

# VASHON PARK DISTRICT BOARD OF COMMISSIONERS

## MEETING MINUTES

Ober Park, Performance Room, 7:00 pm

**DATE: Tuesday, December 11, 2018**

Commissioners attending: Bob McMahon, Karen Gardner, Doug Ostrom, Hans Van Dusen, Abby Antonelis

Staff attending: Elaine

ISSUE	DISCUSSION AND OUTCOME	FOLLOW UP
<b>Call To Order &amp; Agenda Review</b>	The meeting was called to order and the agenda was reviewed at 7:00 PM by Doug Ostrom.	
<b>Public Comment</b>	<p>Captain Joe: The Lighthouse Open House at Point Robinson was a success and great time.</p> <p>Bob McMahon: Are the hours (on the Payroll Summary) always kept to the nearest five decimal points?</p> <p>Elaine: Hmm, that seems extreme.</p> <p>Karen: Probably a software glitch.</p>	
<b>10.23.18 Minutes and Vouchers; Board Votes</b>	<p>Bob: Move to Accept</p> <p>Karen: Second</p> <p>Passed 5-0</p>	<p><b>Bob: Move to Accept the minutes and vouchers</b></p> <p><b>Karen: Second</b></p> <p><b>Passed 5-0</b></p>
<b>BARC Ramp Remodel</b>	<p>Jeremy Uttech: Regarding the indoor skate park, when we did the last remodel we did enough for a 6 ft. ramp. We always had a plan of Phase 2 to get enough funding to get ramps resurfaced because they need it badly. We got a donation of a whole resurfacing from Skatelite (a donation of about \$16k). It's in their warehouse in Tacoma. They might put up a banner.</p> <p>Elaine: Because that is over \$2,000 we need board approval. Jeremy is spear-heading this project and his resume is in the board packet. We would like a suspension of the rules, as well, so that work can be done as quickly as possible.</p> <p>Jeremy: The entire crew is donating their time.</p> <p><b>Bob: Move to Approve the Skatelite Donation and approval of the ramp remodel project.</b></p> <p><b>Abby: Second.</b></p> <p><b>Karen: I move to suspend the rules.</b></p> <p><b>Abby: Second.</b></p> <p><b>Pass 5-0 both motions.</b></p> <p>Hans: Is there anything we can do to recognize their generous contribution?</p> <p>Elaine: We will send a donation letter.</p>	<p><b>Motion to Approve the Skatelite Donation and approval of the ramp remodel project.</b></p> <p><b>Pass 5 - 0</b></p> <p><b>Motion to suspend the rules.</b></p> <p><b>Pass 5-0</b></p>

<p><b>Board Votes</b></p>	<p>Hans: That is awesome. Thank you so much for your effort and their donation.</p> <p><b>Hans: I move to change the “yellow” part in this Access Fee Policy to cover per organization per day.</b></p> <p><b>Bob: Second.</b></p> <p>Elaine: \$22.05/hour/organization per day to clarify.</p> <p><b>Pass 5-0</b></p> <p><b>Abby: Motion to approve RJ’s Kids moving forward with Phase 3.</b></p> <p><b>Karen: Second</b></p> <p>RJ’s Kids Representative (Judith): We have the renderings for you. Last time, they were conceptual but we have a site plan now. Our request is to approve Phase 3.</p> <p>Abby: I think it looks really good.</p> <p>Doug: Can you review Phase 2 versus Phase 3?</p> <p>Judith: We got the grant for just the Pump Track. But, why stop there? We started brainstorming about potential Phase 3 and started looking at the BARC master plan. The renderings for Phase 3 and the site plan are in your packets. There may be a bit of adjustment after public comment. Grind Line is really excited because there are not skate parks like this anywhere.</p> <p>Elaine: We are looking to plan a few public meetings in January and February. I, in particular, want the Disc Golf people present so we can figure out how to accommodate them.</p> <p>Doug: So what are we “moving forward” to at this point?</p> <p>Judith: We have the grant for the pump track. We want to introduce a bigger vision for Phase 3 to the Vashon Community. It would be great to find a deep pocket donor who may want to work on that together. I think, for the community, at large, this is important because it shows what we got the grant for and our bigger vision for the idea. Especially, as an adult, having a path or place in this type of facility to walk, would be really amazing.</p> <p>Elaine: We need approval two-fold: Extended approval for Phase 3 and the ability to go for future grant opportunities.</p> <p>Doug: Any clue on the future maintenance?</p> <p>Judith: We want to include native landscaping. Part of the engineering of the soil and drainage is to have a place with very low maintenance. Maybe pressure washing the concrete once a year?</p> <p>Jeremy: Not even that, really.</p> <p>Elaine: I would anticipate maintenance not being very extensive. Just minor repairs for cracking in the concrete.</p> <p><b>Pass 5-0</b></p> <p><b>Bob: Move to approve surplus of 2 trucks, 2 mowers, 1 trailer</b></p> <p><b>Hans: Second</b></p> <p>Elaine: Bob’s Motion, Hans Second: The two junkie trucks we need to replace, the one junkie</p>	<p><b>Motion to change the “yellow” part in the Access Fee Policy (after normal operating hours fee) to cover per organization per day.</b></p> <p><b>Pass 5-0</b></p> <p><b>Motion to approve RJ’s Kids moving forward with Phase 3.</b></p> <p><b>Pass 5-0</b></p>
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<p><b>Performance Room Floor</b></p>	<p>mower, and the one junkie trailer. It's selling them and getting whatever we can to buy the ones approved in the Strategic Plan. Pass 5-0</p> <p>Elaine: The board decided last year, regarding cleaning the performance room, to use greener products. The resanding last year was a couple thousand dollars of work. We have a lot of classes in there, for example, flamenco dance, which is scratching and beating up the floor again. Bob: Is it breaking through the wood? Elaine: Yes. How would you feel about saying the performance room can only be used for exercise classes so that we have less hardcore activities that ruin our floor? The choice is: light exercise use only or we go back to using heavier industrial products. Karen: Do we know that these classes can find other facilities? Elaine: Robin does all the scheduling and she feels that there are other facilities that are appropriate. Karen: That seems to me, to be the major issue. Robin: The cafeteria at McMurray would have worked for Flamenco. There are a lot of places to hold these different activities. Our room has no monitoring and people think they can do whatever they want to do. Karen: So what is asked of us is a motion that keeps that room to a light exercise room? Hans: Does it need to be a motion? Elaine: It needs to be added to the rule list. Robin: We need a name change because Performance Room is misleading. Elaine: Or just changing the use. Robin: We can call it Ober Exercise Room. Abby: Do we get most of our usage from people who want to exercise there? Robin: Yes: 90/10. Karen: That seems reasonable. Abby: We should go with what our main users want. So yes, exercise. Elaine: Low-impact activities, soft shoes, no furniture. <b>Karen: I move we change the use of the Performance Room to low-impact activities with soft shoes and no furniture – mostly exercise – and change the name to Ober Exercise Room.</b> <b>Bob: Second.</b> <b>Karen: I move to suspend the rules.</b> <b>Abby: Second.</b> <b>Both motions: Pass 5-0</b></p>	<p><b>Move to approve surplus of 2 trucks, 2 mowers, 1 trailer Pass 5-0</b></p> <p><b>Motion to change the use of the Performance Room to low-impact activities with soft shoes and no furniture – mostly exercise – and change the name to Ober Exercise Room. Pass 5-0</b></p> <p><b>Motion to suspend the rules. Pass 5-0</b></p>
<p><b>Grant Update Report</b></p>	<p><u>Agren Field Renovation</u> Elaine: Going out to bid in January, having it done in early spring, and then we will have a new,</p>	

re-graded field. It will be gorgeous and less of a safety issue. We are not doing a full drainage because it might lead to a heavy permitting project. It is resurfacing and recrowning.

Hans: So it will be offline when?

Elaine: In the spring. And then closed for the whole year.

#### BARC Programming

Elaine: The other grant that is in full swing is the BARC programming. Nate, covered in the grant, is an employee working on this. This was going to be a pilot program to see how fee for use will go. We have had some pushback for users. It is a one-year pilot program and a two-year grant. That is going well.

#### VES Restroom

Elaine: The VES restroom grant has been a little hiccup-y. I have been trying to get a fundraising committee together. Originally, we were going to have the foundation do the fundraising, but the Foundation appeared to be disappearing. It is being reinvigorated, probably in January but not involved in the VES project. Two weeks ago, Scott Rice stepped up to be the fundraising chair and he has a lot of good ideas for a 7-person committee.

Doug: How big is the fundraising effort?

Elaine: \$70k and I put a deadline in for June 30. It's aggressive but they seem to have a good strategy. The grant says that the entire project needs to be finished by 2020. At one point, they requested that a board member could support this project by being on the committee.

Abby: I can do that.

Elaine: That would be great, Abby, thank you. Next meeting date is January 7, a Monday.

#### 2019 King County Youth and Amateur Sport Grant

Elaine: Last grant item: the VES Field Lighting Grant and the Agren Grant are both apart of this King County Grant. New letters of intent are due in January, grant application is due in March. The Agren and VES Light Grants are \$250k, no match. For our strategic plan, Capital Project schedule for 2020, we are looking at Ober Park and a restroom at Agren. I believe we should choose one or the other for this grant cycle. Do you want to shoot for Ober?

Abby: I do, yes.

Elaine: It should be \$250k and completed by May 2021. We allocated \$50k funds for Ober Park in our Master Plan. The \$250k would be actual installation. I need a motion approving that. The second part of the grant cycle is a programming piece, currently \$36k for the BARC programming. We were thinking a movie in the park series. I provided a photo for you of an example blow-up projector from Port Townsend this summer. The grant request would be for a projector and movie screen, licensing, etc. We want to partner with the theater so we can do some indoor, maybe sport or nature –related series- something park-related, educational, and fun.

Doug: Has the theater said they want to partner?

Elaine: We haven't asked yet.

	<p>Karen: Do we know that people want this kind of thing?  Elaine: Yes.  Hans: The problem is that it is never dark.  Elaine: That’s a good point.  Abby: There are screens that can work regardless of lighting. I have a friend who would know. I always thought it would be cool to partner with Lunch in the Park to have a free lunch and a movie in one area.  Doug: Who operates this stuff?  Abby: I stopped exploring this but I can look into it.  Elaine: It’s merely an idea we want to explore. The letter of intent is due in January and the actual application is in March. Can we have a motion to approve going forward with the grant applications?  <b>Bob motioned to approve. Hans seconded.</b>  <b>Abby: Move to suspend the rules.</b>  <b>Karen: Second.</b>  <b>Both Motions passed 5-0</b></p> <p>Doug: When is our next meeting?  Elaine: January, the 8<sup>th</sup>.  Abby: Can you send an email when you know when the Letter of Intent is due?  Elaine: Yes.  Cap Joe: Will there be a board retreat?  Karen: No.  Bob: Any word on joint meeting with VIFR?  Elaine: It is a January Saturday but we haven’t heard from them.  Karen: It’s our chance to talk to the Fire board. Is it still worth it?  Abby: Yes.  Hans: It just seems like a pain to make both boards meet. Can a single commissioner and single commissioner meet together? Because it seems like it’s never going to happen.  Elaine: Maybe a sub-committee of three? But we talked about it being a public meeting?  Karen: I am happy to be one of three.  Hans: No less than three?  Elaine: Yes.  Bob: That’s what we need for a public meeting? Three of each?  Elaine: Yes.</p>	<p><b>Motion to approve grant applications for KC Youth and Amateur Sport Grants for Ober Playground equipment on capital and Movies in the Park on programming. Passed 5-0</b>  <b>Motion to suspend the rules. Passed 5-0</b></p>
<p><b>2020-2024</b>     <b>y</b></p>	<p>Elaine: We are looking at the 55 cents projections for the future 2020 levy. If 50 cents, in 2024, we would be required to borrow unless we don’t do the capital projects in 2023. That is strictly a result of those capital projects. When the levy buckets hit, the first quarter in 2024 is going to be</p>	

really lean, so we will have to borrow. The 2023 Capital Projects are: Agren Road Re-Grade in 2023, Lisabeula Parking Lot Regrade, Ober Park Sidewalk Fixing, Pool Renovations.

Hans: I want both of them to meet our cash management reserve goal. We should adopt a levy that meets our goals. But the difference between \$0.50 and \$0.55 may be a timing thing. But the \$0.55 can show that we can afford to do “two more bullets”, you know what I mean?

Elaine: The \$0.55 gives us a lot of help.

Hans: The average tax payer is currently down to \$240, right now. \$0.50 is another \$60 a year from taxpayers. \$0.55 is another \$30/year after that or \$70 from what they are paying now.

Karen: It seems reasonable to me.

Elaine: We can get our projects done without a bond, have comfortable reserves, etc.

Doug: This is really only for 2020, right? They could change things in subsequent years.

Elaine: In 2019, you are going to have to make some assumptions about what will be available in 2020 and probably be confident.

Doug: The 2024 numbers regarding property values seems optimistic.

Elaine: That’s just King County’s projection.

Hans: Even if it’s the wrong assumption, that is too far out to be our concern. It isn’t relevant to our cycle.

Doug: We just might want to be pretty cautious about that.

Elaine: We have a huge capital lump in 2023, so looking forward into 2024 is comforting.

Doug: Because that might mean we have to postpone something until 2024.

Elaine: Or borrow.

Abby: Something will have to change.

Elaine: Right.

Bob: \$0.55 gives us a reasonable fall back. We can get by if we need to.

Doug: How will the voters receive this- that’s the big question. They are getting tax increases because property taxes are going up, as well.

Karen: It goes back to what amount of effort we can put into for framing this and why Parks and Rec received their sterling review from the Audit council.

Doug: It can go either way, though. You had debt, you don’t anymore. Why need funding now?

Karen: That’s why we have to frame what our future vision is. We aren’t doing the same things that we have always done.

Doug: Specifically.

Abby: As a community member, those small things that we talk about in each meeting, is what we should be telling the community: what we are doing in Ober Park, for example.

Elaine: The plan is on the front page of the website. Paul is going to help in the Beachcomber. We are keeping the public informed.

Karen: There are things that each one of us commissioners can do. I thought to myself, it would be nice to write a letter to the editor about what we are working on and the good we are trying to do.

Cap Joe: Timing is a concern because it is pretty clear that the Hospital District will be going for a vote.

	<p>Hans: Ours is in April, not in February. We could also do it \$0.52 or \$0.53 to really check the numbers exactly.</p> <p>Bob: That's a good point.</p> <p>Abby: Yes, I like that. I get nervous about the property values- I agree with Doug.</p> <p>Doug: It's a problem for us but not a problem in the coming levy cycle.</p> <p>Abby: If property taxes plummeted, we would change the financial plan. If we ask for \$0.55 this cycle then maybe next cycle we can be smaller. Maybe that's not the best thing to say right now, but that's kind of how to think of it for the future.</p> <p>Elaine: Do you want to see different projects for \$0.51-\$0.54 as well?</p> <p>Hans: I want to see \$400,000 in the Cash Reserves, if that is possible.</p> <p>Karen: That seems so small of a difference. Who would care?</p> <p>Doug: I think the voters may not see that it is a small difference.</p> <p>Karen: The turnover of people on Vashon is really high. There is a whole population of people out there that are new. We are kind of in a whole new ball game. I don't know what percentage of people is which, but it is something to consider.</p> <p>Elaine: The ones who are replacing can afford it better than the ones who leave.</p> <p>Karen: I believe it should be \$0.55.</p> <p>Bob: Would you just do it so we can see?</p> <p>Elaine: Sure, of course, I can do that.</p> <p>Hans: What is the schedule for this?</p> <p>Elaine: End of February we need to let the county know and then start working on the voter info packets.</p>	
<b>Adjourn</b>	<p><b>Bob moved to adjourn.</b></p> <p><b>Doug: All in Favor?</b></p> <p><b>5 board votes.</b></p>	

Minutes by: Amanda Mahaffey