

VASHON PARK DISTRICT BOARD OF COMMISSIONERS

MEETING MINUTES

Ober Park, Conference Room, 7:00 pm

DATE: Tuesday, October 22, 2019

Commissioners attending: Karen Gardner, Bob McMahon, Doug Ostrom, Hans Van Dusen; Abby Antonelis absent

Staff attending: Elaine Ott-Rocheford

ISSUE	DISCUSSION AND OUTCOME	FOLLOW UP
Call To Order	Bob McMahon called the meeting to order at 7:00 p.m. Bob stated that the agenda is no longer reviewed at the beginning of Board of Commissioners Meetings.	
Public Comment	<p>Captain Joe: Elaine and Former Park Commissioner Truman O'Brien were on my Voice of Vashon radio show today, and we talked briefly about some facts about the Park District levy.</p> <p>Peter Ray: I received a couple of phone calls a few weeks ago that mentioned that David Hackett is involved with the Park District again, and I have concerns about the public perception of that, considering his connection with the past fiscal issues.</p> <p>Elaine: There was a King County no-match grant for \$250,000 awarded to two of the non-profit sports groups: the Vashon Lacrosse Club and the Vashon Island Soccer Club. It was secured to put in four athletic field lights at VES. David Hackett is the Board Field Coordinator of the Soccer Club and one of the coaches, so the extent of his involvement with the Park District relates only to this project. There is no Park District money involved at all in the project.</p>	
9.24.19 Minutes; 10.1.19 – 10.17.19 Preliminary Vouchers; September Vouchers	Doug: I move that we approve the minutes and vouchers. Hans: Second. Pass 4-0	Motion to approve 9.24.19 Minutes; 10.1.19 – 10.17.19 Preliminary Vouchers; September Vouchers. Pass 4-0.
September Financial Report	<p>Elaine:</p> <p>Admin – ahead \$21k</p> <ul style="list-style-type: none"> • Other income ahead \$8k (interest income + Library SWM Fee) • Bank charges ahead \$6k • All else odds and ends <p>Maintenance – ahead \$61k</p> <ul style="list-style-type: none"> • Revenue ahead \$10k 	

- Wages ahead \$7k (transferred \$18k to PR and \$3k to FC, which I accounted for but not enough due to Jason working PR and no summer help)
- Payroll taxes ahead \$14k (same as wages, but also due to lower taxes)
- Benefits ahead \$12k (same as wages, but always budget high)
- Mileage over \$4,400 due to gate attendants
- Materials ahead \$12k due to no topdressing
- All else odds and ends

Commons – over by \$11k

- Revenue over by \$4k
- Wages over by \$16k

Programs – at budget, but that is based on the assumption that Eric spends the full \$50k, which I believe he will not in 2019.

- Ski School and BARC camps are breaking even
- Concerts in the Park is at budget
- Rec guides at budget
- Still working on Concerts in the Dark, but may carry that over into 2020

Pool Summer – ahead \$8,100

- Pretty much all in supplies

Pool Winter – starting the winter season in October forecasted over \$6,352

- Revenue sagging \$13k
- Labor under \$9k
- Supplies under \$4k
- Outside Services over \$3,500

Point Robinson – over \$1,100

- Revenue sagging \$19k
- Payroll under \$7k
- Painting under \$8k
- All else odds and ends

Fern Cove – ahead \$9,800

- Payroll under \$13k, offset by odds and ends

Other – ahead \$11k

- Hoopsters donation of \$3,300
- Revised the VIFR payment back up to \$4,147 from \$3k.

CIP – Tracking \$21k ahead for 2019; the following items are being pushed into 2020:

- Ober Architectural fees @ \$16k moved into 2020, since we moved the bid process into winter due to permit timing and construction into fall due to the new playground grant.
- Modified Village Green Entry from \$5,000 to the \$827 for permitting we spent. I question whether this will happen at all, but highly doubtful it will happen this year.

	<ul style="list-style-type: none"> Tracking at \$540k for year-end cash 	
Fire District Interlocal	<p>Elaine: I heard back from the Fire District about our offer for the Interlocal Agreement. As a reminder, we reached out to King County Parks about what they were doing, and they informed us that the RCW only applies to improvements, meaning buildings on properties. So we took those assessed values less the Library at \$1.00 per \$1,000 as the Fire District originally offered, and came up with a fee of \$1,847. VIFR disagrees. They feel the Library should be included, and it should be at their present rate of \$1.43. The new Exhibit A illustrates this. The fee to VIFR, then, would be \$4147.72. VIFR will accept this if we agree. I do feel the Library should reimburse us their share per the section of the lease that says, “Lessee is responsible for (iv) Lessee’s pro rata share of...any other assessments or regulatory fees.” The King County Department of Assessments finally responded to my inquiry of their separate assessed value: Library = \$725,200, Ober = \$379,800. The Library would be billed by us \$1,037.04. The net hit to us will be approximately \$3,110.68.</p> <p>Hans: Motion to approve the Fire District Interlocal Agreement as presented with the fee of \$4,147.72 and a reimbursement from the Library of \$1,037.04.</p> <p>Doug: Second.</p>	Motion to approve the Fire District Interlocal Agreement.
2020 Budget – User Fees	<p>Elaine: The next two meetings in November, we need to start our 2020 Budget discussions, regardless of whether our levy passes or fails. Assuming it passes, the deadline for submitting our 2020 property tax levy resolutions and paperwork is December 2. Regarding fees as a starting point, per the Access Fee Policy, I am required each year to provide an access fee schedule along with proposed normal hours of operation for Board approval. When we did our pro forma budgets in deciding the levy rate for the next four years, I did not propose a fee increase for 2020, and I recommend that we not increase access fees due to the slight increase in property taxes for our 2020 levy, but it is up to you to decide. I need to know this, not only for preparing the budget, but also because I am negotiating the Vashon Seals contract rate for 2020. A 5% increase in fees, which we did about 2 years ago, would yield \$16,000 of additional revenue. We do have the lowest access fees in all of King County, but that was a position that the Board took in setting fees from the very beginning.</p> <p>Hans: It’s hard to make that decision in the absence of actually working on the budget.</p> <p>Karen: I’m inclined to hold off.</p> <p>Elaine: Then I will tell the Seals that this topic is still in discussion. Based on the levy rate, I will begin working on the 2020 budget and bring it to the next meeting.</p>	
Levy	<p>Elaine: To revisit the efforts that have been made to inform the community about the levy:</p> <ul style="list-style-type: none"> Hans’ op-ed will not be in the 10/24 Beachcomber as anticipated Hans: Despite an agreement with the editor and the fact that it was submitted on time, the op-ed will be in the 10/31 issue. The reason given was that there were a bunch of demands, things got delayed, and something that was scheduled to be run previously was sent in late. Elaine: Barbara McMahon and Sarah Driggs led a pretty extensive fundraising and campaigning effort to get a full page ad in the 10/24 Beachcomber with a list of Park District levy supporters. The Fall/Winter Activity Guide will be delivered to mailboxes next week. Part of the back page will include the letter that I wrote on the postcards that went out. 	

	<ul style="list-style-type: none"> As mentioned, I spoke on Captain Joe’s radio show today. <p>And just generally, I believe that ballot return tracking will start being posted online tomorrow.</p> <p>If both our levy and the hospital district are approved in the election, I suggest that we immediately need to organize meetings with them, the King County Library System, the Fire District, and our elected officials to discuss the impact of their levy rate increases on the Vashon Park District.</p>	
<p>Adjourn 8:00 pm</p>	<p>Doug: Motion to adjourn. Karen: Second. Pass 4-0</p>	

Minutes by: Marshall Murray