

# VASHON PARK DISTRICT BOARD OF COMMISSIONERS

## MEETING MINUTES

Ober Park, Evergreen Room, 7:00 pm

**DATE: Tuesday, July 25, 2017**

Commissioners attending: Lu-Ann Branch, Karen Gardner, Scott Harvey, Doug Ostrom. Bob McMahon was on vacation.

Staff attending: Elaine Ott, Robin Thomas

ISSUE	DISCUSSION AND OUTCOME	FOLLOW UP
<b>Call to order &amp; agenda review</b>	<b>The meeting was called to order by Karen Gardner at 7:00 PM. Karen reviewed the agenda.</b>	
<b>Public Comment</b>	<p><b>Doug: Question. Is the VSD theatre not available to use for booking? What about the band room?</b></p> <p><b>Robin: No, they book those rooms themselves. Sullivan said it was part of the theatre wing.</b></p> <p><b>Capt. Joe: I have seen the ad for someone to be the minute-taker. Thank you to Mary for her service and patience.</b></p> <p><b>Capt. Joe: There will be a car show at Pt Robinson – Austin Healy’s. It will be on Saturday. They are no longer made. The following Saturday, we will have a wedding there. The groom is a graduate of the Coast Guard Academy, as am I. I will help with the celebration. They are coming from off-Island.</b></p>	
<b>Minutes 7/11/17</b>  <b>Preliminary Vouchers 7.7.17-7.20.17</b>	<p><b>Lu-Ann: Re Fern Cove, page 4, I am not sure what the motion stated, what was the motion?</b></p> <p><b>Elaine: Here is what the motion means. (<i>Elaine explained the motion.</i>)</b></p> <p><b>Lu-Ann: I MOVE TO ACCEPT THE MINUTES AND VOUCHERS AS PRESENTED.</b></p> <p><b>Doug: SECOND.</b></p> <p><b>VOTE: 3-0 IN FAVOR.</b></p>	<p><b>MOTION, SECOND TO ACCEPT THE MINUTES AND VOUCHERS AS PRESENTED.</b></p> <p><b>VOTE: 3-0 TO ACCEPT.</b></p>
<b>June Financial Report</b>	<b>Elaine: We are \$10k ahead in levy dollars. Admin is ahead 19k, mostly due to wages. We have a new copy machine that has reduced our bill from \$750/month to \$250/month. Maintenance is tight to budget. Commons is ahead 24k due to</b>	

	<p>renegotiated Commons payment. On August 3, our Concerts in the Park start. Pool: Tracking \$5700 ahead of budget. Revenue is down as well as wages. The boiler is operational. We are waiting for a couple of new parts. We are waiting for a new heat exchanger. We are just putting on Concerts in the Park. They will happen very week. Pt. Robinson is at budget. Pool CIP: I added in 2,600k that we approved last July 2016 but didn't budget for 2017; we talked about acid-washing the pool. I added it in and I can justify it by Doug's motion to use the sale of land monies. RFA other land sales is in Other.</p> <p>Karen: Where are we with more land sales?</p> <p>Elaine: Sue Lofland and I spoke last week, but she is very busy right now.</p>	
<p><b>Finalize New Interlocal Agreement</b></p> <p><b>Finalize LOSS Addendum</b></p>	<p>Karen: I don't think that we need a new motion.</p> <p>Elaine: I agree. The Commons Committee will meet annually to go through the \$75k cost addendum.</p> <p>Doug: If incremental costs are higher than we thought, what will happen?</p> <p>Elaine: Good question for Scott.</p> <p>Robin: What I think is important is for an agreement to be made as to how we count hours of use. The Vashon School District (VSD) would count 4 hours when we only used it one hour.</p> <p>Elaine: It is impossible to get into that level of specificity.</p> <p>Robin: This will come up again.</p> <p>Elaine: We wouldn't put that in the Interlocal Agreement. Too many variables.</p> <p>Lu-Ann: This is a 5-year agreement. Is the hope that the dynamic will change?</p> <p>Karen: Who knows? When Scott brought up incremental costs, it is one way to protect ourselves. We hope they don't try to nickel-and-dime us. We have to have our facts right. These yearly meetings will always be difficult.</p> <p>Elaine: Five years from now, we won't be shocked. Our attorney agreed with it except Scott's wording of his motion concerned him. I simplified it.</p> <p>Lu-Ann: We decided not to pursue – why give them money at all? Let's create a new climate.</p> <p>Karen: Who knows what will happen?</p> <p>Lu-Ann: But if we go with this, it will keep coming back.</p> <p>Karen: We did philosophically.</p> <p>Doug: This is for accountability. I would like to see accountability.</p> <p>Elaine: It is an accountability measure. The VSD is on board. I need to have this signed tonight. The School Board (SB) will meet this Thursday and I hope they will adopt it. Their Board wanted a change on page 3. I said I wanted 30 days notice. Their board wanted 20. They acquiesced today.</p> <p>Lu-Ann: I didn't hear a clear statement. Are we abandoning trading facilities?</p>	

**Karen:** We need to sign this. That doesn't mean that we can't work towards alternatives in the future.

**Lu-Ann:** I can see this discussion again in 5 years.

**Capt. Joe:** As a representative of the legions of people here today, I would suggest that you vote on the changes in 20 – 30 days.

**Doug:** Add the band room.

**Capt Joe:** If those things are not voted on and in the record, somewhere down the line, the records/minutes will be reviewed.

**Robin:** The theatre wing.

**Doug:** The band room is not part of the agreement.

**Elaine:** Vashon Island School District theatre and band room. You can sign the back page.

**Karen:** we need a motion.

**Lu-Ann:** I MOVE THAT WE ADOPT THE AGREEMENT + ADDITIONS I.E. BAND ROOM AND 30 DAYS.

**Doug:** SECOND.

**Lu-Ann:** I MOVE TO SUSPEND THE RULES.

**Doug:** SECOND.

**VOTE:** 3-0 FOR BOTH MOTIONS.

  

**Elaine:** Regarding the LOSS agreement, you were going to talk to Grant about it.

**Karen:** He didn't get back to me.

**Elaine:** I don't like the VSD change – the red lined-out piece. If you read it without that segment – it is very open-ended. I think that I would push back on that.

**Karen:** I agree 100%.

**Lu-Ann:** Why are you opposed?

**Elaine:** The original addendum was presented. The VSD came back and wanted that out.

**Lu-Ann:** Why did they want it pulled out?

**Elaine:** I don't know. Grant did not have a problem with the addendum. It will satisfy the VSD regarding the pool bubble.

**Karen:** If I send this back to him, he will take umbrage. It limits our liability. Otherwise they could claim anything.

**Elaine:** They put the septic system in in the first place. We should not be fully liable, which is how this reads.

**Capt. Joe:** Take out the wordage that can hold us liable.

**Lu-Ann:** The water is room temperature.

**Karen:** Should we go back to the VSD regarding the on-site sewage system?

**Doug:** This doesn't talk about the bubble.

**MOTION,  
SECOND TO  
ADOPT THE  
AGREEMENT  
INCLUDING  
THE BAND  
ROOM AND 30  
DAYS.**

**MOTION,  
SECOND TO  
SUSPEND THE  
RULES.**

**VOTE 3-0 ON  
BOTH  
MOTIONS.**

	<p><b>Elaine:</b> VSD could care less about the bubble. Their concern is only about the septic system.</p> <p><b>Doug:</b> What does the WA State Health Department do?</p> <p><b>Elaine:</b> They determine if the sewage system is overloaded.</p> <p><b>Doug:</b> Who will pay for these upgrades?</p> <p><b>Elaine:</b> The Seals.</p> <p><b>Lu-Ann:</b> Who pays for the water meter?</p> <p><b>Elaine:</b> The Seals. This will go back to the VSD.</p> <p><b>Karen:</b> We are saying no to the changes they want. I have a clean copy, but not Capt. Joe’s wording.</p> <p><b>Elaine:</b> I will be drawing up the memorandum of understanding.</p>	<p><b>Elaine</b></p> <p><b>Agenda Item</b></p>
<p><b>Current State Analysis – Strategic Plan</b></p>	<p><b>Karen:</b> This has sort of fallen by the wayside. Bob is on vacation for a week. I expect Scott this evening sometime. What Bob, Elaine and I did was to go over the survey. We wanted to open it up for discussion and ideas. Based on this we would move to the next phase. Before we do the vision and mission statement it would seem reasonable to ask board members. To me it looked fairly straight forward. For example, we could take a look at Agren.</p> <p><b>Doug:</b> Somewhere in here it talks about the changing demographics on the Island. For instance, a surge of school age children.</p> <p><b>Karen:</b> How little we know about Island demographics. It is the VSD that says that the demographics are changing, for example, they extrapolated rather than answered specifically. Finding demographics here is difficult.</p> <p><b>Lu-Ann:</b> What don’t we know.</p> <p><b>Karen:</b> It would be good to know the population over and under 50. It would be useful to know the economic profile.</p> <p><b>Elaine:</b> Does that matter? Because do we want to consider those kinds of things or do we have a lot of other fish to fry, for instance, deferred maintenance.</p> <p><b>Karen:</b> I began to talk to people about the population of disabled people on the Island. Nobody knows.</p> <p><b>Robin:</b> You don’t see many of them.</p> <p><b>Karen:</b> I talked to the woman who was in charge of special education at the school. The woman said that she thought that there would be a number of parents who would be ecstatic to know that this was a focus. The VSD tries very hard to find</p>	

out what the needs of the community are. Nobody focuses on this here. I talked to someone who is very interested in the elderly, who appear to be not much served. Capt. Joe: I am solidly with Elaine. The survey was crafted to gather the information. There is already the baseline. Is the board open to sending this to the Advisory Committee? I would see the Advisory Committee being tasked with the survey, a draft program and made available to the Island community. I can tell you that maybe one or two answered the survey. But others are interested. If a draft was sent to the Senior Center and the schools? There is an enormous amount of effort that went into it. If you can simplify this and send it to the Advisory Committee. Ask them: tell us what you think.

Karen: There are two members of the Advisory Committee who are working on this. I think we need to craft a vision and mission statement.

Capt. Joe: I agree. The Advisory Committee can draft it and then, through Elaine, get it out to the public.

Scott: I would disagree – partially agree. The Fire District is going for the buck and a half. We haven't done a damn thing with this. It is ours to do something with this.

Karen: We spent hours getting at this. There are not enough hours in the day. It could be that we have to have special meetings to address topic-designated meetings.

Scott: I am all about that. The survey wa incredibly expensive, 30k. What do we agree on and what are we going to do with it? I think that we should pare this on down and figure out what to focus on. There is good stuff here.

Karen: I think that in order to evaluate it, we need a mission and vision.

Lu-Ann: We have to be clear on how we will evaluate it, based on our vision. I don't think that we are aligned on what is most important. The previous board was not willing to do it. I agree with Karen.

Karen: If it were left up to me, I would come up with a strong vision and mission statement that is more detailed than what we have. That gives us the first cut on how to evaluate findings.

Elaine: I would also suggest that you all decide to commit to running a bond and/or shoot for \$.60 on the next levy. We have to be able to pay for everything. We have to know how we will pay for it.

Lu-Ann: So when would we do this, at a retreat?

Karen: Our meetings have been so full. Maybe now we can say that one hour of every board meeting or in a retreat could address it.

Doug: VPD is so unusual. Back in 1980, it was raised to cover the pool and emphasize active vs passive recreation.

Robin: People are more active now

Scott: I think that a lot of this is simple decisions.

	<p><b>Karen:</b> How do you make the determination? What are your criteria?</p> <p><b>Scott:</b> You look at the survey. I think that we have limited resources. Include everybody.</p> <p><b>Karen:</b> The question though is how do you want to go forward?</p> <p><b>Scott:</b> I think we have this at every board meeting. Meet in later hours, keep talking even though it is 8:30.</p> <p><b>Lu-Ann:</b> Fit it into board meetings.</p> <p><b>Doug:</b> Fern Cove was intended to be a conference center. It was a new activity that appeared to be without a whole lot of thought.</p> <p><b>Elaine:</b> I refer to our mission statement often.</p> <p><b>Lu-Ann:</b> Does it fit the mission statement? We need a strategic direction.</p> <p><b>Karen:</b> What I will do, for the next board meeting, is to come up with a straw-man mission statement and vision. I have a fair amount of research on other park districts.</p> <p><b>Karen:</b> Scott, the Fire District does not have a plan B. I was shocked. No 3-year budget plan. They are asking for all this other money. The only thing is that not everybody is paying higher taxes. I wish them well.</p> <p><b>Elaine:</b> I have budgets out for three years already. I want to speak to the Fire District. For myself going forward, I will do some back-peddling about my comfort zone with the Beachcomber. I sent all my work to Hazel. She wrote back and said that it there are so many variables, you cannot predict the future. She said that we are short 3 cents (76k). She said that your message is to be conservative, conservative, conservative. Today, it is too risky. We should go to the Beachcomber. We are the most junior.</p> <p><b>Scott:</b> They are living off their reserves.</p> <p><b>Elaine:</b> We financed with the TAN and they financed with reserves.</p> <p><i>Further extensive discussion ensued.</i></p> <p><b>Karen:</b> We need to come up with a strategy.</p> <p><b>Elaine:</b> I want to support our neighbors. This should be our message.</p> <p><b>Doug:</b> We don't have the public support that the VFD does.</p> <p><b>Lu-Ann:</b> vocalize this.</p> <p><i>Extensive discussion ensued.</i></p>	<p>Agenda Item</p> <p>Karen Agenda Item</p>
<p>Staff Reports</p>	<p>1) <u>Fireworks</u></p> <p><b>Elaine:</b> You asked me to write to King County (KC). There is a fireworks section at the County. I wrote to the Fire Marshall. KC has a very restrictive law. So I wrote to Joe McDermott.</p> <p><b>Robin:</b> We have to hire a cop.</p> <p><b>Lu-Ann:</b> It is a safety issue. We should pony up.</p>	

**Elaine: Make it a budget item to hire security.**

**2) Fire District**

**Karen: This was discussed above.**

**3) Fern Cove Septic**

**Elaine: We are in the process of getting a survey done on the stream and setback from the Sound. I heard back from our attorney about Enduris not paying. He said that it doesn't matter what they are saying now. They are bound by their earlier assertion.**

**4) BARC Staffing**

**Elaine: Look at what it cost to staff BARC in the past – see spreadsheet. Staff costs in 2012 were 6500k. BARC stewards are in an uproar. They like the park to be open dawn to dusk. The sheriffs lock it in the evening. The gate is also locked.**

**Robin: The gate is not locked to the parking lot. Nobody is there skating when I go there.**

**Karen: It is awful there. How many people use it?**

**Robin: The numbers have reduced for skaters. If we hire someone, there would be nobody there.**

**Elaine: We can have somebody develop programs. In the past, there were instructors and programs.**

*Extensive discussion ensued.*

**Scott: We have to talk to the BARC stewards. We could do programs there.**

**Elaine: You can't close the park. It is open 12 hours a day. In the winter, it is more limited. BARC stewards volunteer, troubleshoot safety issues.**

*Extensive discussion ensued.*

**Lu-Ann: It fulfills a niche.**

**Elaine: Bringing back programming is always in the back of my mind. We could get brochures out for the pool and BARC. Market them.**

**Doug: It is for a free-range kind of kid. At 10 am, you see adults and dog walking.**

*Extensive discussion ensued.*

**5) Concerts in the Park**

**Elaine: It starts August 3; there are 5 concerts on Thursday nights.**

**6) Pool**

	<p><b>Elaine: Bids are out for the main drain to be done in September. I need your approval to award per the audit process. I take the lowest bid. I wait to bring the bids to you.</b></p> <p><b>Lu-Ann: I MOVE THAT ELAINE CAN OPEN THE INFORMAL BID PROCESS REGARDING THE MAIN DRAIN FIX.</b></p> <p><b>Scott: SECOND.</b></p> <p><b>Lu-Ann: I MOVE TO SUSPEND THE RULES.</b></p> <p><b>Doug: SECOND.</b></p> <p><b>VOTE: 4-0 FOR BOTH MOTIONS.</b></p> <p><b>Elaine: We are working on putting designs for the ADA bench and showers. I sent a RFQ. It will cost 5k to have the designs done. That is in my prevue. We had our first pool committee meeting. The Seals have raised 40k. Scott has been recruiting adults as lifeguards and he has four all lined up. All the Seals can do is put in heaters.</b></p>	<p><b>MOTION, SECOND TO OPEN THE INFORMAL BID PROCESS REGARDING THE MAIN DRAIN FIX.</b></p> <p><b>VOTE: 4-0 IN FAVOR</b></p>	
<p><b>Adjourn</b></p>	<p><b>Scott: I MOVE THAT WE ADJOURN.</b></p> <p><b>Lu-Ann: SECOND.</b></p> <p><b>VOTE: 4-0 IN FAVOR</b></p> <p><i>The meeting was adjourned at 9:25 PM.</i></p>	<p><b>MOTION, SECOND TO ADJOURN.</b></p> <p><b>VOTE: 4-0 IN FAVOR</b></p>	
<p><b>Next Meeting</b></p>	<p><b>August 8, 2017, 7:00 PM</b></p>		

Respectfully submitted by:  
Mary Reeves