

VASHON PARK DISTRICT BOARD OF COMMISSIONERS

MEETING MINUTES

Ober Park, Evergreen Room, 7:00 pm

DATE: Tuesday, December 8, 2015

Commissioners attending: Bill Ameling, Lu-Ann Branch, Scott Harvey, Doug Ostrom, Joe Wald. Once sworn in, Karen Gardner and Bob McMahon.

Staff attending: Elaine Ott

ISSUE	DISCUSSION AND OUTCOME	FOLLOW UP
Call to order & agenda review	The meeting was called to order at 7:01 by Joe Wald. Lu-Ann was welcomed back. Joe reviewed the agenda.	
Public Comment	<p>Truman: I want to thank Bill & Joe for their dedication to VPD. This meeting is not being videotaped by Peter.</p> <p>Elaine read a letter from Capt. Joe thanking Joe and Bill for all their years of public service. Bill was a founder of VPD. Many thanks.</p> <p>Susan: On behalf of the Beachcomber apologized for the recent error in the paper.</p>	
Approve November Minutes	<p>Bill: I MOVE THAT WE ACCEPT THE NOVEMBER MINUTES.</p> <p>Scott: SECOND.</p> <p>VOTE: 5-0 IN FAVOR</p>	<p>MOTION SECOND TO APPROVE NOVEMBER MINUTES.</p> <p>VOTE: 5-0 IN FAVOR</p>
Vote: Step Progression Pay/Wage Increase Policy	<p>Scott: I call the question.</p> <p>VOTE: 5-0 IN FAVOR</p>	<p>VOTE: 5-0 IN FAVOR OF STEP PROGRESSION PAY WAGE INCREASE POLICY</p>
2016 Budget	<p>Scott: Is survey money in there?</p> <p>Elaine: Yes</p>	<p>VOTE: 5-0 IN</p>

	<p>Doug: What is the pool money for? Elaine: We budgeted acid room, valves, and engineering study for this year. Doug: Discretionary measures are without commitment? Elaine: Yes. I want to keep these items in front of you all. Bill: I call the question. Vote: 5-0 in favor.</p>	<p>FAVOR OF 2016 BUDGET.</p>
<p>New Board Oaths of Office</p>	<p>Elaine: I have certification of the elections. First we will start the certification of election. Let's start with Karen. Karen read the oath and signed it. Elaine: Next will be Bob McMahon. Bob read the oath and signed the oath. Scott: read the oath and signed the oath. Bill and Joe exited the meeting amid thanks and invitations to stay for the rest of the meeting.</p>	
<p>New Board Election of Officers/Board Retreat</p>	<p>Doug: I nominate Karen for chair. Bob: I nominate Lu-Ann for chair. Elaine: I will read the positions of all the job descriptions referred to. I think that it would be a good idea to go through all the policies and update them. Truman: In the past, nominations were by agreement and commissioners volunteered for the positions. Elaine: Regarding the position of treasurer, vouchers are very important. That person sees all the bills go through. Lu-Ann: It is an educational position. Doug: There is a degree of redundancy. Elaine: The vice chair shall sit in for the chair. The chair position provides parliamentary procedure. Karen: I would be happy to chair the board. I am familiar with running boards. Barb McMahon: It should be someone familiar with the procedures. Lu-Ann: When someone comes in that hasn't been here for a few years and talks a lot, you also have to be diplomatic. Scott: I call the question. Hilary: The School Board listens to everyone. VOTE: Karen 4-0 IN FAVOR VOTE: Lu-Ann 1-0 IN FAVOR. Scott: I would like to be treasurer. Lu-Ann: These positions are only for 1 year. Karen: Anybody else want to be treasurer? Bob: I would be interested in being treasurer. Doug: I call the question for treasurer.</p>	<p>KAREN IS NOMINATED CHAIR.</p> <p>DOUG IS NOMINATED VICE-CHAIR.</p> <p>SCOTT IS NOMINATED TREASURER.</p> <p>BOB IS NOMINATED SECRETARY.</p>

4-0 for Scott.

Doug: I would like to be vice chair.

VOTE: 5-0 IN FAVOR OF DOUG BEING VICE-CHAIR.

Elaine read the secretary job description.

Karen: We need a secretary on the board.

Truman: Staff does the work; the secretary takes the responsibility.

Bob volunteered to be secretary.

Karen: 5-0 in favor of Bob being secretary.

Board Retreat

Elaine: My vision is to see people's vision, VPD history & policies, various business issues.

Scott: Set an agenda for going forward for the year.

Karen: I would like to see peoples' vision.

Doug: I would like to see big picture issues.

Elaine: The retreat is usually a Saturday morning for several hours.

Truman: It depends on what you are trying to accomplish.

Mary: Sometimes we have had a facilitator.

Lu-Ann: It is a more relaxed feeling. Once we had it at Pt. Robinson. No public input, but a public meeting.

Bob: We need a facilitator. You have to design the retreat and have someone make sure we get through it. Barb is a facilitator. The person should work with the chair. They should help strengthen the roles.

Karen: I would draw up a straw agenda and pass it around.

Hilary: You are not allowed to send things to the Board. If you are asking for answers, Elaine sends it out to everyone.

Lu-Ann: You can't get stuff ahead of time ever. You can call another commissioner.

Karen: I will do the agenda and send it to Elaine.

Bob: At what point would a facilitator be involved.

Barb: What are you trying to accomplish? A facilitator would work with Karen and get input from the rest of the members.

Bob: Why don't we send Karen ideas?

Karen: There needs to be structure. Here are the topics. How long do we want to spend on each? What are the constraints? I always want to know what the law of unintended consequences is.

Lu-Ann: I don't know if what we will be giving you is what you want to receive. The topics should be prioritized.

Scott: As far as subjects, I want to see what Elaine thinks.

Bob: Let's get our ideas to her by tomorrow night.

Lu-Ann: When I came on the board, I did not know anything. That can be a two-edged sword. It is very important to not count on the Executive Director to know everything.

	<p>Elaine: I have only been in this job for 3 years.</p> <p>Scott: We can ask Elaine about various things.</p> <p>Elaine: I will send the email addresses around.</p> <p>Mary: there are several ex-commissioners here.</p> <p>Lu-Ann: In the past, each commissioner had one or two parks and they go to the friends' meetings.</p> <p>Karen: This could be a good agenda item. We decided on Jan 9. 9am-3pm</p> <p>Elaine: I will check Fern Cove or Pt. Robinson. By the way, there will be no meeting on December 22nd.</p> <p>Elaine: We haven't budgeted for a facilitator.</p> <p>Hilary: If Barb is paid, it would be a conflict of interest.</p> <p>Barb: You will find a range of costs to hire a facilitator.</p> <p>Karen: Maybe we would like to find <i>pro bono</i> facilitator?</p> <p>Barb: I would do it for free. It is very process driven. I watch patterns at meetings.</p> <p>Karen: A retreat is how we learn to work together. If I could hear about Barb being a facilitator from each of you.</p>	
Adjourn	<p>Scott: I MOVE THAT WE ADJOURN.</p> <p>LU-ANN: SECOND</p> <p>VOTE: 5-0 IN FAVOR</p>	<p>MOTION, SECOND TO ADJOURN.</p> <p>VOTE 5-0 IN FAVOR</p>
Next Meeting	January 9, 2016, 9:00 AM – 3:00 PM. Location TBD.	

Respectfully submitted by:
Mary Reeves