

VASHON PARK DISTRICT BOARD OF COMMISSIONERS

MEETING MINUTES

Ober Park, Evergreen Room, 7:00 pm

DATE: Tuesday, October 11, 2016

Commissioners attending: Lu-Ann Branch, Karen Gardner, Scott Harvey, Bob McMahon, Doug Ostrom.

Staff attending: Elaine Ott, Jason Acosta, Robin Thomas

ISSUE	DISCUSSION AND OUTCOME	FOLLOW UP
Call to order & agenda review	The meeting was called to order by Karen Gardner at 7:00 PM. Karen reviewed the agenda.	
Public Comment	Capt. Joe: Cici, Truman and I had our weekly VOV report. We talked about the survey and the question was how long it was going to take. Elaine: It is Oct 15.	
August Minutes and Vouchers, Preliminary September/Oct Vouchers	Bob: I looked at the impress account and it has a couple of entries that looked like they should be in another category. Elaine: We use the impress account as little as possible. Doug: Looks like a change in format. Elaine: There has been no change in format. Scott: I MOVE that we accept the August minutes and vouchers and the preliminary September/October vouchers. Doug: Second.	MOTION, SECOND TO ACCEPT THE AUGUST MINUTES AND VOUCHERS AND THE PRELIMINARY SEPTEMBER/OCTOBER VOUCHERS
August Financial Report	<i>1) Board to discuss Bob's new P & L design.</i> Bob: The P&L didn't provide enough detailed information. I put together a different approach. It pulls levy money out until the very end. The in-directs don't belong listed with the other stuff. It gives you a way to have easier decision making. We can see information regarding fees. It is not a huge number of changes. Karen: I like it a lot, I can read it. Scott: It is very well done. How does this compare to the budget? Great job. Elaine: It takes an extra 5 minutes. I will replace it. <i>2) August Financial Report</i> Elaine: Budget to actual: regarding cash flow in admin. we are under budget. Some are timing issues. We have paid 20K to Beckwith to date.	

Professional and education are under budget. District Maintenance is under budget. Wages are under due to summer help and the 4th Maintenance FTE starting later than expected. Vehicle maintenance was budgeted high due to age of vehicles. Materials will show a savings by the end of the year. On vehicle maintenance, we have not used as much. Commons is under budget. In Programs, we are ahead. The pool, last month I reported we would be over by 9k. Now it is closer to 5k. Scott is reconciling some of those issues. Revenue is down 2k. Wages are over by about \$4,400 due to unexpected increase in training. There was increased use of Susan, our summer admin. In August, Kelvin had to spend additional time putting together a required Hazardous Materials notebook. In Budget to Actual you can see the wage issue. Pt. Robinson is under. Fern Cove is under.

Scott: In Budget to Actual, it says we are almost 15, ahead.

Elaine: Cash flow is to the end of the year. It is a forecast issue.

Capt. Joe: It is a remarkable result.

Doug: Will the situation bring a consideration of repayment for the Coast Guard?

Elaine: The Coast Guard has never answered that question.

Capt. Joe: They don't want any money from us. Any gain is to be put back into the place.

Bob: They have to know what the Coast Guard wants is for the money to go back into the property.

Capt. Joe: Money can only go back into a fund to be used for the facility. Their lack of response does not mean that nobody is paying attention. Eric gets kudos.

Elaine: More CIP work has been done at the pool. The valves were taken care of. DOH required that the snack stand area be more delineated. Improvements were made to the reception area. Some lifesaving equipment had to be replaced. The Paradise Ridge fence is done. Overage on the RFA/Other is 12k. 10k is something of value for the Rowing Club. There were agreements in place at the time of the contract. That should rest with the Board.

Cici: They have plans to grow. It would be great if VPD could partner with them.

Elaine: We will be talking about that. Those 3 user groups, Paradise, Pt. Robinson and the Rowing Club do not participate in the Fee Policy in the way others do. They put in a lot of hours and a lot of money. But this exception needs to be a Board call. I will bring this to the Board after completing discussions with the groups. It needs to be clear and fair.

<p>Board Votes</p>	<p>1) <i>Motion to adopt new Board Policies with discussed edits.</i> There were requests for editing and corrections. Karen will fix them and bring them back to the Board.</p> <p>2) <i>Motion that the District switch to organic fertilizers and eliminate herbicides.</i> Jason: The problem is that you cannot use organic fertilizers on sand-based fields; it just runs off. We have to use herbicides on those fields. The Board adopted this as part of the motion. VOTE: 5-0 IN FAVOR.</p> <p>3) <i>Motion to approve VIGA’S request for a fire pit at the Farmer’s Market.</i> Motion to suspend the rules. VOTE: 5-0 in favor VOTE on main motion: 5-0 in favor.</p>	<p>16-30</p> <p>VOTE: 5-0 IN FAVOR OF MOTION. 16-29</p> <p>VOTE: 5-0 TO SUSPEND THE RULES. VOTE: 5-0 IN FAVOR OF THE MOTION. 16-31</p>	
<p>Joy and Dennis White Property Donation (5 acres near Paradise Ridge)</p>	<p>Elaine: This donation is 5 acres near Paradise Ridge. Doug has stated that we might consider taking it anyway, despite some concerns. I spoke with the Whites. They really want this property to come to us. There are stipulations. K: The Land Trust didn’t want it because it is not contiguous with their other properties. As wonderful as it sounds, we are bound by our mission. Elaine: Dennis White grew up on the land. When his parents died, each boy got a quarter of the property. It is dear to him. He has conditions. He said that it is lovely; the back area a little swampy. It has to be named after his parents and cannot ever be sold. Trails and picnic areas great. Dog area great. It comes with a water share, but he wants no development. Lu-Ann: Is it contiguous with Paradise Ridge? Mary: There is a long narrow strip to get into Paradise Ridge, but it would require an easement across a private road. The owners of the road don’t want the horse people to use their property. It is in the middle of developed properties. The property itself is not connected to Paradise Ridge. If we could cross that private road, it would be great, because it is very dangerous to come in on 220th. There is no parking. Doug: we don’t know what will happen to the road issue in the future. Elaine: There will be some costs. Capt. Joe: I live on a private road and the county bought a piece of property there. Karen: King County is happy to get property like this, particularly as wetlands. Elaine: I will talk to King County.</p>	<p>Elaine</p>	

<p>VES Water Right</p>	<p>Elaine: We must apply for a larger water share allotment at VES if we go over our allotment as we did last year. We did go over this year. A separate water right would cost about 15k. DOE told us to apply for the water right. He decided that this was not mismanagement on our part, but a miscalculation on their part. DOE agreed to simply replace the present allotment with a higher amount. It will cost us \$500. I need a motion. Scott: SO MOVED. Bob: SECOND. Elaine: It is our well water that they monitor. We need to move on this. Scott: MOVE TO SUSPEND THE RULES. Bob: SECOND VOTE TO SUSPEND RULES: 5-0 IN FAVOR. VOTE ON THE MAIN MOTION: 5-0 in favor.</p>	<p>MOTION, SECOND TO TO OBTAIN A HIGHER AMOUNT OF WATER COSTING \$500.</p> <p>MOTION, SECOND TO SUSPEND THE RULES.</p> <p>VOTE TO SUSPEND THE RULES: 5-0 IN FAVOR</p> <p>VOTE ON MOTION: 5-0 IN FAVOR. 16-33</p>	
<p>Commons Committee Meeting</p>	<p>Elaine: We need a committee member from the Board. Karen: This year we don't renegotiate the 100k. Scott: If we don't renegotiate, it is a fairly simple meeting about maintenance. Elaine: In June 2017 the 100k gets renegotiated. 90 days prior to June 30, we would have to give notice that we would terminate or keep it the same. I can send a copy of the agreement to you. Scott: If they put in artificial turf, we should get a share of the reduced costs. Karen: If the budget is on the table, we need to send our financial person. Elaine: Jason and I will attend and we need one board member. Scott: We need to stick to the agreement. When do we start our budget? Elaine: November. Scott: We need more than one board member there. Karen: Let's get a meeting date. Lu-Ann: I would like to be somehow involved. Capt. Joe: Put out a public notice.</p> <p>Scott: I MOVE THAT WE TERMINATE AND RENEGOTIATE. Bob: SECOND.</p>	<p>Agenda Item 16-34</p>	

Staff Reports:	<p>1) <i>Community Survey</i> Elaine: We have 800 responses = 8% return. That is good. There was a Beachcomber article, volunteers working with social media, outreach to the Latino community, letters to the editor, and postcards were sent out. Scott: Are incomplete surveys being included? Elaine: I am sure they are. I will check. All three respondents to the RFP indicated that a 4% response rate would be good. We did see a heavy response on the older population at 30%. I will see if Tom can come to the meeting on the 25th.</p> <p>2) <i>Pool</i> Elaine: We will find out about the grant around Thanksgiving. Enduris will pay for the drain fix, filling the pool and the consultant. We have to get the bid out. We have 18 months to do this. The main piece is the boiler. The fixes will be done in the winter. It will be done in a year.</p> <p>3) <i>Rosser Fence</i> Jason: Joe Wald started it and put in the posts and the rails. It will be done in a couple of weeks.</p> <p>4) <i>Ober irrigation has been redone.</i> Jason: I added a weather regulator. By the end of the month, I will have an estimate for what is broken and what needs to be done. I will bring this to the Board. Our irrigation was wiped out when the new library was built. They are spending 15k to do it.</p>	Elaine Elaine	
Subcommittee Reports/User Group Reports	(None were reported.)		
Adjourn	8:50 PM		
Next Meeting	October 25, 2016, 7:00 PM		

Respectfully submitted by:
Mary Reeves