

VASHON PARK DISTRICT BOARD OF COMMISSIONERS

MEETING MINUTES

Ober Park, Evergreen Room, 7:00 pm

DATE: Tuesday, January 10, 2017

Commissioners attending: Lu-Ann Branch, Karen Gardner, Scott Harvey, Bob McMahon, Doug Ostrom

Staff attending: Jason Acosta, Robin Thomas. Elaine Ott was absent due to illness.

ISSUE	DISCUSSION AND OUTCOME	FOLLOW UP
Call to Order & Agenda Review`	Scott: Someone on the Water Taxi congratulated us on how VPD is doing.	
November, December Minutes. Preliminary Imprest, Payroll Summary, Vouchers 12.8.16-1.5.17	Lou-Ann: I move that we accept the minutes, imprest, summary and vouchers as presented. Bob: Second. VOTE: 5-0 in favor.	
Board Office Elections	Lu-Ann: We take nominations. Bob: I am happy with the progress made on the board since I got here. I would like to nominate Karen for a second term. Karen: That is a good idea. I was thinking that everybody should stay where they are in the second year. We can change in the 3rd and 4th. Lu-Ann: This year is my last year. Doug: In the past we have chosen board officers after the election. The election for the next year should happen before we choose offices. Scott: What are you wanting to do? Doug: I don't see any reason to make changes now. Bob: I MOVE we hold the same positions for the second year. Lu-Ann: SECOND. Scott: I MOVE that we suspend the rules. Doug: SECOND VOTE: 5-0 in favor of suspending the rules VOTE: 5-0 in favor of board members holding the same positions for the second	MOTION, SECOND FOR BOARD MEMBERS TO HOLD THE SAME POSITIONS FOR THE SECOND YEAR. MOTION, SECOND TO SUSPEND THE RULES. VOTE: 5-0 IN FAVOR OF

	<p>year.</p>	<p>SUSPENDING THE RULES.</p> <p>VOTE: 5-0 IN FAVOR OF BOARD MEMBERS HOLDING THE SAME POSITIONS FOR THE SECOND YEAR.</p>
<p>Policies</p>	<p><i>1) Volunteer Workers</i></p> <p>Jason: Elaine added the requirement of a background check for volunteer workers per the RCW's.</p> <p>Karen: This seems very broad.</p> <p>Jason: It isn't a casual thing. It would be someone who wants to work at a certain park.</p> <p>Doug: Long term volunteers?</p> <p>Jason: It depends. The old policy is the same with the exception of the background check. We have a packet for volunteers.</p> <p>Scott: How are we enforcing this? It is a liability issue.</p> <p>Bob: It is only for people who will have unsupervised contact with children/handicapped.</p> <p>Jason: Every coach has a background check. The Skate Park volunteers/stewards are checked. The neighbors who wander onto the property, we can't control.</p> <p>Jason: Volunteers do notify us. Every once in a while, a church group would contact us and we would do a background check on the adults.</p> <p>Capt. Joe: If we vote on it at the next meeting, it would give me time to speak to Elaine.</p> <p>Bob: I MOVE that we adopt this policy.</p> <p>Doug: SECOND</p> <p><i>2) Fundraising/Grant Applications by Outside Parties or VPD Staff</i></p> <p>Jason: Everything in red is what Elaine has added. It just tightens this up.</p> <p>Scott: Whatever the match was, they have to have their amount in place before the project starts for projects over 50k. I'm fine with the language.</p>	<p>MOTION, SECOND TO ADD THE REQUIREMENT OF A BACKGROUND CHECK FOR VOLUNTEER WORKERS.</p> <p>Agenda Item</p> <p>MOTION, SECOND TO REQUIRE MATCHES TO BE IN PLACE</p>

	<p>Scott: So MOVED. Bob: SECOND.</p>	<p>BEFORE PROJECTS (OVER 50K) BEGIN.</p> <p>Agenda Item</p>
<p>Visitor Survey</p>	<p>Scott: Where did this come from? Lu-Ann: Who wrote this up? Bob: This is a suggested draft. This is a secondary survey for visitors. Scott: Have we paid them everything? Karen: Yes. Scott: How is this going to be out there? Jason: Elaine and Eric went through it. She wonders if you have any recommendations. Ideas for delivery? Scott: I didn't know that this was part of the survey package. This is well written. This has little to do with the parks. Jason: I didn't know about this until today. All of us had some head scratching. Karen: This could go to the Chamber of Commerce, lodging visitors, etc. Scott: I don't see how this will help us. Doug: We want to know what people think about the parks. In any event, we paid for it. Scott: I am very annoyed because I thought he was going to get back to us on the numbers from the first survey. He was going to give us the analysis of the results. Doug: They were waiting for the school data. Karen: I think we would get a lot of mileage from taking this to the Chamber of Commerce. Scott: It is a great tool for their members. Doug: I think that it would be a conflict of interest because we are competing with the B & B's on the Island. Scott: We make it a point to not compete with them. Capt. Joe: We have a large off-Island constituency. I have read this. This is a great idea and it is very well done. We could put this as a part of the departure process. I see some parks validity here. Karen: It could be two-pronged. Our visitors and the Chamber. Lu-Ann: There are pockets of users that we know nothing about, for example, the Asian culture that uses the dock. We get a lot of people from off island. Scott: Timeliness? Doug: What about all the other parks? For example, the 4th of July. We need to capture them too.</p>	

	<p>Scott: The question is how you reach them. Our staff is not going to be doing this.</p> <p>Bob: The final report does not depend on this thing.</p> <p>Scott: I trust Elaine. I don't want to spend more time on this.</p> <p>Jason: She added some language. Jason reviewed the word editing from Elaine.</p> <p>Lu-Ann: Maybe shorten the survey?</p> <p>Karen: I could do it pretty quickly.</p> <p>Doug: What about #26? How would you like to see it improved? Too broad.</p> <p>Karen: Most of this is not relevant to the Park District.</p> <p>Capt. Joe: What about stuffing it into <i>Destination Vashon</i>?</p>	
<p>Inspiration Point</p>	<p>Doug: The reason that I wanted this on the agenda is that Inspiration Point (IP) is a small part of our properties. It is deteriorating. Mike Urban has property around there. He started organizing a restoration of IP. I don't know if he is talking about his property or IP. He has a hold-harmless clause from VPD.</p> <p>Jason: We surveyed. Our property line doesn't go very far down – maybe 50 feet. They were talking about thinning out the trees. The neighbor below was not interested. It has been two years and I haven't heard back from Mike.</p> <p>Doug: He gets dozens of people together. My concern is that I don't want to give the impression that we aren't doing our part.</p> <p>Karen: Why don't we have him come in?</p> <p>Lu-Ann: Why don't we have Elaine bring us up to speed.</p> <p>Doug: I think there is an issue with cutting down trees on slopes.</p> <p>Karen: We need to find out from Elaine.</p>	<p>Elaine</p>
<p>Status of Board Policies to be Implemented this Year.</p>	<p><i>1) Strategic Plan</i></p> <p>Karen: As soon as we get the analysis we can work on the strategic plan. Bob, Elaine and I will work on it.</p> <p><i>2) Board Self-Assessment</i></p> <p>Karen: I would like to do this. It is fairly simple. We decided that every year we would do this.</p> <p>Bob: Do you see this as just a discussion?</p> <p>Jason: She recommended that we see the 2016 board goals.</p> <p>Lu-Ann: So no annual retreat?</p> <p>Karen: Nobody I talked to said we did it every year.</p> <p>Lu-Ann: Do we need one?</p> <p>Karen: I don't think that we need them.</p> <p>Lu-Ann: My only fear is that it is sink or swim for each board member. It seems like we revisit our mission. It depends on how we want to be a board.</p>	

	<p>Maybe when we have new board members. Bob: We need to give ourselves time to think about it – maybe put it on the agenda for the next meeting. Doug: We will answer these questions collectively? Karen: I think so. Jason: I think it is just a sample.</p> <p>3) <i>Citizen Advisory Council</i> Karen: I sent out an email about this. I want to move this along. I asked and got a response. Other skill sets? We need a description of what the advisory board will do. Roles and responsibilities. Who do we want? Doug: I think commissioners from other park districts who live on the island would be good. Capt. Joe: The first paragraph is torturous. One of the jobs of the heads of each user group should be a member of the council. Karen: Some parks have no user groups. Who will represent them? Capt. Joe: You can't make it mandatory, but just encourage it. Lu-Ann: I don't think that stewards would come. Scott: I know I have been neglecting my groups, waiting for the survey. Lu-Ann: Like Lisabuella, I don't think they have stewards or a user group. Jason: We hear from them when they want something. Doug: I think we should have lawyers, not that they would do legal work for us. We could also have financial people. This would be different than having reps from user groups. Karen: If we look at the policy, we have a list of things that we want them to advise us on. We want different skill sets, don't we? Other park districts, some rely on their advisory councils a lot because there is little staff. The advisory council gives us advice. We educate them. Bob: They are there for us to bounce ideas off of. Lu-Ann: We could go proactively. We could use them as resources. You won't need them on a regular basis. Karen: People are busy. Some groups meet, but the majority don't. They are individual consultants. We don't know what will work for us. Bob: We are pre-identifying them. Scott: We shouldn't limit our resources. Bob: We keep talking about this over and over again. Let's move on. Doug: Do we want to have reps from other island groups? Karen: Yes, there is not enough communication on the Island. Karen: Elaine talks to Soltman a lot. People should get lists to me. Scott: An article in the Beachcomber? Spell it out that it would not be a</p>	<p>Agenda Item?</p> <p>Agenda Item?</p>
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	<p>committee.</p> <p>4) <i>Maintenance Standards</i> Bob: Jason, we need to get together. Then we can develop maintenance standards. Jason: I have some of that done.</p>		
Adjourn	<p>Scott: I MOVE that we adjourn. Bob: SECOND. VOTE: 5—0 IN FAVOR.</p> <p><i>The meeting was adjourned at 8:35 PM.</i></p>		
Executive Session -	This will be rescheduled.		
Next Meeting	January 24, 2017, 7:00 PM		

Respectfully submitted by:
Mary Reeves