second year is much more specific. Park facility: Jason has already done the AmeriCorps thing.</b></p> <p><b>Jason: I want to level out the grass area. Everything has settled and I want to mow. Do they want a volleyball park there? I need feedback. They use the one at the Skate Park. We pulled some bottles out of the blackberries.</b></p> <p><b>Bill: Drug usage used to be there.</b></p> <p><b>LAP: KVI is party place.</b></p> <p><b>Jason: Then it moved to the Skate Park. We pulled needles and trash in Ober last week.</b></p> <p><b>Elaine: We are further exploring the drain fix. On BARC, we want to level the upper grounds and paint. We want to replace the playground equipment. On Agren, we are researching widening the trails.</b></p> <p><b>Jason: We started widening the trails today. We would have to pull tree stumps. Lots of stumps. To get it to ADA specifications, we need to start getting this done.</b></p> <p><b>Elaine: At Paradise, we have some proposals for a 10K project.</b></p> <p><b>Jason: We will clean out tree limbs. We removed the kiosk because it fell over. We are painting the sign and changing the design.</b></p> <p><b>Elaine: We are putting kiosks in as many parks as possible with trail maps and history, as well as a picture of the Island. Something simple. We would like to improve highway signage and clean the beds.</b></p> <p><b>Lu-Ann: Paradise Ridge has their own plan?</b></p> <p><b>Elaine: Yes. Eric is looking into a lot of grants this year and we have Quarters B painting, barn window replacement as well as looking at the Washington State Historical Society. We want a volunteer team for trail work. We will be advertising in wedding guides. We are planning a newsletter, wedding tours, Centennial Day, a holiday open house, and a fundraiser for volleyball tournament. I can start doing monthly reports on cost. Jason and I want a safety risk plan.</b></p>	
<p><b>Executive Session – Executive Director Annual Review</b></p>	<p><b>The Commissioners went into executive session.</b></p>	
<p><b>ADJOURN</b></p>	<p><b>The meeting was adjourned at 8:50.</b></p>	

Respectfully submitted by:  
Mary Reeves