

Job Profile

Title: Maintenance Lead

Reports to: Maintenance Supervisor

Status: Regular, Full-time, Non– exempt

Wage Range: \$22.00 - \$30.00

General Summary:

This is a working lead position that, under the direction and in partnership with the Maintenance Supervisor, will both lead and work closely with maintenance staff. This position will manage the daily schedule and work plan and will lead through facilitating involvement of the maintenance staff and work with the Maintenance Supervisor to develop and implement the Maintenance Management plan to meet the desired service levels of the Vashon Park District. This position will be in constant communication with the maintenance supervisor and staff.

Essential Duties and Responsibilities:

- Maintains recreation and play equipment.
- Maintains athletic fields, parks and park buildings.
- Performs work related to planting and caring of trees, shrubs, flowers and turf areas as well as general seasonal cleanup.
- Operates and maintains District equipment, including but not limited to trucks, launches, mowers, chain saws and other power tools.
- Performs other related duties as assigned.

Job Specifications:

- Basic understanding of horticultural and environmental practices.
- Knowledge of proper and safe equipment operation.
- Aptitude for mechanical work.
- Must be self-starting and able to use time effectively and efficiently.
- Proven ability to work with other employees and general public with tact and courtesy.
- Maintains current CPR and First Aid certification.
- Maintains current WA State Driver's License with an acceptable driving record.
- Knowledge of small engines and mechanics required.

Physical Abilities:

- Sitting, standing or walking for extended periods of time.
- Climbing ladders and scaffolding during inspections and other maintenance tasks.

- Reaching overhead and above shoulders.
- Lifting, carrying, pushing and pulling heavy objects.
- Bending at the waist, kneeling or crouching.
- Working from heights.
- Lift static weight up to 50 lbs.
- Riding mowers for extended periods of time.
- Dexterity of hands and fingers to operate tools and equipment
- Hearing and speaking to exchange information
- Seeing to read a variety of materials
- Assist with the maintenance of equipment to insure safety and operability.
- Use manual and power tools for landscaping and horticultural activities including but not limited to tree trimming, pruning, planting and similar activities.
- The use of small hand and power tools in conjunction with minor construction projects and repairs.

Working Conditions:

Environment:

- Indoor and outdoor environment
- Driving a vehicle to conduct work
- Evening or variable hours and emergency call-out
- Adverse weather conditions
- Moderate exposure to fumes, dust and odors

Hazards:

- Chemical fumes including pesticides
- Working from heights