

**Vashon Park District  
Board Imprest Account Approval  
March 2017**

Num	Date	Name	Memo	Account	Paid A...	Class
Debit	03/02/2017	Office Supply	1000 #10 2 window security envelop...	1025 · US Bank Imprest 4874		
			1000 #10 2 window security envelopes	6310 · General Supplies	-70.56	G & A:Admin
TOTAL					-70.56	
Debit	03/02/2017	Yelp	Lodgings Advertising	1025 · US Bank Imprest 4874		
			Lodgings Advertising	6405 · Advertising	-125.00	Operations:Ops Lodging:...
			Lodgings Advertising	6405 · Advertising	-250.00	Operations:Ops Lodging:...
TOTAL					-375.00	
Debit	03/06/2017	Adobe Systems Inc		1025 · US Bank Imprest 4874		
				6465 · Outside Services	-45.47	G & A:Admin
TOTAL					-45.47	
Debit	03/06/2017	Office Depot	Envelopes	1025 · US Bank Imprest 4874		
			Envelopes	6310 · General Supplies	-39.09	G & A:Admin
TOTAL					-39.09	
Debit	03/08/2017	Adobe Systems Inc	VOID: Adobe Acrobat Pro Subscripti...	1025 · US Bank Imprest 4874		
TOTAL					0.00	
Debit	03/08/2017	Adobe Systems Inc	VOID: Adobe Acrobat Pro Subscripti...	1025 · US Bank Imprest 4874		
TOTAL					0.00	
Debit	03/09/2017	Home Away	VRBO for QA	1025 · US Bank Imprest 4874		
			VRBO for QA	6405 · Advertising	-399.00	Operations:Ops Lodging:...
TOTAL					-399.00	
Debit	03/09/2017	Home Away	VRBO for QB	1025 · US Bank Imprest 4874		

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			QB	6405 · Advertising	-399.00	Operations:Ops Lodging:...
TOTAL					-399.00	
<b>Debit</b>	<b>03/09/2017</b>	<b>Home Away</b>	<b>VRBO for Fern Cove</b>	<b>1025 · US Bank Imprest 4874</b>		
			VRBO for Fern Cove	6405 · Advertising	-399.00	Operations:Ops Lodging:...
TOTAL					-399.00	
<b>Debit</b>	<b>03/10/2017</b>	<b>CenturyLink, Inc.</b>	<b>300431199</b>	<b>1025 · US Bank Imprest 4874</b>		
			300431199	6460 · Telephone and DSL	-51.79	G & A:Parks & Facilities:...
			300431199	6460 · Telephone and DSL	-47.80	Operations:Ops Lodging:...
			300431199	6460 · Telephone and DSL	-37.07	Operations:Ops Lodging:...
			300431199	6460 · Telephone and DSL	-45.34	Operations:Ops Lodging:...
			300431199	6460 · Telephone and DSL	-16.79	Ops Pool
			300431199	6460 · Telephone and DSL	-36.35	G & A:Parks & Facilities:...
			300431199	6460 · Telephone and DSL	-67.93	Ops Pool
			300431199	6460 · Telephone and DSL	-61.93	G & A:Parks & Facilities:...
			300431199	6460 · Telephone and DSL	-61.94	Operations:Ops Lodging:...
			300431199	6460 · Telephone and DSL	-206.93	G & A:Admin
TOTAL					-633.87	
<b>Debit</b>	<b>03/14/2017</b>	<b>Adobe Systems Inc</b>	<b>Adobe Subscription 3 licenses</b>	<b>1025 · US Bank Imprest 4874</b>		
			Adobe Subscription 3 licenses	6415 · Computer and Tech Servi...	-32.56	G & A:Admin
TOTAL					-32.56	
<b>Debit</b>	<b>03/17/2017</b>	<b>Global Industries</b>	<b>Entry Mats</b>	<b>1025 · US Bank Imprest 4874</b>		
			Entry Mats	6310 · General Supplies	-139.38	G & A:Parks & Facilities:...
TOTAL					-139.38	
<b>Debit</b>	<b>03/17/2017</b>	<b>Intuit</b>	<b>QB Pro 2017 Upgrade</b>	<b>1025 · US Bank Imprest 4874</b>		
			QB Pro 2017 Upgrade	6420 · Dues and Subscriptions	-542.95	G & A:Admin
TOTAL					-542.95	
<b>Debit</b>	<b>03/18/2017</b>	<b>US Bank Equipment Fi...</b>	<b>1293968</b>	<b>1025 · US Bank Imprest 4874</b>		

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			1293968	6715 · VES Restroom	-785.00	Debt Service
TOTAL					-785.00	
<b>Debit</b>	<b>03/22/2017</b>	<b>Staples</b>	<b>Inkjet Business Card Forms</b>	<b>1025 · US Bank Imprest 4874</b>		
			Inkjet Business Card Forms	6310 · General Supplies	-59.66	G & A:Admin
TOTAL					-59.66	
<b>Debit</b>	<b>03/24/2017</b>	<b>Comcast</b>	<b>8498 36 008 0150881</b>	<b>1025 · US Bank Imprest 4874</b>		
			Last ACH Payment	6460 · Telephone and DSL	-121.95	Operations:Ops Lodging:...
TOTAL					-121.95	
<b>Debit</b>	<b>03/27/2017</b>	<b>Staples</b>	<b>Paper supplies janitorial</b>	<b>1025 · US Bank Imprest 4874</b>		
			Paper supplies janitorial	6310 · General Supplies	-431.02	G & A:Parks & Facilities
TOTAL					-431.02	
<b>Debit</b>	<b>03/28/2017</b>	<b>Amazon</b>	<b>Jason's copier and office supplies</b>	<b>1025 · US Bank Imprest 4874</b>		
			Jason's copier/printer/fax/scanner	6450 · Printing and Copies	-79.98	G & A:Admin
			Tape	6310 · General Supplies	-7.33	G & A:Admin
			Paper	6310 · General Supplies	-59.96	G & A:Admin
			Jason's copier and office supplies	7000 · Taxes	-12.04	G & A:Admin
TOTAL					-159.31	
<b>Debit</b>	<b>03/31/2017</b>	<b>Adobe Systems Inc</b>		<b>1025 · US Bank Imprest 4874</b>		
			Adobe Acrobat Elaine	6420 · Dues and Subscriptions	-16.28	G & A:Admin
TOTAL					-16.28	
<b>Deibt</b>	<b>03/02/2017</b>	<b>Office Depot</b>	<b>Stationery Envelopes</b>	<b>1025 · US Bank Imprest 4874</b>		
			Stationery Envelopes	6310 · General Supplies	-32.57	G & A:Admin
TOTAL					-32.57	

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<b>Deibt</b>	<b>03/22/2017</b>	<b>Washington State Ferri...</b>	<b>Jerry back from training</b>	<b>1025 · US Bank Imprest 4874</b>		
			Jerry back from training	6180 · Education and Training	-18.60	G & A:Parks & Facilities
TOTAL					-18.60	
<b>2937</b>	<b>03/16/2017</b>	<b>Edward Jones</b>		<b>1025 · US Bank Imprest 4874</b>		
				2280 · IRA Payable	-525.95	
				2280 · IRA Payable	-476.94	
TOTAL					-1,002.89	
<b>2938</b>	<b>03/16/2017</b>	<b>Washington State Ferri...</b>	<b>Rick to Auburn</b>	<b>1025 · US Bank Imprest 4874</b>		
			Rick trip to Auburn for Fertilizer	6500 · Transportation	-18.60	G & A:Parks & Facilities
TOTAL					-18.60	
<b>2939</b>	<b>03/21/2017</b>	<b>Elizabeth McCarthy</b>	<b>Zero Turn Kubota Mower</b>	<b>1025 · US Bank Imprest 4874</b>		
Kubota ...	03/17/2017		Zero Turn Kubota Mower	6350 · Tools and Equipment	-4,500.00	G & A:Parks & Facilities
TOTAL					-4,500.00	
<b>2940</b>	<b>03/29/2017</b>	<b>Edward Jones</b>		<b>1025 · US Bank Imprest 4874</b>		
				2280 · IRA Payable	-523.70	
				2280 · IRA Payable	-474.69	
TOTAL					-998.39	
<b>2941</b>	<b>03/28/2017</b>	<b>Robin Miller Thomas</b>	<b>Cell phone reimbursement, partial m...</b>	<b>1025 · US Bank Imprest 4874</b>		
			Cell phone reimbursement, partial month	6185 · Mileage and Misc Reimb...	-11.54	G & A:Commons
TOTAL					-11.54	