

Subject:  
**Program Co-Sponsorship**

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**Policy:**

All organizations requesting program or event Co-sponsorship must meet the listed qualifications and complete a contract for Co-sponsorship with Vashon Park District. This contract will clarify the roles and responsibilities as they relate to the programs' insurance, management, and fiscal responsibilities. Where applicable, the contract shall be reviewed annually by the Executive Director.

**Procedures:**

- The program or event meets the guidelines of Vashon Park District's Mission Statement.
- **The program or event must be open to the public, and no one will be denied for lack of funds.**
- The program or event is acceptable to Vashon Park District's insurance carrier (case by case evaluation).
- The program or event would **be challenging** ~~not occur~~ without participation of both Vashon Park District and co-sponsoring organization.
- Funding or management of program or event would be **prohibitive** ~~impossible~~ without participation of both Vashon Park District and co-sponsoring organization.
- Conformance with the qualifications and co-sponsorship acceptance is determined by Vashon Park District **Executive Director** ~~Staff and approved by the Vashon Park District Board.~~ **The Board of Commissioners shall be informed prior to the event.**

**Applicability:**

Organizations, programs, or events which meet the above criteria.

**Attachments:**

~~Vashon Park District/Co-sponsorship Contract~~

## ~~Vashon Park District Mission Statement~~