



# NORTH END COMMUNITY BULLETIN BOARD APPLICATION

The Community Bulletin Board (CBB) is intended for special events only, and is available to advertise Vashon Island events sponsored by groups who are:

- non-profit and /or
- represent an event that benefits the community

It is not for ongoing meetings or commercial events. Messages are posted and removed on Mondays or Tuesdays, depending on weather.

### HOW TO GET YOUR SIGN POSTED

**STEP ONE: Check the calendar on our website to see if your dates are available.** The easiest way to see the CBB's is to filter for them – in the box for filters at the upper right, click the box that says "FACILITY CATEGORY", select "OTHER or OFF SITE".

**The North End Board deadline to schedule is the week prior to the desired posting display week.**

**STEP TWO: Download our form, fill it out\* and send to us.** Payment is due upon booking the sign. *(or bring it in person to the Ober Park Office, 17130 Vashon Hwy SW):*

EMAIL	POSTAL MAIL
mmurray@vashonparks.org	Vashon Park District PO Box 1608 Vashon, WA 98070 Attn: CBB Rental
Please call us at 463-9602 to pay with Credit Card (all except AMEX)	Mail us a check for \$44.45 (2 lines) or \$88.90 (4 lines), no tax added.

\*Please fill out your message completely! You can always change message or locations later.

Display Dates (Monday/Tuesday through Sunday only) \_\_\_\_\_

Sponsoring Organization \_\_\_\_\_ Contact Name \_\_\_\_\_

Best Phone Number \_\_\_\_\_ Email Address \_\_\_\_\_

Message: 22 spaces per line / 2 lines (\$44.45) | 4 lines (\$88.90):

UPPER or Both

Line 1: \_\_\_\_\_

Line 2: \_\_\_\_\_

LOWER or Both

Line 3: \_\_\_\_\_

Line 4: \_\_\_\_\_

Please fill out one form per sign. If you want the same wording two weeks in a row, please show that in your message display dates, and double your payment amount (\$88.90 or \$177.80).

*Thank you for supporting our Parks!*

Disclosures: We may modify your sign if needed. Vashon Park District reserves the right to refuse any message intended for display.